COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"
John Wicker, Chief Deputy Director

October 13, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF PARKS AND RECREATION:
ATLANTIC AVENUE PARK GENERAL IMPROVEMENTS PROJECT
ESTABLISH CAPITAL PROJECT,
APPROVE CAPITAL PROJECT, SCOPE, BUDGET,
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87279
(SUPERVISORIAL DISTRICT 1) (4 VOTES)

SUBJECT

Approval of the recommended actions will establish and approve the proposed Atlantic Avenue Park General Improvements Project, approve the scope, budget, appropriation adjustment, and allow the Department of Parks and Recreation to proceed with the construction of the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Atlantic Avenue Park General Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the project.

2. Establish and approve the Atlantic Avenue Park General Improvements Project, Capital Project No. 87279, and the total estimated Project budget of $158,000.

3. Approve an appropriation adjustment to fully fund the proposed Capital Project No. 87279.

4. Authorize the Department of Parks and Recreation to carry out the construction of the project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the proposed Atlantic Avenue Park General Improvements Project (Project), located at 570 South Atlantic Boulevard, in the unincorporated area of East Los Angeles, is categorically exempt from the California Environmental Quality Act (CEQA); establish and approve the proposed Project, and approve the scope and budget; and authorize the Department of Parks and Recreation (Department) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

Atlantic Avenue Park is approximately two acres in size and has the following amenities: pool house, pool, two small picnic shelters, war monument, playground, splash pad and exercise area. The proposed Project consists of increasing picnic area by 400 square feet each, expanding existing shelters by 400 square feet each to provided additional coverage, replace existing bleacher seating on the pool deck with new seating that has a built-in sun shade, relocation of the front entry walkway to align with the center of the building and the park's monument, modification of existing irrigation system resulting from construction, painting of the park building, removing lead contaminated equipment from the basement, providing improvements to the existing ventilation and lighting in the basement area, and related improvements. In addition, low bid Purchase Orders through ISD purchasing authority will be used for the procurement of tables and barbeque braziers for the picnic area, and mechanical equipment for the swimming pool area. Materials acquired through purchase orders will be installed by the Department.

All work will be done in compliance with current Americans with Disabilities Act standards. In-house Department staff has developed a preliminary site plan of the entire park and of the proposed layout for the expansion of picnic areas and landscape enhancements. In addition, plans and specifications will be developed by in-house Department design staff. The JOC contractor will be responsible for obtaining all the required permits based on the plans and specifications provided by the Department. Department staff will install items acquired thru purchase orders.

The proposed Project is exempt from the County's Civic Art policy as eligible project costs do not exceed $500,000.

Implementation of Strategic Plan Goals

The recommended actions meet the Board-approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1), by completing the work in the most efficient and cost-effective manner; Community Support and Responsiveness (Goal 2), by publicizing affordable, accessible, educational, and cultural opportunities; and Integrated Services Delivery (Goal 3), by enhancing health and recreational opportunities to benefit County residents in the First Supervisorial District.

Green Building/Sustainable Design Program

The proposed Project will support the intent of the Board's Green Building/Sustainable Design policy by incorporating low water use and efficient electrical energy saving fixtures.

FISCAL IMPACT/FINANCING

The total proposed Project cost, including plans, specifications, construction, miscellaneous expenditures, and County services, is estimated at $158,000. The proposed Project Schedule and Budget Summary are included in Attachment I.

On March 4, 2014, the Board adopted a resolution to approve the submission of a grant application and authorize acceptance of grant funds from the State of California Department of Housing and Community Development under the Housing Related Parks Program (HRPP) for various park improvements projects, including the proposed Project.

Approval of the attached appropriation adjustment (Attachment II) will transfer $150,000 in revenue offset by HRPP Funds and $8,000 from the Department's Operating Budget to Capital Project No. 87279, to fully fund the proposed Project.

Operating Budget Impact

Based on the Project description, the Department does not anticipate any additional one-time or ongoing costs following completion of the proposed Project. The provisions of the proposed Project have operating and maintenance requirements, which will be fulfilled with existing Department staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard JOC, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project, which consists of picnic areas expansion, installation of sun shades, new tables, and barbeque braziers; planting of additional trees, modification of existing irrigation system, relocation of the front entry walkway; installation of sun shades with seating and replacement of mechanical equipment at the swimming pool; and restoration of the park building, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (b)(d)(e), 15302 (c), 15303 (e) and 15304 (a)(b) of the State CEQA Guidelines, and Classes 1 (c)(e)(g) 2(e), 3(b) and 4 (a)(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves existing facilities of publicly-owned utilities, restoration or rehabilitation of deteriorated or damaged structures and facilities to meet current standards of public health and safety, new additions to existing structures, replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity, minor alterations to land, and new landscaping.

