



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.  
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Medical Director

October 6, 2015

TO: Each Supervisor

FROM: *Robin Kay for*  
Marvin J. Southard, D.S.W.  
Director

SUBJECT: **NOTIFICATION OF INTENT TO ENTER INTO A SOLE SOURCE CONTRACT NEGOTIATION WITH ENKI HEALTH AND RESEARCH SYSTEMS, INC.**

This memo is to comply with the Board of Supervisors Policy Manual, Section 5.100, Sole Source Contracts regarding contracting policy requirements for sole source contracts. It is the Los Angeles County Department of Mental Health's (DMH) intent to amend its current Legal Entity (LE) Agreement with ENKI Health and Research Systems, Inc. (ENKI), on a sole source basis for the provision of Projects for Assistance in Transition from Homelessness (PATH) program services in Service Areas (SAs) 3 and 7.

On March 4, 2014, DMH issued a Request for Proposals (RFP) (Bid No. 030414B1) to identify qualified providers of PATH services to serve individuals who are diagnosed with a severe mental illness who are homeless or at imminent risk of becoming homeless. As a result of this RFP, on June 2, 2015, a Board letter was adopted to amend 5 existing LE Agreements to award them PATH Federal Block Grant funding for SAs 1, 2, 4, 5, 6, and 8.

At the conclusion of the RFP process, DMH did not receive any responses to the PATH RFP to provide services in SAs 3 and 7 and, therefore, was unable to select a provider for these service areas. Thus, DMH, in the June 2, 2015, Board letter, requested authority to amend an existing LE Agreement, which DMH would have identified at a later time, on a sole source basis for the provision of PATH program services in SAs 3 and 7.

DMH has now identified ENKI as the LE Agreement provider in SAs 3 and 7 to receive the PATH funding and provide services to individuals who are diagnosed with a severe mental illness who are homeless or at imminent risk of becoming homeless in these service areas.

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ENKI is located at 150 E. Olive Avenue, Burbank, CA 91502, in Supervisorial District 5, and has provider sites located in SAs 3 and 7. ENKI has the appropriate experience and familiarity with the focal population in order to meet their needs.

Unless otherwise instructed by your Board office within two weeks of this memorandum, DMH will proceed with preparing a sole source contract amendment. DMH will work closely with both the Office of the County Counsel and the Chief Executive Office in preparing a contract with ENKI.

If you have any questions or concerns, please contact me, or your staff may contact Angel Baker, Acting Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:DM:MF:mm

c: Executive Office, Board of Supervisors  
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