



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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SACHI A. HAMAI
Chief Executive Officer

November 23, 2015

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Sachi A. Hamai
Chief Executive Officer

Board of Supervisors
HILDA L. SOLIS
First District
MARK RIDLEY-THOMAS
Second District
SHEILA KUEHL
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

DEPARTMENT OF PUBLIC HEALTH REQUEST FOR SALARY PLACEMENT UPON APPOINTMENT TO THE POSITION OF DEPUTY DIRECTOR, PUBLIC HEALTH (UNCLASSIFIED) FOR MR. DAVID DIJKSTRA

The Department of Public Health (DPH), with the support of the Chief Executive Officer (CEO), requests approval to appoint Mr. David Dijkstra to the position of Deputy Director, Public Health (UC), Item No. 4549, at an annual base salary of \$191,974.73. The base salary placement onto Management Appraisal and Performance Plan (MAPP) Tier I Salary Range R16 (the Board-approved range for this position), will place Mr. Dijkstra above the control point of the range. This salary is recommended based on Mr. Dijkstra's extensive experience and the role and responsibilities he will perform as Deputy Director, Public Health for DPH.

As Deputy Director, Mr. Dijkstra will report directly to the Department's Interim Director and Chief Deputy Director, Public Health, and will oversee the Department's Operations Support Bureau, which includes Administrative Services, Compliance Management, Contract and Grants, Finance, Human Resources, Information Systems, Organizational Development and Training, and Vital Records.

Mr. Dijkstra has over 32 years of management experience. In his current assignment as the Administrative Deputy for DPH, he is responsible for overseeing and directing the Administrative Services, Compliance Management, Contract and Grants, Finance, and Human Resources Divisions. In this capacity Mr. Dijkstra has effectively managed the

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Department's \$1.0 billion budget during an extended period of economic uncertainty; implemented strategies to invest one-time and projected fund balances in Department infrastructure, including facility deferred maintenance and security, acquisition of state-of-the-art laboratory equipment and information technology. He also developed strategies to address future opportunities for DPH and implementation of the Affordable Care Act, including the development of medical billing capacity, electronic health records, and organizational plans to respond to changes in services demands. Prior to his assignment in Public Health, Mr. Dijkstra served as the Chief Deputy Director for the Department of Animal Care and Control from August, 2008, to September, 2012. He also served as Manager, CEO, for the Chief Executive Office from October, 1997, to July, 2008.

Mr. Dijkstra possesses a Bachelor of Arts degree in Economics from the University of California, Irvine, and a Master of Business Administration from the California State University, Sacramento.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by December 3, 2015, the CEO will advise the Department of Public Health to proceed with Mr. Dijkstra's appointment to Deputy Director, Public Health (UC), at an annual base salary of \$191,974.73 effective no sooner than December 4, 2015.

If you have any questions regarding this matter, please contact Maryanne Keehn at (213) 974-0470.

SAH:JJ:MTK
NV:SO:rlid

c: Executive Office, Board of Supervisors
County Counsel
Mike Alviar, Public Health