OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM MCDONNELL, SHERIFF

January 19, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
QUARTERLY REPORT BACK ON THE STATUS OF RECOMMENDATIONS
MADE BY THE CITIZENS' COMMISSION ON JAIL VIOLENCE

On October 16, 2012, the Board requested the Los Angeles County Sheriff's Department (Department) report back on the status of recommendations made by the Citizens' Commission on Jail Violence (CCJV). For a historical account of all the recommendations, please refer to the Department's October 8, 2013, response. Beginning with the November 12, 2013, response, the Department will limit the status updates to only those recommendations that are being funded or are still in the process of being implemented.

Should you have any questions or require additional information, please contact me or Assistant Sheriff Terri McDonald, Custody Services Division, at (213) 893-5001.

Sincerely,

JIM McDONNELL
SHERIFF

STATUS OF RECOMMENDATIONS REGARDING THE JAIL SYSTEM

On October 8, 2013, the Board approved the first phase of funding for many of the remaining CCJV recommendations. The Department is currently in the process of implementing the Phase I actions approved by the Board. Below is the current status of each of the remaining in-progress recommendations.

Recommendation 3.8 - PPI and FAST should be replaced with a single, reliable, and comprehensive data tracking system.

The Performance Recording and Monitoring System (PRMS) continues to be developed and is on-schedule to be completed by December of 2016. Developers have finished the design of the AD-HOC reporting feature and are currently implementing their design, as well as fine tuning its features. The PRMS team have procured and installed the many hardware components, which make up the production environment and continue their work to configure the system for use.

Recommendation 3.12 –The Board of Supervisors should provide funding so that the Department can purchase additional body scanners.

The Department's Pitchess Detention Center (PDC) South Facility's two scanners were installed and began operation on September 27, 2015. The Department's Custody Services Division (CSD) is awaiting final approval for the second scanner at the Department's Century Regional Detention Facility (CRDF). CSD anticipates installing two additional scanners at the Department's Inmate Reception Center (IRC) Old Side Court Line by June 30, 2016, and two scanners at IRC Booking Front by June 30, 2017. For Fiscal Year (FY) 2016-17, CSD anticipates adding two scanners at the Department's North County Correctional Facility (NCCF), and also two scanners added at PDC North Facility by June 30, 2017. CSD is currently working with a private consulting firm to consider ancillary locations for additional body scanners.

The IRC Booking Front body scanner has scanned 5,532 of 21,889 new inmates booked from August 9, 2015, through October 31, 2015. This body scanner operates Monday through Friday, during Day shift and PM shift as inmates are being processed. During this time, no contraband was recovered.

The IRC Old Side Court Line scanner has scanned 11,966 of 55,996 court returnee inmates from August 9, 2015, through October 31, 2015. This body scanner operates Monday through Friday, several hours on Dayshift and a limited number of hours on PM shift as inmates return from court. During this time, no contraband was recovered.

The CRDF body scanner has scanned 7,652 inmates from a total of 13,200 new bookings and court returnees from August 9, 2015, through October 31, 2015, which equates to approximately 58 percent. This body scanner operates on all three shifts,

seven days a week. On September 26, 2015, during the EM shift, an inmate had a skeleton key secreted in her body cavity, which the body scanner identified.

Recommendation 4.11 - Management staff should be assigned and allocated based on the unique size and needs of each facility.

The hiring of administrative support staff for CSD is ongoing. CSD has currently filled 15 of the 19 professional staff positions. In reference to the October 2015 recommendation, 16 of the 19 professional staff positions were filled. However, one operations assistant I promoted and transferred to the Los Angeles County Probation Department. The Department anticipates the remaining four Phase II positions to be hired by the end of June 2016.

As these are normal hiring and retention issues, it is recommended this item be considered implemented.

Recommendation 4.12 - LASD should create an internal Audit and Inspections Division.

