



CYNTHIA A. HARDING, M.P.H.
Interim Director

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Interim Health Officer

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August 31, 2015

TO: Each Supervisor

FROM: David Dijkstra 
Administrative Deputy

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 2 TO MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W17 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010 to execute amendments to Master Agreement Work Orders (MAWO) for temporary personnel services that increase or decrease the maximum obligation in amounts not to exceed \$399,999 annually, contingent upon the availability of funds, subject to review and approval by County Counsel, and notification to your Board.

On July 23, 2014, the Interim Director of the Department of Public Health (DPH) notified your Board that she was exercising delegated authority to execute MAWO Number PH-001416-W17 with Public Health Foundation Enterprises, Inc. (PHFE) for temporary personnel services in the amount of \$118,862, effective August 1, 2014 through June 30, 2015; 100 percent offset by Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA) funding. The MAWO provided one temporary personnel (Scientist/Modeler) to analyze Los Angeles County Health Survey (LACHS) data to generate long-term projections of the impact and value of DPH and First 5 LA programs.

On June 15, 2015, I notified your Board that I was exercising delegated authority to execute Amendment Number 1 to MAWO Number PH-001416-W17 with PHFE to provide a three-month no cost extension through September 30, 2015. Due to the late hiring of the Scientist/Modeler, this extension was necessary to allow sufficient time to complete analysis of the LACHS data.

Each Supervisor
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Under the delegated authority referenced above, I will execute Amendment Number 2 to MAWO Number PH-001416-W17 with PHFE to increase the maximum total amount by \$10,805, from \$118,862 to \$129,667; 100 percent offset by First 5 LA and The California Endowment funding. This increase is required as the initial funding was insufficient to cover costs through the month of September 2015.

County Counsel has reviewed and approved the MAWO amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

DD:av
DA#03413

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors