MINUTES
CIVIL SERVICE COMMISSION MEETING

Wednesday, November 29, 2017, at 9:30 a.m.

522 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

9:30 A.M. CLOSED SESSION

Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.

Conference with Legal Counsel regarding pending litigation.
CONVENE THE MEETING AT 9:32 A.M AND WENT INTO CLOSED SESSION AT 9:32 A.M.

10:00 A.M. AGENDA

RECONVENED THE MEETING AT 10:13 A.M.

COMMISSIONERS PRESENT: AFRIAT, DONNER, HERNANDEZ, KAHWAJIAN, NIGHTINGALE

Minutes of the meeting of Wednesday, November 15, 2017, for approval
APPROVED; COMMISSIONERS HERNANDEZ AND NIGHTINGALE ABSTAINED.

Consideration of Consent Calendar
ADOPTED; ITEM #1 WAS REMOVED.

Discussion of Proposed Amendments to the Commission’s Procedural Rules
VICTOR MANRIQUE, LISA POMPA, KEN YUWILER, BONNIE LANE, AND RODNEY COLLINS PROVIDED INPUT ON THE SUGGESTED RULE CHANGE.
THE COMMISSION INVITED MEMBERS OF THE PUBLIC TO SUBMIT SUGGESTED RULE CHANGES WITHIN FORTY-FIVE (45) DAYS.
THE COMMISSION INSTRUCTED THE EXECUTIVE DIRECTOR AND COUNTY COUNSEL TO DRAFT A CHANGE OF THE HEARING OFFICER SELECTION NOTICE.
Unfinished Business

1. Petition of GEMA BARRERA for a hearing on her discharge, effective January 8, 2016, from the position of Social Worker, Department of Public Social Services, Case No. 16-20. REMANDED THE REPORT TO THE HEARING OFFICER FOR FINDINGS OF ULTIMATE FACT AND TO SPECIFICALLY ADDRESS EACH OF THE ALLEGATIONS IN THE DEPARTMENT’S LETTER OF IMPOSITION.

2. Petition of DOLLY LEONG for a hearing on her ten (10) day suspension, effective June 20, 2016, from the position of Accounting Technician II, Department of Public Social Services, Case No. 16-180. ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, SAMUEL D. REYES, TO SUSTAIN THE DEPARTMENT.

3. Petition of JAZMIN RAMOS for a hearing on her discharge, effective July 21, 2016, from the position of Children's Social Worker III, Department of Children and Family Services, Case No. 16-209. ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, SYLVIA MARKS-BARNETT, TO SUSTAIN THE DEPARTMENT.

4. Petition of MARICELA GUILLERMO for a hearing on her discharge, effective September 14, 2012, from the position of Pharmacy Services Chief II, Department of Health Services, Health Services Administration, Case No. 12-300. SUSTAINED THE PETITIONER’S OBJECTIONS, IN PART, AND OVER-RULED THE PETITIONER’S OBJECTIONS, IN PART. THE COMMISSION ADOPTED AS ITS FINAL DECISION TO REINSTATE THE PETITIONER AND IMPOSE A THIRTY (30) DAY SUSPENSION.

5. Petition of SALVADOR ACEVEDO for a hearing on his thirty (30) day suspension, effective January 30, 2017, from the position of Children’s Social Worker III, Department of Children and Family Services, Case No. 17-26. RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

6. Petition of RAPHAEL RAYGOZA for a hearing on his fifteen (15) day suspension, effective September 21, 2016, from the position of Fire Fighter, Fire Department, Case No. 16-270. RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
Unfinished Business (continued)

7.  
   *Petition of CAMILO BERKELEY* for a hearing on his twelve (12) day **suspension**, effective August 14, 2017, from the position of Microfilm Technician, Register Recorder/County Clerk, *Case No. 17-213.*  
   AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A LETTER OF WITHDRAWAL.

New Business

8.  
   *Petition of MARIA MEZA* for a hearing on her thirty (30) day **suspension**, effective September 18, 2017, from the position of Intermediate Clerk, Department of Health Services, Martin Luther King Jr. Outpatient Center Telecommunications/Call Center, *Case No. 17-230.*  
   HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

9.  
   *Petition of DONALD KUNITOMI* for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Battalion Chief, *Case No. 17-221.*  
   HEARING DENIED.

10.  
    *Petition of MILVIANA VALADEZ* for a hearing on the Director of Personnel's denial of her appeal of the **non-appointment** to the position of Deputy Sheriff Trainee, based on her claim of a Civil Service Rule 25 violation, *Case No. 17-215.*  
    CONTINUED AT THE REQUEST OF BRADLEY BEHERNS, ATTORNEY FOR THE PETITIONER, IN ORDER FOR HIM TO BE PRESENT.

Miscellaneous

11.  
   Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
   NO PUBLIC COMMENTS.

ADJOURNED TO CLOSED SESSION AT 11:21 A.M.
CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

Unfinished Business

12. Petitioner’s request for a hearing on his fifteen (15) day suspension, effective May 8, 2013, from the position of Deputy Sheriff, Sheriff’s Department, Case No. 13-209. OVER-RULED THE PETITIONER’S OBJECTIONS AND SUSTAINED THE DEPARTMENT’S OBJECTIONS, IN PART. THE COMMISSION REJECTED THE RECOMMENDATION OF THE HEARING OFFICER AND ANNOUNCED AS ITS NEW PROPOSED DECISION TO IMPOSE A TEN (10) DAY SUSPENSION.

13. Petitioner’s request for a hearing on his thirty (30) day suspension, effective October 5, 2015, from the position of Deputy Sheriff, Sheriff’s Department, Case No. 15-301. CONTINUED AT THE REQUEST OF THE EXECUTIVE DIRECTOR.

14. Petitioner’s for a hearing on his fifteen (15) day suspension, effective January 23, 2017, from the position of Deputy Probation Officer II, Probation Department, Case No. 16-355. RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

New Business

15. Petitioner’s request for a hearing on his thirty (30) day suspension, effective September 18, 2017, from the position of Deputy Sheriff, Sheriff’s Department, Case No. 17-225. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

16. Petitioner’s request for a hearing on his discharge, effective September 25, 2017, from the position of Sergeant, Sheriff’s Department, Case No. 17-228. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

17. Petitioner’s request for a hearing on his discharge, effective September 13, 2017, from the position of Detention Services Officer, Probation Department, Case No. 17-222. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
NEW BUSINESS (continued)

18. Petitioner’s request a hearing on his discharge, effective September 7, 2017, from the position of Detention Services Officer, Probation Department, Case No. 17-223. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

19. Petitioner’s request a hearing on her discharge, effective September 14, 2017, from the position of Detention Services Officer, Probation Department, Case No. 17-224. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:55 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:55 A.M.

Legal Advisor:
Ed Lewis

Head, Civil Service Commission:
Steve Cheng

Head Commission Specialist:
Luz Delgado
APPROVED BY THE CIVIL SERVICE COMMISSION ON DECEMBER 6, 2017

Lawrence D. Crocker
Executive Director