The Department's Audit and Accountability Bureau (AAB), formerly the Internal Monitoring, Performance Audits and Accountability Command (IMPAAC) has a total of 42 personnel assigned. The written examination process for the law enforcement auditors has been completed, and 21 candidates are currently in the interview process. AAB anticipates hiring six law enforcement auditors by FY 2016. Additionally, the remainder of AAB's 13 Phase III personnel positions are currently deferred until CSD federal mandates are completed.

AAB has now completed 11 audits and has 7 audits in progress for a total of 18 audits. AAB has completed 27 shooting reviews and is currently reviewing 6 others for a total of 33 shooting reviews. AAB has completed 64 special projects and has 13 others in progress (including the shooting reviews) for a total of 77 special projects.

Recommendation 6.3 - Deputies and supervisors should receive significantly more custody specific training overseen by the Department's Leadership and Training Division.

The Department continues to schedule and hold mandatory training classes for use of force, ethics, and supervising mentally ill inmates. The Department's stated goals are listed in the table below:

Training Class	Nov 2015 Actual	June 2016 Goal
Identifying and Interacting with Mentally Ill Inmates	94 %	95%
Force Concepts/Ethics	88 %	85%
Jail Specific Restraining Techniques	97 %	95%
Use of Force Investigations for Supervisors (For new Supervisors only)	98 %	98%
Inmate Extraction Training	98 %	95%

The Department will continue these mandatory classes until all line personnel have participated. The current class action litigation will delay the implementation of the Annual Training Plan as originally envisioned. The class action litigation will result in the implementation of a training plan that the Department's CSD has agreed to fulfill. Pursuant to the Alex Rosas, et al. vs. Jim McDonnell, et al. (Rosas Agreement) and the settlement agreement with the United States Department of Justice (DOJ) regarding improvements to mental health services and suicide prevention in the County jails (DOJ Agreement) on August 3, 2015, CSD Training began the implementation of a 32-hour "De-Escalation and Verbal Resolution" (DeVRT) course, which will become mandated training for all existing and newly hired deputy sheriff generalists within CSD. This highly interactive course is designed for law enforcement personnel working with an incarcerated population in the County's jail system. The course examines core concepts that emphasize effectively working with inmates with mental illnesses, disabilities, and/or in situations within the correctional environment that warrant the use of de-escalation techniques and communication strategies.

An applicant has been identified to fill the statistical analyst position (Phase II) and continues to progress through the background process. If successful, it is anticipated the position will be filled in early 2016. The following Phase III items have been hired and assigned to the unit: One lieutenant, two bonus deputies, and one operations assistant II. An applicant has been identified to fill the law enforcement technician position, and is currently progressing through the background process. If successful, it is anticipated the position will be filled in early 2016.

We have completed the CCJV training. The CCJV training should be considered "Implemented" and future reporting on training should be related to the Rosas and DOJ agreements.

Recommendation 7.1 - The investigative and disciplinary system should be revamped.

The Department's Internal Affairs Bureau (IAB) personnel's caseload had increased to approximately 11 cases per investigator. The average case completion time also increased from eight to nine months per case. IAB has had an increase in investigation

requests, which has required investigators to spend more time vetting and prioritizing their caseload.

The Department's Internal Criminal Investigations Bureau (ICIB) had a decrease in the average caseload per investigator from 5.5 cases to 4.8 cases. This decrease in the average caseload was due to the addition of one sergeant investigator who replaced a recent promotion. The average case completion time also decreased from 4.6 months to 4.5 months. It is expected the case completion time will continue to vacillate due to the complexities of some cases, and the continued need for additional support staff to assist in the case closure process.

Additionally, the remainder of IAB and ICIB's Phase III personnel positions are currently deferred until Custody Services Division federal mandates are completed.

Recommendation 7.14 - The inmate grievance process should be improved and include added checks and oversight.

