CHIEF INFORMATION OFFICE
Los Angeles World Trade Center
350 South Figueroa Street, Suite 188
Los Angeles, CA 90071

Telephone: (213) 253-5600
Facsimile: (213) 633-4733

RICHARD SANCHEZ
CHIEF INFORMATION OFFICER

November 17, 2015

To: Mayor Michael D. Antonovich
Supervisor Hilda Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Richard Sanchez
Chief Information Officer

COMPLETION OF DEPARTMENTAL OFFICE 365 E-MAIL MIGRATIONS

On May 6, 2014, the Board of Supervisors authorized the consolidation of 15 Microsoft Enterprise License Agreements and a Countywide Microsoft Office 365 License Agreement. The Board also delegated authority to the Chief Information Officer to execute a Work Order for technical consulting services to migrate the user and shared e-mailboxes to the Office 365 Exchange Online Service (EOS).

I am pleased to report that all of the scheduled departmental migrations to Microsoft's EOS have been completed and all departments are now fully operational in electronic mail and calendaring service, representing more than 92,600 licensed users.

The vision of a secure, common e-mail system that allows County employees to seamlessly collaborate with others regardless of department, an initiative that started in 2012 with the Countywide E-mail System (CES) Technology Directive, has been accomplished. CES, managed by the Internal Services Department (ISD) for the past three years, was critical to the smooth and orderly migration to Office 365.

With this major accomplishment, many of the same County IT teams who helped with the e-mail migration will focus on the adoption of other Microsoft services included in our Office 365 agreement, such as updated productivity software, team collaboration sites, and instant messaging.

I would like to thank the Board and Chief Executive Office for supporting the Microsoft license consolidation and migration efforts to Office 365. Our appreciation to all County IT teams involved in making the migration a success, and to the Department Heads for their support and patience during this transition. Special acknowledgement to the leadership from the District Attorney, ISD, and the Sheriff's Department as they directed the County's e-mail migration and continue to do so as the lead agencies administering the Microsoft services.

RS:lmc

c: Chief Executive Officer
Acting Executive Officer, Board of Supervisors
Department Heads