COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR

JOSEPH KELLY
TREASURER AND TAX COLLECTOR

KENNETH HAHN HALL OF ADMINISTRATION
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HOME PAGE
TTC.LACOUNTY.GOV

PROPERTY TAX PORTAL
LACOUNTYPROPERTYTAX.COM

November 30, 2015

TO: Mayor Michael D. Antonovich
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM: Joseph Kelly
Treasurer and Tax Collector

SUBJECT: **2015-16 SECURED PROPERTY TAXES**
FIRST INSTALLMENT PERIOD

We are taking this opportunity to advise you of the upcoming deadline for the first installment of the 2015-16 Secured Property Taxes.

The attached press release alerts taxpayers that the first installment becomes delinquent if not paid by 5:00 p.m., Thursday, December 10. Mailed payments must be postmarked by the United States Postal Service no later than December 10, 2015.

The attached press release was mailed today to approximately 250 newspaper companies, television and radio stations. We will also email the press release to all constituents who have enrolled in our *Email Notification Service.* As a result of these efforts, you may experience an increase in constituent inquiries or visits to your offices. Any inquiries received regarding the payment of taxes may be referred to the first floor, Public Service Counter, in the Kenneth Hahn Hall of Administration, or to our property tax automated telephone system (PropTax) at 1(213) 974-2111, or to the toll-free number at 1(888) 807-2111. Property tax information is also available at lacountypropertytax.com.

Should you have any questions, please contact me directly or your staff may contact Kathy Gloster, Assistant Treasurer and Tax Collector, at (213) 974-2077 or kgloster@ttc.lacounty.gov.

JK:KG:RHJ:dw

Attachment

c: Assessor
Chief Executive Officer
Auditor-Controller
Interim County Counsel
Acting Executive Officer, Board of Supervisors

NEWS

Treasurer and Tax Collector Joseph Kelly

437 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012

November 30, 2015

Contact: **Raymond Johnson**
Office: **(213) 893-0703**
Fax: **(213) 620-7948**
rjohnson@ttc.lacounty.gov

FOR IMMEDIATE RELEASE

Si desea obtener información adicional sobre este aviso o si necesita la información traducida en español, por favor llame al 1(213) 974-2111.

JOSEPH KELLY, Los Angeles County Treasurer and Tax Collector, reminds property owners that the first installment of the 2015-16 property taxes becomes delinquent if not received by 5:00 p.m. or United States Postal Service (USPS) postmarked on or before December 10, 2015. "To avoid late penalties, taxpayers should not wait until the statutory deadline; please pay early" says Treasurer and Tax Collector Kelly.

Taxpayers can obtain the amount due on any parcel from the Treasurer and Tax Collector's website at ttc.lacounty.gov or by calling the toll-free Property Tax Automated Telephone System at 1(888) 807-2111, where information is available 24 hours a day, 7 days a week.

Pay Online – To make payments online, go to **lacountypropertytax.com**, select "Pay Online" under "Payment Options." There is no charge for electronic check payments. You will need to use a Personal Identification Number (PIN), which is printed on the Annual Secured Property Tax Bill, to complete the transaction. Each transaction is limited to $999,999.99.

You may also pay online by using a credit card (American Express, Discover, MasterCard, or Visa) or Visa Debit card. However, there are processing fees when paying by credit/debit card. Each credit/debit card transaction is limited to $99,999.99, including all service fees. Electronic payments can be made 24 hours a day, 7 days a week, and payments are accepted until 11:59 p.m., Pacific Time on the delinquency date.

Mailed Payments – Taxpayers are advised to use the envelope enclosed with their Annual Secured Property Tax Bill and include the payment stub from the bill. If paying both installments, please include both payment stubs. Do not attach staples, clips, tape, or correspondence. Property tax payments may be mailed to the Los Angeles County Treasurer and Tax Collector, Post Office Box 54018, Los Angeles, California 90054-0018. If mailing your payment near the delinquency date, be sure to obtain a certificate of mailing from the USPS to reflect a timely payment. If a payment is received after the delinquency date, with no postmark, the payment is considered late and penalties will be imposed, in accordance with State law. Taxpayers who send a payment by mail are cautioned that the USPS only postmarks certain mail depending on the type of postage used, and may not postmark mail on the same day deposited by a taxpayer. To assist taxpayers in understanding how to avoid penalties that could result from postmark issues, the Tax Collector has compiled important related information on how to "Avoid Penalties by Understanding Postmarks." Visit our website at **ttc.lacounty.gov/Proptax/Postmarks.htm**.

You may use an Internal Revenue Service designated delivery service (only Federal Express or United Parcel Service) to mail your payment, properly addressed with the required fee prepaid, delivery of which shall not be later than 5:00 p.m., Pacific Time on the next business day after the effective delinquency date. The remittance shall be deemed received on the date shown on the packing slip or air bill attached to the outside of the envelope or package containing the remittance.

Pay by Credit Card or Visa Debit Card over the Telephone – Credit cards (American Express, MasterCard, and Visa) and Visa Debit card payments are accepted over the telephone through a third-party vendor who charges a fee to utilize this service. To pay by telephone, call toll-free 1(888) 473-0835. You will need your Electronic Fund Transfer (EFT) Number and a credit card or Visa Debit card to complete the transaction. Please retain the confirmation number for future reference. Your current secured payment cannot be more than $99,999.99 to use the telephone system.

Pay in Person – Cash or check is accepted at 225 North Hill Street, First Floor Lobby, Los Angeles, CA 90012, between the hours of 8:00 a.m. and 5:00 p.m., Pacific Time, Monday through Friday, excluding Los Angeles County holidays. Make your payment early to avoid long waits at the cashier windows.

On Wednesday, December 9, 2015, and Thursday, December 10, 2015, the Los Angeles County Treasurer and Tax Collector's personnel will also receive payments at 335A East Avenue K-6, Lancaster, California 93535, between the hours of 8:00 a.m. and 5:00 p.m., Pacific Time. Payments must be made by check, money order or cashier's check. No cash payments are accepted at this location.

Online Banking or Bill Payment Services – We do not recommend using these services to pay property taxes. The envelopes used by banking institutions are not postmarked by the USPS. In the absence of a postmark, we determine penalties exclusively based on the date we receive payment.

PRESS RELEASE UPDATE - To receive future press release notices via email, please send your company name and email address to **rjohnson@ttc.lacounty.gov**.