The Department's Custody Automated Reporting and Tracking System (CARTS) Inmate Complaint Module continues to operate in a maintenance mode, with no reported application issues, or flaws. The functionality was defined according to business requirements for the current grievance/request process and was consistent with the CCJV 7.14 recommendations. During this reporting period, scoping and functional/technical design of a new enhancement was completed. This enhancement will provide a separation of process and workflows for inmate requests and inmate grievances, as well as capturing information for using dropdown selections in lieu of comments, which would provide a richer reporting capability.

The CARTS scanners for The Department's Medical Services Bureau (MSB) have been fully deployed, installed, and configured to accept medical requests and grievances. The Department's Correctional Innovative Technology Unit (CITU) is training medical staff in the use of high speed scanners and the integration points with the CARTS application. Additionally, CITU is developing a dashboard to expedite the inmate medical request process, which is expected to be completed by January of 2016.

While progress regarding the Inmate Data Network (IDN) has been hindered by competing resource demands involving the Closed Circuit Television (CCTV) project, the configuration plan for IDN is being reviewed and evaluated by the Department's Data Systems Bureau (DSB) and Cisco Systems, Inc.

It is anticipated that a portion of the IDN will be operational to support the iPad project implementation in the basin facilities, which will include the Department's Men's Central Jail (MCJ), Twin Towers Correctional Facility (TTCF), CRDF, and IRC by the end of March 2016.

Between August 21, 2015, and November 19, 2015, the computer tablets currently in place processed 33,414 requests for information, 2,378 requests for service, and 168 complaints (e.g., not receiving medication, specific diet, and/or living conditions etc.). There were a total of 39 personnel complaints. The application is currently being modified to conform to the requirements of the Rosas Agreement. CITU anticipates deploying updated software for the application by early 2016. At this time, 500 additional tablets have been delivered, and two Apple Mac computers are being delivered to manage the tablets. These devices should be installed throughout CSD and operational by the due date of March 2016.

In addition to CCJV recommendations, the Department's CSD grievance system has additional and more specific requirements mandated by the Rosas Agreement. The grievance teams have been centralized with teams co-located at PDC and CRDF. The teams are led by a lieutenant, also referred to as the Division Inmate Grievance Coordinator, and comprised of sworn supervisors, deputies, and custody assistants. The grievance teams are responsible for the prompt collection of grievances and inmate request forms. Thereafter, the teams track grievances and requests to ensure appropriate response and to identify challenges inmates may have. Reports to leadership will be regularly submitted to share their findings.

Grievance policies were revised to maintain consistency with the Rosas Agreement and to improve response to inmates. The revised policy was submitted for approval by the Rosas Agreement court appointed monitors on December 1, 2015. The revisions and approval is anticipated to be completed by January of 2016. The monitors approved a revised Inmate Grievance Form and Inmate Request on December 21, 2015.

The Department's CSD grievance teams comprising of sworn supervisors and custody assistants have been assigned and continue to work within MCJ, TTCF, CRDF, NCCF, and the PDC's North and South Facilities. Grievance teams have been tasked with the responsibility of collecting and tracking inmate grievances, and ensuring they are addressed appropriately. The CSD's inmate grievance coordinator and his team are finalizing the revision of the current inmate grievance policy and the current complaint/request form. The revised policy draft and forms were submitted for review by the court appointed monitors regarding the Rosas Agreement on December 1, 2015.

Due to the concurrent and overriding objectives being addressed in the Rosas Agreement, which include improvements and revisions to the inmate grievance policy and procedures, future reporting of Recommendation 7.14 should defer to the implementation of the Rosas Agreement.

Recommendation 7.15 - The use of lapel cameras as an investigative tool should be broadened.

The Department's DSB has received and installed the infrastructure needed to support the CCTV system network at CRDF. The Fire Suppression Permit (Fire Permit) was approved the first week of December 2015. Now that the Fire Permit has been approved, the CRDF CCTV system is anticipated to be completed in January of 2016. The timeline for CCTV systems at PDC has been expedited at the request of the Board. Funding was released on September 30, 2015, for this purpose. NCCF will have an operational system by Mid-June of 2016, with a complete system by July of 2017. This timeline is well ahead of the proposed five-year plan.