COUNTY OF LOS ANGELES
PROBATION DEPARTMENT
9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242
(562) 940-2601

JERRY E. POWERS
Chief Probation Officer

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 August 19, 2014

SACHI A. HAMAI
EXECUTIVE OFFICER

August 19, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF A CONTRACT WITH INTERQUEST DETECTION CANINES TO PROVIDE CANINE CONTRABAND DETECTION SERVICES FOR THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT

(ALL SUPERVISORIALS DISTRICTS) (3 VOTES)

SUBJECT

Approval of a contract with Interquest Detection Canines to provide canine contraband detection services to assist in the elimination of narcotics and associated contraband in the juvenile halls, residential treatment facilities, and a secured placement facility.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Chairman to sign the attached contract (Attachment I) with Interquest Detection Canines (IDC) to provide canine contraband detection services for an estimated annual amount of $100,000 commencing September 1, 2014 through August 31, 2015.

2. Delegate authority to the Chief Probation Officer to prepare and execute contract amendments to extend the contract term for up to four (4) additional 12-month periods, upon approval as to form by County Counsel.

3. Delegate authority to the Chief Probation Officer to prepare and execute amendments to the contract for any decrease or increase not to exceed ten percent (10%) of the contract rates and/or 180 days to the period of performance pursuant to the terms of the contract, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to obtain approval of a contract (Attachment I) with Interquest Detection Canines to provide canine contraband detection services to the County of Los Angeles Probation Department (Probation). The proposed services will assist in the elimination of narcotics and associated contraband in the juvenile halls, residential treatment facilities and a secured placement facility (juvenile detention facilities). The canine searches will be scheduled and unscheduled, and include a rapid response option. The proposed contract will commence on September 1, 2014.

It is the policy of Probation to ensure a drug-free workplace, and to eliminate unauthorized controlled substances within its juvenile detention facilities. Additionally, it is the policy of Probation to detect and eliminate the transportation of unauthorized controlled substances and other associated contraband into its juvenile detention facilities. The presence of a narcotic detecting canine will aid in the elimination of narcotics and other associated contraband from the juvenile detention facilities and discourage individuals from attempting to carry narcotics into the juvenile detention facilities.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the Countywide Strategic Plan, Goal #1: Organizational Effectiveness.

FISCAL IMPACT/FINANCING

The estimated annual cost of the contract is $100,000. The contract is fully funded by net County cost (NCC) and is included in Probation's Adopted FY 2014-15 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The initial term of this contract shall be effective September 1, 2014 through August 31, 2015. There is no departmental employee relations impact since this is not a Proposition A contract. Probation has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract.

The contract contains the Board's required contract provisions; including those pertaining to consideration of qualified county employees targeted for layoffs, as well as qualified GAIN/GROW participants for employment openings, compliance with Jury Services Ordinance, Safely Surrendered Baby law and the Child Support Program.

In accordance with the Chief Executive Office memorandum dated July 19, 2002, the proposed contractor has been instructed to register on WebVen.

The County will not request the Contractor to perform services that exceed the Board approved contract amount, scope of work or contract term.

County Counsel has reviewed and approved the proposed contract as to form.

CONTRACTING PROCESS

To solicit for these services, a competitive Request for Proposals (RFP) was issued on April 19, 2013. As part of this process, sixty-six (66) letters were sent to service providers.

Advertisements were run in the Los Angeles Times, Eastern Group Publications and the Lynwood Journal. The solicitation information was also made available through the Internet on the County of Los Angeles Internal Services Department and the Probation Department websites. As a result, four (4) contractors registered for the Mandatory Proposers' Conference and four (4) potential providers attended the conference.

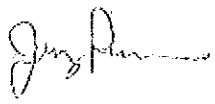
One (1) proposal was received and evaluated using the initial screening "pass/fail" process which was consistent with the Selection Process and Evaluation Criteria set forth in the RFP. The proposal submitted by Interquest Detection Canines passed the initial screening and proceeded to the final evaluation process. An evaluation committee was formed to evaluate this proposal. Financial subject-matter experts evaluated the financial/budget portions of the proposal and scored were provided to the evaluation committee.

The proposal was rated and scored by an evaluation committee using a point system that covered: 1) proposer's qualifications, 2) proposer's approach to provide required services, 3) proposer's quality control plan, and 4) cost proposal. The evaluation committee found Interquest Detection Canines' proposal to be responsive to the RFP. There were not protests received as part of this solicitation. The current contract expires on August 31, 2014

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will continue Probation's efforts to detect and deter contraband from entering its juvenile detention facilities.

Respectfully submitted,



JERRY E. POWERS
Chief Probation Officer

JEP:TH:DS:zc

Enclosures

c: Executive Officer
County Counsel
Chief Executive Office