County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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April 26, 2016

To: Supervisor Hilda L. Solis, Chair
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Philip L. Browning
Director

T&T HOME FOR BOYS GROUP HOME CONTRACT COMPLIANCE REVIEW

The Department of Children and Family Services (DCFS) Contracts Administration Division (CAD) conducted a Contract Compliance Review of T&T Home for Boys Group Home (the Group Home) in December 2015. The Group Home has one licensed site located in the Second Supervisorial District and provides services to the County of Los Angeles DCFS placed children and Probation foster youth. According to the Group Home's Program Statement, its stated purpose is to "provide comprehensive, behavior and health services to its adolescent males who experience emotional disturbance, physical abuse, poor social adjustment, behavioral problems and learning disabilities."

The Group Home is licensed to serve a capacity of six male children, ages 12 through 17. At the time of the review, the Group Home served five DCFS placed children. The children's average length of placement was seven months and their average age was 16.

SUMMARY

During CAD's Contract Compliance Review, the interviewed children generally reported: feeling safe at the Group Home; having been provided with good care and appropriate services; being comfortable in their environment; and being treated with respect and dignity.

The Group Home was in full compliance with 8 of 10 areas of our Contract Compliance Review: Licensure and Contract Requirements; Facility and Environment; Maintenance of Required Documentation and Service Delivery; Education and Workforce Readiness; Psychotropic Medication; Personal Rights and Social/Emotional Well-Being; Discharged Children; and Personnel Records.

CAD noted deficiencies in the areas of: Health and Medical Needs, related to children not receiving follow-up medical examinations; and Personal Needs/Survival and Economic Well-Being, related to children not being provided the minimum monetary allowance.

Attached are the details of CAD's review.

REVIEW OF REPORT

On December 16, 2015, Eboni Alexander, DCFS CAD, and Sonya Noil, DCFS Out-of-Home Care Management Division, held an exit conference with the Group Home representatives: Jimmie Theragood, Group Home Administrator; William Zachary, Facility Manager; and Dolores Daniel, Social Worker. The Group Home's representatives were in agreement with the review findings and recommendations; were receptive to implementing systematic changes to improve their compliance with regulatory standards; and to addressing the noted deficiencies in a Corrective Action Plan (CAP).

A copy of this compliance report has been sent to the Auditor-Controller and Community Care Licensing.

The Group Home provided the attached approved CAP, addressing the recommendations noted in this compliance report.

If you have any questions, your staff may contact me or Aldo Marin, Board Relations Manager, at (213) 351-5530.

PLB:KR
LTI:ea

Attachments

c: Sachi A. Hamai, Chief Executive Officer
John Naimo, Auditor-Controller
Calvin C. Remington, Interim Chief Probation Officer
Public Information Office
Audit Committee
Sybil Brand Commission
Jimmie Theragood, Group Home Administrator, T&T Home for Boys
Lajuannah Hills, Regional Manager, Community Care Licensing Division
Lenora Scott, Regional Manager, Community Care Licensing Division

T&T HOME FOR BOYS GROUP HOME
CONTRACT COMPLIANCE REVIEW SUMMARY

License Number: 191600883
Rate Classification Level: 8

	Contract Compliance Review	Findings: December 2015
I	**Licensure/Contract Requirements** (9 Elements) 1. Timely Notification for Child's Relocation 2. Transportation Needs Met 3. Vehicle Maintained In Good Repair 4. Timely, Cross-Reported SIRs 5. Disaster Drills Conducted & Logs Maintained 6. Runaway Procedures 7. Comprehensive Monetary and Clothing Allowance Logs Maintained 8. Detailed Sign-In/Out Logs for Placed Children 9. CCL Complaints on Safety/Plant Deficiencies	Full Compliance (All)
II	**Facility and Environment** (5 Elements) 1. Exterior Well Maintained 2. Common Areas Well Maintained 3. Children's Bedrooms Well Maintained 4. Sufficient Recreational Equipment/Educational Resources 5. Adequate Perishable and Non-Perishable Food	Full Compliance (All)
III	**Maintenance of Required Documentation and Service Delivery** (10 Elements) 1. Child Population Consistent with Capacity and Program Statement 2. DCFS County Children's Social Worker's Authorization to Implement NSPs 3. NSPs Implemented and Discussed with Staff 4. Children Progressing Toward Meeting NSP Case Goals 5. Therapeutic Services Received 6. Recommended Assessment/Evaluations Implemented 7. DCFS County Children's Social Workers Monthly Contacts Documented 8. Children Assisted in Maintaining Important Relationships 9. Development of Timely, Comprehensive Initial NSPs with Child's Participation	Full Compliance (All)

