



CYNTHIA A. HARDING, M.P.H.
Interim Director

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December 30, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

A handwritten signature in black ink that reads "Cynthia A. Harding".

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-001415-W3 WITH PARTNERS IN DIVERSITY, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts that do not exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-001415-W3 with Partners In Diversity, Inc. (PID), in the amount of \$495,182, effective January 1, 2015 through September 30, 2016, 100 percent offset by funds from the California Community Foundation (CCF) on behalf of Kaiser Foundation Hospitals, the County of Los Angeles Department of Public Works (DPW), and The Rosalinde and Arthur Gilbert Foundation (Gilbert Foundation). PID requested and met the criteria to qualify as a Local Small Business Enterprise Bidder and was therefore granted the preference in the evaluation of its price.

This MAWO will provide four temporary personnel positions necessary to fulfill the Department Public Health (DPH) Division of Chronic Disease and Injury Prevention's Policies for Livable, Active Communities and Environments Program scope of work for: 1) the Healthy Policies Initiative (HPI) funded by CCF; 2) the Bicycle Master Plan Cooperative Outreach Program funded by DPW; and 3) the Active Living Grant Writing Project funded by the Gilbert Foundation.

Healthy Policies Initiative

This MAWO will provide one temporary personnel that will support DPH's HPI. The purpose of HPI is to develop and implement active transportation plans in cities and communities with high rates of obesity. The active transportation plans will outline the programs and environmental changes necessary to make it easier for community members to walk, bike, and/or take public transit to local destinations such as schools and parks, thereby increasing physical activity and decreasing rates of obesity.

Bicycle Master Plan Cooperative Outreach Program

Additionally, this MAWO will provide two temporary personnel that will support DPH's implementation of the Bicycle Master Plan Cooperative Outreach Program. DPH has partnered with DPW to implement the County Bicycle Master Plan and to identify bike pedestrian improvements needed in priority communities through the Bicycle Master Plan Cooperative Outreach Program. DPH's role in this partnership is to collaborate extensively with stakeholders in unincorporated priority communities to collect input on the implementation of bicycle and pedestrian-friendly improvements.

Active Living Grant Writing Project

Finally, this MAWO will provide one temporary personnel that will support DPH's Active Living Grant Writing Project. This project will assist high-need local jurisdictions with grant writing to receive local, State, and federal funds for park and street improvements. The project will promote access to physical activity in local jurisdictions with high rates of obesity by assisting with the development and submission of grant applications that will fund active living programs, plans, and infrastructure improvements.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:eav
DA#03154

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors