County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

September 9, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE LOCAL PLANNING COUNCIL CONTRACT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND ENDORSE 2014-15 MEMBERSHIP SLATE OF THE CHILD CARE PLANNING COMMITTEE (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approve the annual contract from the California Department of Education (CDE) for local planning councils, which supports the work of the Los Angeles County Child Care Planning Committee (Planning Committee) and the Policy Roundtable for Child Care and Development (Roundtable). Endorse the membership slate of the Planning Committee for 2014-15. The slate has been endorsed by the Los Angeles County Superintendent of Public Schools.

JOINT RECOMMENDATION WITH THE CHILD CARE PLANNING COMMITTEE THAT THE BOARD:

1. Approve and instruct the Chair to sign in blue ink two copies of the attached contract (Attachment A) with the CDE in the amount of $188,779 for the period beginning July 1, 2014 through June 30, 2015. These funds will support ongoing local child development planning efforts of the Planning Committee and the Roundtable.

2. Adopt the attached Resolution (Attachment B) to authorize the Chief Executive Officer (CEO), or his designee to act as the agent for the County to execute the State and Federal Certifications regarding lobbying, debarment, suspension, and a drug-free workplace, as well as any amendments that may be deemed necessary to implement this contract.

3. Endorse the Planning Committee Membership Roster for 2014-15 as displayed in the Certification Statement Regarding Composition of LPC Membership (Attachment C) and instruct the Chair to sign two copies of the certification form.

4. Authorize the Planning Committee, with staff support from the Office of Child Care (OCC) within the Service Integration Branch of the CEO, to implement the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Acceptance of this contract will support the ongoing implementation of local child development planning activities mandated in the California Education Code, Sections 8499-8499.7. These Sections of the Education Code mandate that local planning councils provide a forum for the identification of local priorities for child care and development services and the development of policies to meet these needs.

In addition, the Education Code requires that the County Superintendent of Schools and the Board of Supervisors appoint the Planning Committee members from the following five categories, each accounting for 20 percent of the total membership. The categories are:

1. Persons who are currently using child care and development services or have used them in the past 36 months;

2. Representatives of licensed family child care homes, licensed child care and development centers, and license-exempt child care providers;

3. Public agency representatives;

4. Community representatives who do not hold contracts with the CDE to provide child care and development services; and

5. Discretionary appointments.

The membership roster includes a nominee or placeholder from each Board office, meets the requirements of the Education Code, and has been approved by the Planning Committee and endorsed by the County Superintendent of Schools. The proposed membership of the Planning Committee represents the ethnic, programmatic, and geographic diversity of the County of Los Angeles. Proposed members are individuals with expertise in a variety of fields, which can contribute to the ongoing efforts to improve the availability and quality of child care and development services in Los Angeles County.

Formal approval of the Planning Committee contract and membership are required to comply with the Education Code, to seat new members, and to secure funding to support the ongoing work of the Planning Committee.

Implementation of Strategic Plan Goals

The Planning Committee contributes to the County's efforts to achieve Strategic Plan Goal 3, Strategic Initiative 2: Strengthening and Integrating Youth Protection Programs by working to increase access to quality child care and development services. This work specifically addresses the needs of children and families involved with the child welfare system. High

quality child care and development services can mitigate the impact of abuse and neglect, support the healthy development of children, the economic self-sufficiency of their families, and vitality of their communities.

FISCAL IMPACT/FINANCING

Approval of this CDE contract will provide $188,779 to fund the operations of the Planning Committee, including salaries and employee benefits for staff in the OCC, data, equipment, document development, printing and distribution, and travel and training. Planning Committee members serve as uncompensated volunteers.

This contract has a maximum reimbursable amount of $188,779 and includes a Maintenance of Effort requirement (net County cost) of $64,000. Funding is included in the CEO Fiscal Year 2014-15 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Planning Committee has been operating under contract with CDE since 1995. The Education Code defines a number of specific tasks for local planning councils to address, including:

- Operate within the parameters of the Education Code, including the appointment of members by the Board and the County Superintendent of Schools.
    - The Planning Committee began recruiting new members in March 2014. Applications were distributed to all school districts within the County, individuals on the Planning Committee's contact lists, attendees at monthly Planning Committee meetings, and through outreach efforts of individual members. In addition, the application for membership was posted on the OCC website.
    - The membership roster reflects the Planning Committee's efforts to arrive at a body that represents the geographic, programmatic, ethnic, and cultural diversity of the County, while also complying with the mandates of the Education Code. The membership includes individuals nominated by members of the Board of Supervisors and a representative of the County Superintendent of Schools, as well as representatives from the Los Angeles County Departments of Public Social Services and Public Health.
- Conduct a Countywide child care needs assessment at least once every five years.
    - The Planning Committee completed its most recent Countywide child care needs assessment in 2013.
    - Data from that needs assessment informed the Planning Committee's Strategic Plan for 2013-18, which was adopted by the Los Angeles County Superintendent of

Schools and the Board in June 2013. This Strategic Plan guided the Planning Committee's work during 2013-14.

In addition to the mandated activities in 2013-14, the Planning Committee:

- Coordinated the temporary transfer of over $625,000 in child care subsidy funds. As a result of these transfers, $625,000 was retained in Los Angeles County and provided much needed subsidized child care and development services to low-income children.

- In conjunction with the Policy Roundtable for Child Care and Development conducted analyses of State legislation and budget proposals having major impact on the field of child care and development. Recommendations to support bills that eliminated fees for State Preschool and bolstered oversight of licensed facilities were adopted.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The mission of the Planning Committee is to engage parents, child care providers, allied organizations, the community, and public agencies in collaborative planning efforts to improve the overall child development infrastructure of Los Angeles County, including the quality, continuity, affordability, and accessibility of child development services for all families.

To advance its mission in the coming year, the Planning Committee will:

- Support ongoing implementation of the Race to the Top-Early Learning Challenge Pilot to promote quality;

- Support implementation of Cycle 16 of the AB 212 - Investing in Early Educators Program;

- Work with a variety of local partners to continue to facilitate the expansion of child care and development services;

- Share data from the comprehensive needs assessment (2013); and

- Continue implementation of the Strategic Plan for Child Care and Development for the County of Los Angeles (2013-2018).

CONCLUSION

Upon approval by the Board, the following documents will require the Chair's signatures in blue ink:

- Attachment A – includes one complete contract plus one additional face-sheet, each requiring an original signature by the Chair, and

- Attachment C – includes one complete and one additional signature page of the

Certification Statements Regarding Composition of the LPC Membership, each requires an original signature in blue ink by the Chair.

Attachment B is a Resolution Form which is to be completed and signed by the Executive Officer of the Board.

Completed documents should be returned to:

Office of Child Care
Service Integration Branch, Chief Executive Office
222 South Hill Street, 5th Floor
Los Angeles, CA 90012

Staff of the Office of Child Care will forward the signed documents to the CDE, as required.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

RICHARD COHEN
Chair, Child Care Planning Committee

WTF:BC:AJ
KMS:MPS:km

Attachments (3)

c: Executive Office, Board of Supervisors
County Counsel

Attachment A

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 14 - 15

DATE: July 01, 2014

CONTRACT NUMBER: CLPC-4019
PROGRAM TYPE: LOCAL PLANNING COUNCIL
PROJECT NUMBER: 19-2419-00-4

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: LOS ANGELES COUNTY BOARD OF SUPERVISORS

By signing this contract and returning it to the State, the contractor is agreeing to use the funds identified below for support pertaining to Local Child Care Planning and Development Council priorities and activities as they relate to child care and in accordance with the LOCAL CHILD CARE PLANNING AND DEVELOPMENT COUNCIL PROGRAM REQUIREMENTS and the GENERAL TERMS AND CONDITIONS (GTC-610) , both available online at http://www.cde.ca.gov/fg/aa/cd/. The Contractor's signature certifies compliance with the Local Child Care and Development Council priorities and activities, the Local Child Care and Development Planning Council Contract Requirements, and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 1, 2014 through June 30, 2015. Cash and/or in-kind services must be provided by meeting the Match Requirement amount identified below. The Maximum Reimbursable Amount (MRA) payable pursuant to this agreement shall not exceed $252,779.00.

