

MINUTES OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
REGULAR MONTHLY MEETING
June 1, 2005

CALL TO ORDER

Vice Chair Stathatos called the meeting to order at 10:04 a.m.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE

Present:

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella

Absent

James Cragin
John Hammargren
Carl Moore

Others Present

Lee Millen, Senior Staff,
Commission Services
Twila P. Kerr, Commission Staff

APPROVAL OF MINUTES OF APRIL 27, 2005

On motion of Commissioner Hammargren, seconded by Commissioner Russell and unanimously carried, the minutes of April 27, 2005 were approved with the following changes:

Page 4, Van Nuys Superior Courthouse, first sentence: “a rating of *Satisfactory Needs Improvement.*”

APPROVAL OF MINUTES OF MAY 11, 2005

On motion of Commissioner Hammargren, seconded by Commissioner Bacio and unanimously carried, the minutes of May 11, 2005 were approved with the following changes:

Page 3, Norwalk Courthouse, second sentence: *Lieutenant Deputy Bandy, escorting officer...*

APPROVAL OF MINUTES OF MAY 18, 2005

On motion of Commissioner Hammargren, seconded by Commissioner Bacio and unanimously carried, the minutes of May 18, 2005 were approved as submitted.

APPROVAL OF MINUTES OF JUNE 1, 2005

On motion of Commissioner Hammargren, seconded by Vice Chair Stathatos and unanimously carried, the minutes of June 1, 2005 were approved with the following changes:

Page 2, first sentence: *...and Hammargren*.

Page 4, first sentence: *...the Harbor Phinnes Banning International Culinary Arts School*.

CHAIR'S REPORT

Commissioners welcomed staff member Sherry Scates upon her return to work. Chair Montano requested Lee Millen, Commission Services, to follow up on their request for a copy of the "Station Feeding and Hygiene for Inmates" video.

TREASURER'S REPORT

Commissioner Bacio reported that the balance of the Commission's Charitable Fund is \$818.96. Following his discussions with bank representatives, Commissioner Bacio was successful in obtaining an additional year of free checking for the Commission's Charitable Fund account.

STAFF REPORT

Sherry Scates, Commission Staff, reported that in response to the Commission's request to the Auditor-Controller's office that they conduct a fiscal audit on the Teen's Happy Home, Commissioners

CORRESPONDENCE

Chair Montano referred to correspondence received. Vice Chair Stathatos reported on a documentary she watched on KCET "Aging Out", and distributed a news article of the documentary. The documentary follows three young people as they transition to independent living and what is considered "aging out" (copy of article on file).

Chair Montano visited the Lomita Sheriff's Station and was shown an excellent video, "Station Feeding and Hygiene for Inmates". Staff was directed to obtain a copy of the video for the Commission's review. Also, she referenced two articles on foster care waiting rooms and asked staff to copy for Commissioners. Commissioners discussed requesting a Xerox machine for the Conference Room.

Vice Chair Stathatos requested an update at the next quarterly meeting on what is being done to McClaren Hall.

FACILITY/GROUP INSPECTION REPORTS

San Fernando Valley CMHC (Erickson G.H. #2) – 96#1

Vice Chair Stathatos and Commissioner Cannella inspected this facility on May 19th and gave a rating of **Satisfactory**, with no areas of concern observed or reported.

San Fernando Valley CMHC (Kittridge Group Home) – 96#3

Vice Chair Stathatos and Commissioner Cannella inspected this facility on May 23rd and gave a rating of **Satisfactory**, with no areas of concern observed or reported. Facility staff will make an effort to camouflage the trash containers placed in front of the house.

Lomita Sheriff's Station

Chair Montano inspected this station on May 31st and gave a rating of **Satisfactory**, with no areas of concern observed or reported. She was shown an informative video "Station Feeding and Hygiene for Inmates".

NEW BUSINESS/ANNOUNCEMENTS

Chair Montano assigned inspection duties to Commissioners for the following week.

PUBLIC COMMENT

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

Commissioner Cannella announced that the week of June 13th is “Flag Week”, and on Tuesday, June 14th the Los Angeles County Board of Supervisors will present him with a proclamation. Commissioner Cannella briefly explained that he was the Co-Founder of Flag Week during the Vietnam War in the 1960’s. Federal legislation was chaptered in June 1966.

Chair Montano asked staff to provide copies of letters written to past guests of the Commission. Also, she announced that with a letter of credit (\$2,500) received for her birthday from Jeffery Nue, Hugo Nue Proler, she was able to negotiate the purchase of 15 stainless steel tables from Smart & Final and donate them to the Harbor Culinary School.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 11:25 a.m.

Respectfully submitted,

Twila P. Kerr
Commission Staff