



# LOS ANGELES COUNTY COMMISSION ON HIV

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*While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.*

**Approved**  
**10/27/2009**

## PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES September 22, 2009

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	PUBLIC, CONT.	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Robert Butler	Jeff Bailey	Yvette Wells	Julie Cross
Kathy Watt, <i>Co-Chair</i>	Douglas Frye	Pamela Chiang		Jane Nachazel
Carla Bailey	Bradley Land	Jim Chud		Glenda Pinney
Fredy Ceja	Anna Long	Tonya Hendricks	<b>HIV EPI AND OAPP STAFF</b>	Craig Vincent-Jones
Michael Green	Quentin O'Brien	Miki Jackson		
Ted Liso		Tom O'Leary	Dave Young	
		Silvia Valerio	Juhua Wu	
		Steve Wayland		

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 9/22/2009
- 2) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 9/1/2009
- 3) **Spreadsheet:** Grant Year 19 Ryan White Part A & B Expenditures by Service Categories as of July 31, 2009, 8/31/2009
- 4) **Summary Key:** Ryan White Part A/B Expenditures by Service Category, *ongoing*
- 5) **Memorandum:** Recommendations for Fiscal Year 2010 – 2012 MAI Funding, 9/22/2009
- 6) **Spreadsheet:** Fiscal Year 2009 and 2010 Allocations, 9/1/2009
- 7) **Spreadsheet:** Fiscal Year 2008 and 2009 California Allocations by Local Health Jurisdiction, 9/22/2009
- 8) **Summary:** Fiscal Year 2010 Priority- and Allocation-Setting, Paradigms and Operating Values, 4/7/2009
- 9) **Summary:** Consumer Caucus Summary, 5/14/2009
- 10) **Summary:** California HIV Insurance Continuation Options, 5/5/2009
- 11) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, Page 2, 8.D., Nutrition Support Directive, 7/28/2009
- 12) **Memorandum:** SPA 1 Service Model and Allocations, 4/29/2009
- 13) **Memorandum:** "Special Populations" Definitions and Criteria, 1/7/2008
- 14) **Newsletter:** HRSA CARE Action, The Graying of HIV, 2/2009
- 15) **PowerPoint:** Are We Ready for the Aging HIV-Positive Population?, 2/12/2009

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:45 pm and attendees identified their conflicts of interest.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order with Item 9 moved before Item 8 (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the 9/1/2009 Priorities and Planning (P&P) Committee Meeting Minutes (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** Ms. Watt said the National AIDS Strategy Town Hall Meeting will be Sunday, 10/18/2009, starting about 4:00 pm. Organizers hope to build on AIDS Walk momentum to attract 600 attendees.

6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no follow-ups.

7. **CO-CHAIRS' REPORT:** There was no report.

8. **FY 2009 PRIORITY- AND ALLOCATION-SETTING:**

A. **Benefits Specialty Follow-Up Report from OAPP:**

- Dr. Green reported 122 people have completed basic Benefits Specialty training, including 80 case managers and 7 Benefits Specialists. An ongoing basic training schedule will be developed after the Benefits Specialty service category has been launched.
- Five-day Benefits Specialist Certification is being developed. It will initially target training staff for providers who secure contracts under the upcoming Benefits Specialty RFP for YR 20.
- Dr. Green reported the RFP has been delayed by lead staff illness, but implementation should not be delayed and they expected it to be released in October.
- The Benefits Specialty service category was first allocated in YR 19 by re-allocating funds from Case Management, Psychosocial (CM/P). The Commission returned funds to CM/P with a directive to target the \$800,000 to Benefit Specialty services when the original sole source solicitation was not approved.
- Dr. Green noted State budget cuts resulted in an unrelated \$800,000 cut to CM/P forcing contract reductions. OAPP did not process Benefits Specialty budget modifications in anticipation of large cuts confirmed by the prior week's Board action.

**MOTION #3 (Goodman/Liso):** Rescind the FY 2009 directive to focus funds returned to Case Management, Psychosocial to Benefits Specialty services in light of implementation difficulties and in recognition of the upcoming RFP (*Passed by Consensus*).

9. **FY 2008/2009 EXPENDITURES:**

- Mr. Young, OAPP, reviewed FY 2008/2009 expenditures as of 7/31/2009.
- There have been few expenditure changes since 6/30/2009 and projections have been held pending additional invoice data. Data on those invoices pertaining to recent Board contract approval will likely not be available until December 2009.
- The report also does not reflect recent allocation revisions and State block grant allocations.
- ➡ Mr. Young will update the report for a tentatively scheduled P&P meeting on 9/30/2009, 9:30 to 11:30 am, in order to inform FY 2010 allocation revisions. The meeting will be cancelled if the report is not updated in time.

10. **MINORITY AIDS INITIATIVE (MAI) PLAN:** Mr. Vincent-Jones reported the FY 2010-2012 MAI Plan recommended by the MAI Subcommittee continues the current plan with Medical Case Management converting to Medical Care Coordination when that service category is initiated, plus several significant directives.

