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**STANDARDS OF CARE
 COMMITTEE MEETING MINUTES
 August 6, 2009**



MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/CONSULTANTS
Angélica Palmeros, <i>Co-Chair</i>	Everett Alexander	Lilia Espinoza	Angela Boger	Jane Nachazel
Fariba Younai, <i>Co-Chair</i>	Sharon Chamberlain	Louis Guitron	Tia Mao	Doris Reed
David Giugni	Mark Davis			Craig Vincent-Jones
Terry Goddard	Maxine Franklin			
Brad Land	Jennifer Sayles			
Jenny O'Malley				
Everardo Orozco				

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 8/6/2009
- 2) **Minutes:** Standards of Care Committee Meeting Minutes, 7/2/2009
- 3) **Application:** Committee Membership Application, Louis Guitron, 7/2/2009
- 4) **Standards of Care:** Medical Outpatient Services, 7/10/2009
- 5) **Standards of Care:** Service Introduction, Direct Emergency Financial Assistance, 7/14/2009

1. **CALL TO ORDER:** Dr. Younai called the meeting to order at 10:45 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Minutes for the 7/2/2009 Standards of Care (SOC) Committee meeting minutes approved (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:**
 - Mr. Land urged Commissioners to educate themselves about FY 2009 allocations due to State budget cuts prior to the 8/13/2009 Commission meeting. He also urged Town Hall attendance or other Congressional contact while representatives are in town for the summer recess because health care reform is essential and that AIDS Drug Assistance Program's (ADAP's) borrowing from its Rebate Fund this year places FY 2010 ADAP funding at risk.
 - Consumer and provider attendance at the 8/11/2009 candlelight vigil/march and rally was heralded as key to this and next year's advocacy. Various strategies to get people involved were discussed: Equality California and Adelante are distributing flyers and *Frontiers* is doing an article regarding the rally on 8/10/2009; Mr. Vincent-Jones will contact providers directly to urge their attendance at the rally; Ms. Boger and Mr. Guitron will contact their Service Employees International Union (SEIU) office representatives for their support; and Mr. Giugni will coordinate with West Hollywood's condom distribution program to include rally flyers. In addition, Ms. Palmeros stated that personal stories could be posted at www.meetnori.com to reiterate the need for continued funding.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:** Ms. Franklin is retiring from the Office of AIDS Programs and Policy (OAPP) and, consequently, the Committee effective 9/24/2009. Mr. Guitron's nomination for SOC committee member was approved. His application will be forwarded to the Operations Committee.

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8. STANDARDS OF CARE:

A. Medical Outpatient Services:

- The Medical Outpatient standard is being revised to ensure that treatment education activities and the provision of treatment education services as part of medical care is clearly articulated and understood as a critically expected component of medical outpatient services. Language from the Treatment Education standard was added to ensure consistency. The separate Treatment Education category only supplements ongoing adherence activities expected in Medical Outpatient, Case Management, Medical and Medical Care Coordination services.
- Due to State budget cuts, revised FY 2009 allocation recommendations will remove both Ryan White and Net County Costs (NCC) funds ending separate treatment education contracts. In addition, the allocation for the service was eliminated in FY 2010. Although the review of treatment education was already underway.
- Mr. Land explained that treatment education began as peer group help with treatment education and support prior to 1996 when highly active antiretroviral therapy (HAART) brought new hope. It was a buffer between doctor and client to encourage adherence to available medications and, once HAART debuted, adherence to regimens with multiple side effects.
- Dr. Younai indicated that common terms should be cross-referenced among standards and that the committee had agreed that should happen. Mr. Vincent-Jones responded that from this point, common terms would be cross-referenced as standards are updated.
- The Committee agreed to present the standard at the 8/13/2009 Commission meeting for public comment with the following revisions:
 - Page 37, under **TREATMENT EDUCATION**, revised the second sentence to read, "These services can be offered directly by existing clinic staff or by specialized Treatment Education staff."
 - Page 38, under Individual Service Plan (ISP) changed the word **will** to **may** since assessment determines need.
 - Page 38, under One-on-One Patient Education, revised the paragraph to read, "Medical providers and/or HIV treatment educators will provide one-on-one patient education information about HIV disease and its treatments available. The content of this information will be consistent with and based upon the patient's assessment and/or ISP."

B. Direct Emergency Financial Assistance (DEFA):

- The standard was revised to ensure it adequately addressed the range of possibilities for financial assistance.
- The Committee agreed to present the standard at the 8/13/2009 Commission meeting for approval with the following revisions:
 - Under **SERVICE INTRODUCTION**, revised the third sentence to clarify that DEFA is designed to provide temporary assistance even though HIV is not a curable disease and may necessitate ongoing support.
 - Revised the third paragraph to read, "It is **understood** that all programs coordinating direct emergency financial assistance **may also** seek outside funding sources..." to clarify that although programs are encouraged to seek outside funding, it is not an unfunded mandate.

C. Case Management, Housing: This item was postponed.

9. **GRIEVANCE POLICY AND PROCEDURES:** This item was postponed.

10. **SERVICE EFFECTIVENESS:** This item was postponed.

11. **STANDARDS REVIEW POLICIES:** This item was postponed.

12. **MEDICAL CARE COORDINATION (MCC):** This item was postponed.

14. **COMMITTEE WORKPLAN:** There was no additional discussion.

15. **AETC REPORT:** There was no report.

16. **NEXT STEPS:** There was no additional discussion.

17. **ANNOUNCEMENTS:** There were no announcements.

18. **ADJOURNMENT:** The meeting adjourned at 12:00 noon.