Ex/rc

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June 13, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

SHERIFF LAW ENFORCEMENT SERVICES CONTRACTS

This is in response to Supervisor Molina's motion of May 14, 2002, instructing the Chief Administrative Office (CAO), with the aid of the Sheriff and Auditor-Controller, to report back on the ability of the County to be reimbursed for the unbilled expenses incurred by the City of Pico Rivera in Fiscal Years 2000-01 and 2001-02. In addition, the CAO was instructed, with the aid of County Counsel and Auditor-Controller, to draft a policy or ordinance requiring an analysis to be performed prior to approval of any Sheriff contract to provide law enforcement services to incorporated cities.

The CAO convened two meetings with representatives from the Auditor-Controller, County Counsel, and Sheriff's Department. On the issue of reimbursement by the City of Pico Rivera for unbilled expenses in Fiscal Years 2000-01 and 2001-02, County Counsel reviewed the contract and has concluded that for Fiscal Year 2000-01, the County cannot bill the City of Pico Rivera for the additional unbilled services because the services were not requested by the City nor were they determined by the Sheriff to be necessary to serve law enforcement needs within the City.

Specifically, for Fiscal Year 2000-01, the Sheriff has advised the workgroup that the additional costs were incurred as a result of patrol deputies on training being assigned as the second person in a one-person city car, which was not requested by the City of Pico Rivera. Patrol deputies on training are normally assigned to two-person cars. However, the Sheriff, in their effort to expedite filling vacant deputy positions, had additional patrol deputies to train, requiring the placing of these deputies in what would normally be a one-person car.

United We Stand

With regard to Fiscal Year 2001-02, the workgroup was assured by representatives from the Sheriff's Department that they are making every effort to ensure they will end Fiscal Year 2001-02 within the contract amount.

In order to ensure that future contracts are effectively managed, the Sheriff agreed to provide the Board with an annual reconciliation report for all contract cities, which includes contract city expenditures and offsetting revenues received compared to the contract amount. In addition, the Department will update staff guidelines to ensure consistency of information and monitoring practices departmentwide.

On the issue of drafting a policy or ordinance requiring the Auditor-Controller and the CAO to analyze future proposals for Sheriff law enforcement services contracts with cities prior to Board approval, the workgroup will require additional time to reconvene to further discuss the issue. We are targeting a report to the Board by July 15, 2002. If you have any questions, please contact Barbara Uyeda at (213) 974-1457.

DEJ:DL
BU:ljp

c: Executive Officer, Board of Supervisors
Auditor-Controller
County Counsel
Sheriff

sheriff services.bm