Expenditures of these funds shall be reported quarterly to the Child Development Fiscal Services Division (CDFS) on Form CDFS-9529 with fiscal quarters ending September 30, December 31, March 31 and June 30. For non-local educational agencies, expenditures for the period July 1, 2014 through June 30, 2015 shall be included in the 2014-2015 audit due the 15th day of the fifth month following the end of the contractor's fiscal year or earlier if specified by CDE. The audits for School Districts and County Offices shall be submitted in accordance with Education Code Section 41020. The Summary of Activities Report (CD-6002), Expenditure Report (CD-6003), Certification Statement Regarding Composition of LPC Membership (CD-3020), and Revenue & Expenditure Report (CDFS/CD-9529) must all be completed and submitted in accordance with the Local Child Care and Development Planning Council Program Requirements. Failure to submit these reports in a timely manner will result in a billing of the full amount of the contract.

SERVICE REQUIREMENTS: Match Requirement $64,000.00

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING: Sueshil Chandra, Manager	PRINTED NAME AND TITLE OF PERSON SIGNING: Don Knabe, Chair, Board of Supervisors
TITLE: Contracts, Purchasing and Conference Services	ADDRESS: 500 W Temple St, Room 383, Los Angeles, CA 90012

AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 188,779	PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs		FUND TITLE: Federal	Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 0	(OPTIONAL USE) 0656 13946-2419	FC# 93.575	PC# 000326	
TOTAL AMOUNT ENCUMBERED TO DATE: $ 188,779	ITEM 30.10.020.920 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
	OBJECT OF EXPENDITURE (CODE AND TITLE): 702 SACS: Res-5055 Rev-8290			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above			T.B.A. NO.	B.R. NO
SIGNATURE OF ACCOUNTING OFFICER			DATE	

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 14 - 15

DATE: July 01, 2014

CONTRACT NUMBER: CLPC-4019
PROGRAM TYPE: LOCAL PLANNING COUNCIL
PROJECT NUMBER: 19-2419-00-4

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: LOS ANGELES COUNTY BOARD OF SUPERVISORS

By signing this contract and returning it to the State, the contractor is agreeing to use the funds identified below for support pertaining to Local Child Care Planning and Development Council priorities and activities as they relate to child care and in accordance with the LOCAL CHILD CARE PLANNING AND DEVELOPMENT COUNCIL PROGRAM REQUIREMENTS and the GENERAL TERMS AND CONDITIONS (GTC-610) , both available online at http://www.cde.ca.gov/fg/aa/cd/. The Contractor's signature certifies compliance with the Local Child Care and Development Council priorities and activities, the Local Child Care and Development Planning Council Contract Requirements, and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 1, 2014 through June 30, 2015. Cash and/or in-kind services must be provided by meeting the Match Requirement amount identified below. The Maximum Reimbursable Amount (MRA) payable pursuant to this agreement shall not exceed $252,779.00.

Expenditures of these funds shall be reported quarterly to the Child Development Fiscal Services Division (CDFS) on Form CDFS-9529 with fiscal quarters ending September 30, December 31, March 31 and June 30. For non-local educational agencies, expenditures for the period July 1, 2014 through June 30, 2015 shall be included in the 2014-2015 audit due the 15th day of the fifth month following the end of the contractor's fiscal year or earlier if specified by CDE. The audits for School Districts and County Offices shall be submitted in accordance with Education Code Section 41020. The Summary of Activities Report (CD-6002), Expenditure Report (CD-6003), Certification Statement Regarding Composition of LPC Membership (CD-3020), and Revenue & Expenditure Report (CDFS/CD-9529) must all be completed and submitted in accordance with the Local Child Care and Development Planning Council Program Requirements. Failure to submit these reports in a timely manner will result in a billing of the full amount of the contract.