**MOTION #4: (Goodman/Ceja):** Approve the FY 2010-2012 Minority AIDS Initiative (MAI) Plan and directives with funding for services allocated as Early Intervention, 35%; Medical Case Management, 45%; and Oral Health, 20%, and forward to the Commission for adoption (*Passed by Consensus*).

11. **FY 2010 PRIORITY- AND ALLOCATION-SETTING:**

A. **Allocation Revisions:**

- Mr. Goodman reviewed a spreadsheet developed by Commission staff of the FY 2009, FY 2009 revised, FY 2010 and FY 2010 SPA 1 minimum allocations as well as the variance between the FY 2009 revised and FY 2010 allocations.
- Mr. Vincent-Jones noted the State Office of AIDS (OA) spreadsheet on block grants to Local Health Jurisdictions identifies a total of \$12.12 million for Los Angeles in: Care and Support, \$8.99; Prevention, \$1.43; and Surveillance, \$1.69. Long Beach received a total of \$1.27 in these categories. Pasadena received \$32,810 for Surveillance.
- The State has not provided its new form of Master Grant, but the public document identifies funding commitments. State general funds only directly funding ADAP, Surveillance and Administration, so mixed funding of the Single Allocation Model (SAM) should be minimal.
- HRSA mandates Part B fund use for Care and Support services, so funds cannot be used for other non-eligible services.
- Spreadsheet projections for the \$8.99 million in Care and Support use 10% for administration leaving about \$8 million. While double last year's \$4 million Consortia Grant, it includes funds allocated to existing contracts. Of those, the spreadsheet identifies \$2 million in Early Intervention Programs: \$1 million for current commitments and \$1 million for Community and Home-Based Care. Possible allocation commitments for \$2.8 million have not yet been identified.

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- Mr. Vincent-Jones noted that while precise figures are not available, FY 2009 contractual obligations should equal or exceed \$38 million for Parts A/B. Mr. Young will work on that data for the 9/30/2009 meeting to inform FY 2010 allocations.
- Dr. Green said OAPP will be comfortable with FY 2010 allocations so long as the Commission does not add a new category or significantly increase any category other than Medical Outpatient, which is large enough to absorb it.

12. **NUTRITION SUPPORT STUDY:** The Commission agreed to conduct a nutrition support study to answer the questions about the service category that came up during the last year's priority- and allocation-setting process.

- ➡ The Committee formed a Nutrition Support Work Group to address its directive to coordinate a study of Nutrition Support services to inform FY 2011 allocations. Members are: Kathy Watt, Carla Bailey, Jim Chud, Ted Liso, Tonya Hendricks, Jeff Bailey, and a representative from Project Angel Food.

### 13. SPECIAL POPULATIONS:

#### A. HIV and Aging:

- Ms. Wu noted 50 and older was chosen as the definition of "aging" for the OAPP research presented to the Commission in February 2009. That is the CDC definition and that used by most literature reviewed.
- The Committee reviewed the proposed population in light of the five previously defined criteria as follows:
  1. **Publicly Funded Services:** A large proportion of the population relies on Ryan White or services like Medicare. That population has increased as a consequence of recession job losses and long-term survivors advancing to older ages.
  2. **Disenfranchised/Vulnerable:** This is an emerging HIV population lacking adequate research. Senior citizens in general have been historically underserved, so a subset of the population would be as well.
  3. **Unique Challenges:** Challenges include more common co-morbidities in this population as a whole and, among long-term survivors, both co-morbidities and resistance to medication protocols.
  4. **Prevalence/Incidence:** Criteria include populations lacking adequate data. Indicators for increased incidence include retiree housing that concentrates people with leisure and access to sexual enhancement medications.
  5. **Targeted Services:** There is a notable lack of both services and education targeted to this population.

**MOTION #5 (Goodman/Bailey):** Approve the addition of those 50 and older (with special emphasis on long-term survivors and newly diagnosed) as a newly designated Special Population to the existing 14 Special Populations and forward to the Commission for adoption (*Passed by Consensus*).

14. **PROCUREMENT/SOLICITATION PROCESS REFORM:** This item was postponed.

15. **GEOGRAPHIC ESTIMATE OF NEED FORMULA:** This item was postponed.

16. **ADVERSITY SECTORS:** This item was postponed.

17. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.

18. **2009 COMPREHENSIVE CARE PLAN:** This item was postponed.

19. **COMMITTEE WORK PLAN:** This item was postponed.

20. **OTHER STREAMS OF FUNDING:** This item was postponed.

21. **STANDING SUBCOMMITTEES:** This item was postponed.

22. **NEXT STEPS:** There was no additional discussion.

23. **ANNOUNCEMENTS:** There were no announcements.

24. **ADJOURNMENT:** The meeting was adjourned at 4:10 pm.