The proposed Project will not involve the removal of healthy, mature, scenic trees. Additionally, the proposed Project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project's records.

Upon the Board's approval of the proposed Project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clark in accordance with Section 16052 of the CEQA Guidelines

CONTRACTING PROCESS

The Project will be delivered utilizing purchase orders and a Board-approved JOC, which are competitively bid and awarded to the Lowest Responsive and Responsible Bidder in accordance with the State Public Contract Code.

The acquisition of the material, specifically tables and barbeque braziers for the picnic area, and mechanical equipment for the swimming pool, falls under the statutory authority of the Purchasing Agent. The specified Project materials will be competitively solicited in accordance with County Purchasing Policies and Procedures.

As provided by the State Labor Code, the Project specifications require that contractors pay prevailing wage rates to all persons providing work on the Project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow the provision of increased services to the public through the repair and upgrade of old and deteriorated facilities.

The park will remain open during construction; however, some impacts to existing park programs and services will occur during construction. Informational signage will be included and construction will be phased to minimize impacts.

CONCLUSION

Please instruct the Executive Officer - Clerk of the Board to return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Respectfully submitted,

JOHN WICKER
Chief Deputy Director

JW:FG:MR:rm

Attachments

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors
Public Works

October 13, 2015

ATTACHMENT I

DEPARTMENT OF PARKS AND RECREATION:
ATLANTIC AVENUE PARK GENERAL IMPROVEMENTS PROJECT
ESTABLISH CAPITAL PROJECT
APPROVE CAPITAL PROJECT, SCOPE, BUDGET,
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87279

I.PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	10/13/2015
Job Order Contract	10/21/2015
Start Construction	10/26/2015
Substantial Completion	12/14/2015
Project Acceptance	12/24/2015

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	$0
Construction	
Purchase Order Contract	$26,000
Job Order Contract	$124,000
Change Orders/Contingency	0
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	0
	$150,000
Programming/Development	0
Plans and Specifications	0
Consultant Services	
Site Planning/Civil Engineering/Survey	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	**0**
Miscellaneous Expenditures	0
Jurisdictional Review/Plan Check/Permit	**0**
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	$2,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	$4,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD-Countywide Contract Compliance	$2,000
Subtotal	**$8,000**
TOTAL	**$158,000**

ATTACHMENT II

DEPARTMENT OF PARKS AND RECREATION
ATLANTIC AVENUE PARK GENERAL IMPROVEMENTS
CAPITAL PROJECT NO. 87279
APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

PINK(1)

BA FORM 05052015

BOARD OF SUPERVISORS
OFFICIAL COPY

October 06, 2015
DEPT NO: 600

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR
FY 2015-16
4 - VOTES

SOURCES		USES	
PARKS AND RECREATION		PARKS AND RECREATION	
ATLANTIC AVENUE PARK GENERAL IMPROVEMENTS		**ATLANTIC AVENUE PARK GENERAL IMPROVEMENTS**	
A01-CP-88-8752-65043-87279		A01-CP-6014-65043-87279	
STATE-OTHER / CAPITAL PROJECTS		CAPITAL ASSETS - B & I	
INCREASE REVENUE	**150,000**	**INCREASE APPROPRIATION**	**158,000**
PARKS AND RECREATION			
A01-PK-2000-27640			
SERVICES & SUPPLIES			
DECREASE APPROPRIATION	**8,000**		
SOURCES TOTAL	**158,000**	**USES TOTAL**	**158,000**

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the proposed Atlantic Avenue Park General Improvements Project, Capital Project No. 87279.

Malou Rubio

AUTHORIZED SIGNATURE MALOU RUBIO, DEPTL. FINANCE MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

☐ ACTION

☑ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 028

DATE Oct. 1, 2015

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Chia-Ann Yen

DATE October 2, 2015

SEND 3 COPIES TO THE AUDITOR-CONTROLLER