SERVICE REQUIREMENTS: Match Requirement $64,000.00

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING: Sueshil Chandra, Manager	PRINTED NAME AND TITLE OF PERSON SIGNING: Don Knabe, Chair, Board of Supervisors
TITLE: Contracts, Purchasing and Conference Services	ADDRESS: 500 West Temple St, Los Angeles, CA 90012

AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 188,779	PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs		FUND TITLE: Federal		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 0	(OPTIONAL USE) 0656 13946-2419	FC# 93.575	PC# 000326		
TOTAL AMOUNT ENCUMBERED TO DATE: $ 188,779	ITEM 30.10.020.920 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015	
	OBJECT OF EXPENDITURE (CODE AND TITLE): 702 SACS: Res-5055 Rev-8290				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER			DATE		

Attachment B

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2014–15.**

RESOLUTION

BE IT RESOLVED that the Governing Board of County of Los Angeles

authorizes entering into local agreement number/s CLPC-4019 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
William T Fujioka	Chief Executive Officer	

PASSED AND ADOPTED THIS _____ day of _____ 2014, by the Governing Board of County of Los Angeles Board of Supervisors of Los Angeles County, California.

I, _____, Clerk of the Governing Board of Board of Supervisors, of Los Angeles, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ _____

(Clerk's signature) (Date)

Attachment C

California Department of Education
Child Development Division
Form CD-3020 (New 1/2011)

CERTIFICATION STATEMENT
REGARDING COMPOSITION OF LPC MEMBERSHIP

Return to:
California Department of Education
Child Development Division
Local Planning Council Consultant
1430 N. Street, Suite 3410
Sacramento, CA 95814

Due Date:
Annually on January 20

Please complete all information requested below:

County Name: Los Angeles	County Coordinator Name and Telephone Number: Michele P. Sartell 213.974.5187	
Membership Categories		
20% Consumers (Defined as a parent or person who receives, or who has received within the past 36 months, child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Norma Amezcua	972 Goodrich Boulevard Commerce, CA 90022	September 2012 – August 2015
Darlene Cabrera	4601 North Figueroa Street Los Angeles, CA 90065	September 2012 – August 2015
Mona Franco	3233 South Sepulveda Blvd. Los Angeles, CA 90034	September 2013 – August 2016
Andrea Joseph	2701 North Main Street Los Angeles, CA 90031	September 2012 – August 2015
Jennifer Kuida	231 East 3rd Street Los Angeles, CA 90013	September 2012 – August 2015
Terri Lamb	888 South Figueroa Street Los Angeles, CA 90017	September 2014 – August 2017
Michelle Morse	24930 Avenue Standford Santa Clarita, CA 91355	September 2012 – August 2015
Holli Tonyan	18111 Nordhoff Street Northridge, CA 91330	September 2013 – August 2016
Kai-Ti Wang	614 Pleasant Drive Los Angeles, CA 90065	September 2014 – August 2017
Carolyn Wong	7424 Newmark Avenue Rosemead, CA 91770	September 2013 – August 2016
20% Child Care Providers (Defined as a person who provides child care services or represents persons who provide child care services.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Ofelia Aguilar Akitoi Learning Center	1637 Maxson Road South El Monte, CA 91733	September 2012 – August 2015
Rocio Bach The Children's Collective	3817 South San Pedro Street Los Angeles, CA 90011	September 2013 – August 2016
La Tanga Gail Hardy LA Trade-Tech Community College	400 West Washington Blvd. Los Angeles, CA 90015	September 2013 – August 2016
Terri Johnson Mexican American Opportunity Foundation (MAOF)	401 North Garfield Avenue Montebello, CA 90640	September 2014 – August 2017
Flor Medrano International Institute of LA	3845 Selig Place Los Angeles, CA 90031	September 2014 – August 2017

