



County of Los Angeles  
**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

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March 31, 2015

**TO:** Supervisor Michael D. Antonovich, Mayor  
 Supervisor Hilda L. Solis  
 Supervisor Mark Ridley-Thomas  
 Supervisor Sheila Kuehl  
 Supervisor Don Knabe

**FROM:** Sheryl L. Spiller, Director  
 Department of Public Social Services

Dave Chittenden, Chief Deputy Director  
 Internal Services Department

**SUBJECT: MOTION BY SUPERVISOR KUEHL AND MAYOR ANTONOVICH ON BUDGET ADJUSTMENT FOR DPSS TECHNOLOGY AND FACILITY COSTS (ITEM NO. 18, FEBRUARY 24, 2015)**

On February 24, 2015, the Board: 1) directed the Auditor-Controller to freeze \$3.318M of the requested \$6.637M mid-year budget adjustment for the Department of Public Social Services (DPSS), for one-time information technology and facility needs; and 2) instructed the Interim CEO and DPSS to verify cost estimates of all facilities improvement and rehabilitation expenses included in Adjustment No. 29 and subsequently to request that a portion of the remaining appropriation be unfrozen.

In preparation for the FY14-15 mid-year budget adjustment, DPSS developed preliminary estimates for technology and facility projects. While the DPSS estimates were placeholders, DPSS and Internal Services Department (ISD) have now worked together to verify and finalize the estimates and timeframes for each specified project. ISD estimates a cost of \$12.9M, across multiple fiscal years, for projects where DPSS' estimates totaled \$5.3M. The final \$2.7M estimated cost for FY14-15 represents the cost of work that can be completed by ISD by June 30, 2015.

The following chart highlights the ISD estimated project costs and the other DPSS FY14-15 project costs:

DPSS Technology and Facility Projects			
ISD/DPSS PROJECTS			
Category	DPSS	ISD	Est. FY14-15
	Preliminary Est. Cost	Est. Total Project Cost	Cost
Security Cameras	647,500	1,606,400	748,900
Renovation of County-Owned Facilities	3,080,000	7,485,800	1,453,700
Renovation of Leased Facilities	1,628,500	3,764,100	567,900
<b>Subtotal</b>	<b>5,356,000</b>	<b>12,856,300</b>	<b>2,770,500</b>
DPSS PROJECTS			
	Preliminary Est. Cost	Est. Total Project Cost	Est. FY14-15 Cost
IT Related Projects	42,537	42,537	42,537
* Renovation of GR Offices to install X-Ray Machines	650,000	-	-
Master Space Plan Consultant Services	588,000	588,000	588,000
<b>Subtotal</b>	<b>1,280,537</b>	<b>630,537</b>	<b>630,537</b>
<b>GRAND TOTAL</b>	<b>6,636,537</b>	<b>13,486,837</b>	<b>3,401,037</b>
(*) Based on on-site assessment by ISD, lobby renovations to accommodate X-Ray Machines are only needed in 1 of the 6 offices; included in the DPSS's preliminary estimates. Therefore, no additional funding is needed.			

Based on this information, the projected costs for FY 14-15 will not exceed the \$3.318M already approved by the Board. Although ISD's projected costs exceed DPSS' preliminary estimates, the timeframe to complete these projects is such that the frozen appropriation is not needed this fiscal year.

While we have estimated the cost of these projects, DPSS is re-evaluating the need to renovate the leased facilities in FY 15-16 and will align any further requests with our Master Space Plan.

If you have any questions or require additional information, please contact us, or your staff may contact Antonia Jiménez, DPSS, at (562) 908-8426 or Paul English, ISD, at (323) 267-2107.

SLS:DC:aj

c: Interim Chief Executive Officer  
 County Counsel  
 Acting Executive Officer, Board of Supervisors