



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE SYBIL BRAND COMMISSION FOR  
INSTITUTIONAL INSPECTIONS OF THE COUNTY OF LOS ANGELES**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CALIFORNIA 90012**

**Wednesday, April 13, 2011**

**10:00 AM**

**ROLL CALL**

**Present:** Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hammargren

**Excused:** Commissioner Hill and Commissioner Moore

Pledge of Allegiance and a moment of silence to be led by Chairperson Montano. (11-1886)

**Chairperson Montaña led in the Pledge of Allegiance, followed with a moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montaña. (11-1596)

**Chairperson Montaña called the meeting to order at 10:11 a.m.**

2. Approval of the April 6, 2011 Minutes. (11-1597)

**On motion of Commissioner Hammargren, seconded by Vice Chairperson Bacio, unanimously carried, the minutes of the meeting of April 6, 2011 were approved.**

**Ayes:** 5 - Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hammargren

**Excused:** 2 - Commissioner Hill and Commissioner Moore

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

3. Chairperson's Report on various items for April 13, 2011. (11-1598)

**The following Los Angeles Times Article and Events were shared with the Commission:**

- **Read the Candidate Eyed for Child Agency article (April 5, 2011)**
- **Attended the LAPD "Celebrate A Leader" Cesar Chavez Second Annual Breakfast on April 8, 2011.**
- **Attended the Justice for Homicide Victims Memorial Foundation Program for "Victims' Rights Week" on April 10, 2011.**

4. Treasurer's Report for April 13, 2011. (11-1599)

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$756.09.**

5. Review of Group Home Compliance Monitoring Audit Reports. (11-1836)

**Chairperson Montaño and Commissioner Bigby reported/commented on their review of the following Department of Children and Family Services (DCFS) Group Home Monitoring Reports as satisfactory:**

- **Bayfront Youth and Family Services Group Home (Montaño)**
- **Graces Residential Care Services Inc., DBA Bright Horizons Group Home (Bigby)**

**Commissioner Hammargren was assigned by Chairperson Montaño to read Moore's Cottage Group Home Monitoring Report. He expressed concern regarding DCFS lack of a follow-up report/review of Moore's Cottage Group Home after a report from last year indicated 7 of 9 areas of non-compliance by the Group Home. Staff was instructed to request a current report from DCFS to be available for Commission review at the next meeting.**

6. Staff Report on Correspondence Received, and Department Representative Reports. (11-1600)

**Nyla Jefferson, Staff, Commission Services, reported the following:**

- **The deadline to sign up for the Ethics Class was today. Commissioners can register for the June 2, 2011 Ethics Training Class from 9:00-11:00 a.m. which will be held in Room 374-A, Kenneth Hahn Hall of Administration or take the course on-line.**

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**Chairperson Montano, Vice Chairperson Bacio and Commissioners Bigby and Hill will attend the June 2, 2011 class.**

- **The Quality and Productivity Commission invited the Commissioners to their 2011 Commissioners' Leadership Conference at The Music Center, Dorothy Chandler Pavilion on May 12, 2011. Staff will RSVP for Chairperson Montano and Commissioners Bigby and Hill.**

**7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from April 7, 2011 to April 12, 2011. (11-1601)**

**Chairperson Montano**

- **Dorothy Kirby Center, the facility was visited on April 11, 2011, and found to be in satisfactory condition.**
- **Counseling & Research Associate/Masada Home – 10, #2, the facility was visited on April 12, 2011, and found to be in satisfactory condition.**

**Commissioners Bigby and Hill**

- **Ettie Lee Home (Oaks Knolls Home) – 16, #3, the facility was visited on April 7, 2011, however, the facility was not inspected, as no one was home.**
- **Ettie Lee Home (Oaks Knolls Home) – 16, #31, the facility was re-visited on April 12, 2011, and found to be in satisfactory condition. Areas of Concern: Bedroom #1 needs dresser drawers fixed. Needs more meals, snacks and juice.**

**Vice Chairperson Bacio**

- **Whittier Superior Courthouse – The facility was visited on April 12, 2011, and found to be in satisfactory condition.**

**Vice Chairperson Bacio and Commissioner Hammargren**

- **Walnut/Diamond Bar Sheriff's Station – The facility was visited on April 7, 2011, and found to be in satisfactory condition. The Commissioners were impressed with the facility's ability to identify inmates true identity within a few minutes up to an hour through the new Livescan/DNA testing equipment.**

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (11-1602)

**Commissioner Hammargren requested to place a Closed Session on the April 27, 2011 agenda.**

#### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-1603)

**There were no members of the public present to address the Commission.**

#### **Adjournment**

10. Adjournment for the meeting of April 13, 2011. (11-1604)

**The April 13, 2011 meeting adjourned at 11:00 a.m.**