Pat Mendoza Lawndale Elementary School Dist.	4161 West 147th Street Lawndale, CA 90260	September 2014 – August 2017
Rachelle Pastor Arizmendi PACE Head Start	1055 Wilshire Boulevard Los Angeles, CA 90017	September 2012 – August 2015
Andrea Sulsona YMCA of Greater Long Beach	3605 Long Beach Boulevard Long Beach, CA 90807	September 2014 – August 2017
Dean Tagawa LAUSD Early Childhood Ed Div.	333 South Beaudry Avenue Los Angeles, CA 90017	September 2014 – August 2017
Lisa Wilkin Child Development Consortium of LA	315 West 9th Street Los Angeles, CA 90015	September 2012 – August 2015
20% Public Agency Representative (Defined as a person who represents a city, county or local education agency.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Ana Campos LACOE Head Start	10100 Pioneer Boulevard Santa Fe Springs, CA 90670	September 2012 – August 2015
Teresa Figueras Hacienda-La Puente USD	455 North Glendora Avenue La Puente, CA 91744	September 2013 – August 2016
Nora Garcia-Rosales Los Angeles County Department of Public Social Services	12820 Crossroads Parkway S. City of Industry, CA 91746	September 2014 – August 2017
Liliana Martinez Rowland Even Start Preschool	17800 East Renault La Puente, CA 91744	September 2014 – August 2017
Patricia Moreno-Pascover Temple City USD	9700 Las Tunas Drive Temple city, CA 91780	September 2012 – August 2015
Laurel Parker Norwalk-La Mirada USD	14616 Dinard Avenue Norwalk, CA 90650	September 2013 – August 2016
Judy Sanchez Los Angeles County Office of Education (LACOE)	9300 Imperial Highway Downey, CA 90242	September 2012 – August 2015
Janet Scully Los Angeles County Department of Public Health	600 South Commonwealth Ave. Los Angeles, CA 90005	September 2013 – August 2016
Jenny Trickey Santa Monica Community College	1900 Pico Boulevard Santa Monica, CA 90405	September 2013 – August 2016
(Open)		
20% Community Representative (Defined as a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider or CDE funded agency representative.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Carolyn Brennan ZERO TO THREE	350 South Bixel Street Los Angeles, CA 90017	September 2014 – August 2017
Edilma Cavazos WestEd: PITC PQ	843 Morada Place Altadena, CA 91001	September 2012 – August 2015
Debra Colman Families In Schools	1545 Wilshire Boulevard Los Angeles, CA 90017	September 2014 – August 2017
Ritu Mahajan Public Counsel	610 South Ardmore Avenue Los Angeles, CA 90005	September 2013 – August 2016
Cyndi McAuley Therapeutic Living Centers for the Blind	7915 Lindley Avenue Reseda, CA 91335	September 2013 – August 2016
Melissa Noriega SEIU Local 99	2724 West 8th Street Los Angeles, CA 90005	September 2014 – August 2017
Ana Oshiro Kaiser Permanente	100 South Los Robles Pasadena, CA 91101	September 2014 – August 2017

Joyce Robinson Low Income Investment Fund	600 Wilshire Boulevard Los Angeles, CA 90017	September 2014 – August 2017
Ancelma Sanchez SCAEYC	315 West 9th Street Los Angeles, CA 90015	September 2013 – August 2016
Truyen Tran Jumpstart	1625 West Olympic Boulevard Los Angeles, CA 90015	September 2013 – August 2016
20% Discretionary Appointees (Appointed from any of the above categories or outside of these categories at the discretion of the appointing agencies.)		
Name of Representative	Address/Telephone Number	Appointment Date and Duration
Richard Cohen 3rd Supervisorial District Rep	917 25th Street Santa Monica, CA 90403	September 2013 – August 2016
Edith Garcia Los Angeles Universal Preschool	888 South Figueroa Street Los Angeles, CA 90017	September 2014 – August 2017
Dianne Philibosian 5th Supervisorial District Rep	18111 Nordhoff Street Northridge, CA 91330	September 2012 – August 2015
Araceli Sandoval-Gonzalez Early Edge California	5015 Eagle Rock Boulevard Los Angeles, CA 90041	September 2014 – August 2017
Kathy Schreiner ECE Workforce Advocate	13530 Leadwell Street Van Nuys, CA 91405	September 2014 – August 2017
Sarah Soriano 4th Supervisorial District Rep	501 Atlantic Avenue Long Beach, CA 90802	September 2012 – August 2015
Fiona Stewart Child Care Alliance of Los Angeles	815 Colorado Boulevard Los Angeles, CA 90041	September 2012 – August 2015
Wendy Tseng CA Federation of FCC Assoc, