



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



ROBIN KAY, Ph.D.
Acting Director
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Acting Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

November 9, 2015

TO: Each Supervisor
FROM: *Robin Kay*
Robin Kay, Ph.D.
Acting Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO APPROVE A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE TOTAL AGREEMENT AMOUNTS OF FIVE SUPPORTIVE SERVICES AGREEMENTS**

This is to advise your Board that the Department of Mental Health (DMH) is scheduling a Board letter for the December 1, 2015, agenda requesting approval to amend five Supportive Services Agreements that have reached their previously approved delegated authority and to establish a new Total Agreement Amount (TAA) for each Supportive Services Agreement. The Board letter also requests an additional ten percent for a total of twenty percent delegated authority to increase the revised TAAs of the Supportive Services Agreements.

In accordance with Board of Supervisors Policy No. 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts over ten percent.

JUSTIFICATION

This authority will prevent an interruption of services to formerly homeless individuals with psychiatric disabilities who reside in Permanent Supportive Housing while the Department prepares a new solicitation for parties interested in providing or continuing the provision of supportive services.

Should there be a need to exceed the twenty percent delegated authority, DMH will return to your Board with a request for authority to amend the contracts accordingly.

NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy No. 5.120, we are informing your Board of our intention to proceed with filing the Board letter with the Executive Office of the Board of Supervisors for the December 1, 2015, Board meeting.

Each Supervisor
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If you have any questions or concerns please contact me, or your staff may contact Angel Baker, Interim Chief, Contracts Development and Administration Division, at (213) 738-4684.

RK:DM:MF:mm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Dennis Murata, M.S.W.
Maria Funk, Ph.D.
Reina Turner
Angel Baker