



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

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*"To enrich lives through effective and caring service"*

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May 03, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

25 May 3, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

**DEPARTMENT OF PARKS AND RECREATION  
AMERICANS WITH DISABILITIES ACT EMERGENCY SHELTER IMPROVEMENT PROJECTS  
CAPITAL PROJECT NOS. 87248, 87249, 87250, 87251, 87252, 87253  
(ALL DISTRICTS - 3 VOTES)**

**SUBJECT**

Approval of the recommended actions will: establish the Americans with Disabilities Act (ADA) Emergency Shelter Improvement Capital Projects (Projects), to include approval of the scope and budget for each project; find that the Projects are exempt from the California Environmental Quality Act (CEQA); and authorize the Director of Internal Services to deliver the projects using a Board-approved job order contract(s).

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and establish Emergency Shelter Improvement Capital Project, Nos. 87248, 87249, 87250, 87251, 87252, and 87253 as described herein, with a total budget of \$1,023,000.
2. Find the proposed Projects at the six County parks are categorically exempt from CEQA for reasons stated herein and reasons reflected on record of the projects.
3. Authorize the Director of Internal Services to deliver the Projects using a Board-approved job order contract(s).

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In January 2009, Communities Actively Living Independent and Free (CALIF) and an individual plaintiff filed a federal class action lawsuit against both the County and City of Los Angeles. The complaint alleged, among other things, that the County and City discriminated against individuals with disabilities and access and functional needs (the "DAFN community") by failing to include and provide for them in various emergency plans.

The County denied plaintiffs' allegations yet understood that more could be done to develop and implement specific initiatives designed to include the DAFN community in the emergency planning and implementation process. Towards this end, the County and the plaintiffs worked together to develop potential solutions. On October 2012, your Board approved the settlement agreement in the CALIF litigation, in which the Mass Care & Sheltering deliverable of the agreement requires the County to:

- Establish a list of shelter sites operated by the County in unincorporated areas (including any shelter sites operated with the American Red Cross);
- Evaluate those sites for disability-related access; and
- Make those pre-identified emergency shelter sites accessible for shelter purposes.

Approval of the recommended actions is in furtherance of this deliverable of the agreement.

### **Proposed Projects**

The scope of work for the proposed Projects to be delivered by Internal Services Department (ISD) are as follows:

1. The Valleydale Park Capital Project No. 87248 (\$152,000) consists of the redesign and upgrade of certain doors, certain exterior paths of travel, drinking fountains, accessible parking spaces public restrooms and signage. These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within 13 months following adoption of this Board letter.
2. The Del Aire Park Capital Project No. 87249 (\$84,000) consists of the redesign and upgrade of the primary entrance to the gym, certain exterior paths of travel, certain doors, signage and other amenities. These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within nine months following adoption of this Board letter.
3. The El Cariso Park Capital Project No. 87250 (\$50,000) consists of the redesign and upgrade of certain exterior paths of travel, accessible parking spaces, certain doors public restrooms and signage. These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within 10 months following adoption of this Board letter.
4. The William Steinmetz Park Capital Project No. 87251 (\$318,000) consists of the redesign and upgrade of primary entrance to the Community Center, certain doors, certain exterior paths of travel, drinking fountains, accessible parking spaces, public restrooms, curb ramps and signage.

These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within 15 months following adoption of this Board letter.

5. The Jackie Robinson Park Capital Project No. 87252 (\$318,000) consists of the redesign and upgrade of primary entrance to the gym, certain doors, and exterior paths of travel, accessible parking spaces, public restrooms, ramp and signage. These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within 16 months following adoption of this Board letter.
6. The Pamela Park Capital Project No. 87253 (\$101,000) consists of the redesign and upgrade of certain doors, certain exterior paths of travel, drinking fountains, accessible parking spaces, public restrooms, curb ramps, signage and other amenities. These alterations will provide ADA access for emergency shelter operations as well as key day-to-day operation areas at the park. The proposed project is scheduled to be completed within 12 months following adoption of this Board letter.

### **Implementation of Strategic Plan Goals**

The proposed Projects will support the Countywide Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by investing in public infrastructure that will promote equal access to County services, programs and activities for persons with disabilities.

### **FISCAL IMPACT/FINANCING**

The total estimated proposed Projects cost is \$1,023,000.

Sufficient appropriation is available in the Fiscal Year 2015-16 Capital Projects/Refurbishments Budget under Capital Project Nos. 87248, 87249, 87250, 87251, 87252, and 87253.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, as the budget for each Project is under \$500,000, the Projects are exempt from the one percent (1%) allocation of the design and construction costs for the Civic Art Fund.

### **ENVIRONMENTAL DOCUMENTATION**

Proposed general improvement Projects are categorically exempt from CEQA. The Projects have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the State CEQA Guidelines, as the Project consists of a minor alteration to an existing public facility based on the project records and does not involve expansion of an existing use. These actions are also exempt under Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are not cumulative impacts, unusual circumstance or other limiting factors that would make the exemption inapplicable based on the Project records.

Upon the Board's approval of the Projects, ISD will file Notices of Exemption for each project with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

### **CONTRACTING PROCESS**

Construction of the improvements will be completed using a Board-approved job order contract(s) administered by ISD.

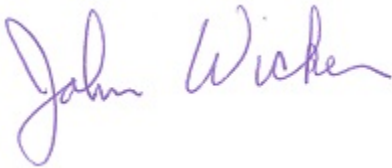
### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of recommended actions will have no impact on current services or projects. To mitigate impediments caused by construction of Projects, accessible portable restrooms, temporary relocation of accessible parking spaces and alternative paths of travel will be utilized when necessary.

### **CONCLUSION**

Please return one adopted copy of this Board letter to each: ISD Facilities Operations Service, CEO Capital Projects Division and to the department of Parks and Recreation.

Respectfully submitted,



JOHN WICKER  
Director



JIM JONES  
Director

JJ:DC:JW:PE:JA:jl

c: Chief Executive Officer  
County Counsel  
Executive Office, Board of Supervisors