COUNTY OF LOS ANGELES
CHIEF INFORMATION OFFICE
Los Angeles World Trade Center
350 South Figueroa Street, Suite 188
Los Angeles, CA 90071

RICHARD SANCHEZ
CHIEF INFORMATION OFFICER

Telephone: (213) 253-5600
Facsimile: (213) 633-4733

March 4, 2015

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Richard Sanchez
Chief Information Officer

OUT-OF-OFFICE NOTIFICATION – MARCH 5 AND 6, 2015

This is to notify you that I will be taking personal time off March 5 and 6, 2015.

In my absence, Peter Loo, Chief Deputy Director, will be in charge. He can be contacted as follows:

Office:	213-253-5627
Cell:	213-220-3028
E-mail:	ploo@cio.lacounty.gov

I am reachable by cell phone at 213-393-9974.

Please let me know if you have any questions.

RS:pg

c: Sachi Hamai, Interim Chief Executive Officer
IT Board Deputies