



# LOS ANGELES COUNTY CAPITAL ASSET LEASING CORPORATION

**MICHAEL A. JIMENEZ**  
President

**MAHESH PAREKH**  
Vice President

**BONDIE O. GAMBRELL**  
Secretary – Treasurer

**ROBERT E. BUSH**  
Director

Director

Khanh Nguyen  
Martha Littlefield  
Ken Wales  
Assistant Secretaries

## **MINUTES** **AUGUST 26, 2004 MEETING** Kenneth Hahn Hall of Administration 500 West Temple Street, Room 437 Los Angeles, CA 90012

### **PRESENT**

Michael Jimenez, Vice President  
Robert E. Bush, Director  
Mahesh P. Parekh, Director

### **CALL TO ORDER**

Vice President Jimenez called the meeting to order at 10:23 a.m.

### **APPROVAL OF MINUTES**

On motion of Director Bush, seconded by Director Parekh, the January 27, 2004 minutes were unanimously approved.

### **DESIGNATION OF ASSISTANT SECRETARY**

On motion of Director Bush, seconded by Director Parekh, the Corporation unanimously included Ken Wales as one of three appointed Assistant Secretaries.

### **AWARD AUDIT CONTRACT FOR FISCAL YEARS 2003-2004 WITH OPTIONS FOR TWO ADDITIONAL YEARS**

Bob Lovellette, Auditor-Controller, reported on the selection process to recommend an outside auditor to review the Corporation's financial statements. The Evaluation Committee recommended the Qiu Accountancy Corporation for selection. **On motion of Director Parekh, seconded by Director Bush, the Corporation unanimously approved awarding the audit contract to Qiu Accountancy Corporation for fiscal year 2003/2004 with options for two additional years.**

### **ADDITIONAL MATTERS NOT POSTED ON THE AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA).**

Teresa Gee, Treasurer and Tax Collector, updated the Corporation on the LAC-CAL Equipment Program. Of the \$16 million approved on January 27, 2004, there is a principal balance of \$12,240,000 with a rate of 2.75 percent. The purpose was to purchase the BAN's (Bond Anticipatory Notes) that financed equipment and reserves.

Ms. Gee and Jan Takata, Chief Administrative Office, updated the Corporation on the following covering the LAC+USC Medical Center.

Original Funding:

- There is an outstanding balance of \$31.8 million which is being paid down.
- The balance is being paid down at a rate of \$20 million per year at a variable interest rate of 1.2 percent.
- Total repayment is estimated to be a year and a half.

Commercial Paper:

- \$134 million was issued.
- \$100 million will be issued this year.

Construction:

- The foundation and primary structural steel should be completed by January 2005.
- The steel was purchased prior to price increases.
- This project is \$820 million with \$265 million spent to date.
- This project has \$97 million in equipment purchases anticipated to begin next year and a portion will be financed by LAC-CAL.
- There is \$106 million in an accumulated capital outlay fund.
- The project's anticipated completion is approximately two and a half years.

**PUBLIC COMMENT**

There were none.

**ADJOURNMENT**

The meeting was adjourned at 10:43 a.m.

**ATTENDANCE**

Bob Lovellet, Auditor-Controller	Teresa Gee, Treasurer and Tax Collector
Barbara Harshaw, Auditor-Controller	Peter Burgis, Chief Administrative Office
Denis Whann, Auditor-Controller	Jan Takata, Chief Administrative Office
Martha Littlefield, Board of Supervisors	