	Contract Compliance Review	Findings: December 2015
	10. Development of Timely, Comprehensive, Updated NSPs with Child's Participation	
IV	**Education and Workforce Readiness** (5 Elements) 1. Children Enrolled in School Within Three School Days 2. Ensured Children Attended School and Facilitated in Meeting Their Educational Goals 3. Current Report Cards/Progress Reports Maintained 4. Children's Academic Performance and/or Attendance Increased 5. Encouraged Children's Participation in YDS or Equivalent Services and Vocational Programs	Full Compliance (All)
V	**Health and Medical Needs** (4 Elements) 1. Initial Medical Exams Conducted Timely 2. Follow-Up Medical Exams Conducted Timely 3. Initial Dental Exams Conducted Timely 4. Follow-Up Dental Exams Conducted Timely	1. Full Compliance 2. Improvement Needed 3. Full Compliance 4. Full Compliance
VI	**Psychotropic Medication** (2 Elements) 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review	Full Compliance (All)
VII	**Personal Rights and Social/Emotional Well-Being** (13 Elements) 1. Children Informed of Group Home's Policies and Procedures 2. Children Feel Safe 3. Appropriate Staffing and Supervision 4. Efforts to Provide Nutritious Meals and Snacks 5. Staff Treat Children with Respect and Dignity 6. Appropriate Rewards and Discipline System 7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend or Not Attend Religious Services/Activities 9. Children's Chores Reasonable 10. Children Informed About Their Medication and Right to Refuse Medication	Full Compliance (All)

	Contract Compliance Review	Findings: December 2015
	11. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 12. Children Given Opportunities to Plan Activities in Extracurricular, Enrichment and Social Activities (Group Home, School, Community) 13. Children Given Opportunities to Participate in Extracurricular, Enrichment and Social Activities (Group Home, School, Community)	
VIII	**Personal Needs/Survival and Economic Well-Being** (7 Elements) 1. $50 Clothing Allowance 2. Adequate Quantity and Quality of Clothing Inventory 3. Children Involved in the Selection of Their Clothing 4. Provision of Clean Towels and Adequate Ethnic Personal Care Items 5. Minimum Monetary Allowances 6. Management of Allowance/Earnings 7. Encouragement and Assistance with a Life Book/Photo Album	1. Full Compliance 2. Full Compliance 3. Full Compliance 4. Full Compliance 5. Improvement Needed 6. Full Compliance 7. Full Compliance
IX	**Discharged Children** (3 Elements) 1. Children Discharged According to Permanency Plan 2. Children Made Progress Toward NSP Goals 3. Attempts to Stabilize Children's Placement	Full Compliance (All)
X	**Personnel Records** (7 Elements) 1. DOJ, FBI and CACI Submitted Timely 2. Signed Criminal Background Statement Timely 3. Education/Experience Requirement 4. Employee Health Screening/TB Clearances Timely 5. Valid Driver's License 6. Signed Copies of Group Home Policies and Procedures 7. All Required Training	Full Compliance (All)

T&T HOME FOR BOYS GROUP HOME
CONTRACT COMPLIANCE REVIEW
FISCAL YEAR 2015-2016

SCOPE OF REVIEW

The following report is based on a "point in time" review. This compliance report addresses findings noted during the December 2015 review. The purpose of this review was to assess T&T Home for Boys Group Home's (the Group Home's) compliance with its County contract and State regulations and included a review of the Group Home's Program Statement, as well as internal administrative policies and procedures. The review covered the following 10 areas:

- Licensure/Contract Requirements,
- Facility and Environment,
- Maintenance of Required Documentation and Service Delivery,
- Education and Workforce Readiness,
- Health and Medical Needs,
- Psychotropic Medication,
- Personal Rights and Social/Emotional Well-Being,
- Personal Needs/Survival and Economic Well-Being,
- Discharged Children, and
- Personnel Records.

For the purpose of this review, four placed children were selected for the sample. The Contracts Administration Division (CAD) interviewed each child and reviewed their case files to assess the care and services they received. Additionally, three discharged children's files were reviewed to assess the Group Home's compliance with permanency efforts. At the time of the review, no children were prescribed psychotropic medication.

CAD reviewed three staff files for compliance with Title 22 Regulations and County contract requirements. A site visit was conducted to assess the quality of care and supervision provided to the placed children.

CONTRACTUAL COMPLIANCE

CAD found the following two areas out of compliance:

Health and Medical Needs

- Follow-up medical exams were not conducted.

Two placed children did not receive follow-up medical exams. The physician recommended vaccination for one child and a physical examination for the second child. The physician noted that both children were healthy at the time of the medical visits when the recommendations were made.

During the exit conference, the Group Home representative reported that the children did not receive the recommended medical exams because these recommendations were made prior to the children's placement in the Group Home. However, the Group Home was not able to provide any documentation to support this statement.

Recommendation:

The Group Home's management shall ensure that:

1. Follow-up medical examinations are conducted timely.

Personal Needs/Survival and Economic Well-Being

- Children did not receive the minimum monetary allowance.

Three placed children did not receive the minimum monetary allowance for several weeks.

During the review, the Group Home representatives acknowledged this deficiency and stated that the Group Home will ensure that these children are reimbursed and that going forward, all children will receive the minimum monetary allowance accordingly. The Group Home has since provided documentation to verify the same.

Recommendation:

The Group Home's management shall ensure that:

2. Children receive the minimum monetary allowance.

PRIOR YEAR FOLLOW-UP FROM DEPARTMENT OF CHILDREN AND FAMILY SERVICES CAD'S GROUP HOME CONTRACT COMPLIANCE REVIEW

CAD's last compliance report dated September 27, 2015, identified 12 recommendations.

Results

Based on CAD's follow-up, the Group Home fully implemented all 12 recommendations for which they were to ensure that:

- Detailed Sign-In/Out logs are maintained.
- County Children Social Worker's (CSW) authorization to implement the NSP is obtained.
- County CSW monthly contacts are documented.
- Development of timely, comprehensive, Initial NSPs with child's participation.
- Development of timely, comprehensive, Updated NSPs with child's participation.
- Timely follow-up dental exams are conducted.
- Children are involved in the selection of their clothing.
- Criminal background statements are completed timely.
- Employees meet education/experience requirements.
- Employees complete health screening/TB clearance timely.
- Signed copies of Group Home policies and procedures are maintained.
- Staff complete all required training.

The Group Home representative expressed their desire to remain in compliance with Title 22 Regulations and contractual requirements. During the exit conference, the Group Home representative expressed their commitment to making the necessary changes to ensure the children's continued well-being. The Group Home will consult with the Out-of-Home Care Management Division for additional support and technical assistance and CAD will continue to assess implementation of the recommendations during the next review.

T & T Home for Boys

19504 TILLMAN AVENUE

CARSON, CA 90746

January 19, 2016

Ali Bhatti, MPA – DCFS Manager

RE: Written Formal Correction Action Plan (CAP) regarding the deficiencies cited on the group home monitoring review field exit summary dated 12/23/2015.

V. **HEALTH AND MEDICAL NEEDS**

#31. Are required follow-up medical examinations conducted timely? (WELL-BEING)

T & T Home for Boys Corrective Action Plan

The facility manager or designee will be responsible for ensuring that all recommended medical examinations and treatments are completed on time.

Person(s) Responsible for Implementation of the CAP

The facility manager Mr. Zachary or designee is responsible for ensuring that all recommended medical examinations and treatments are completed on time.

Time Frame of Implementation

Immediately

VIII. PERSONAL NEEDS/SURVIVAL AND ECONOMIC WELL BEING

#53. Are children always provided with the minimum monetary allowance? (Self Sufficiency)

T & T Home for Boys Corrective Action Plan

Effective immediately group home administrator will be responsible for ensuring that all residents receive their minimum allowance of $10 per week. In addition, residents that did not receive their minimum weekly allowance were reimbursed by the agency and documented on 12/25/2015.

Person(s) Responsible for Implementation of the CAP

Group home administrator, Jimmie Theragood, will ensure that allowance logs are in compliance.

Time Frame of Implementation

Effective January 1, 2016 group home administrator will develop a log to track residents' weekly allowance.

Respectfully submitted,

Jimmie Theragood

Jimmie Theragood,

Administrator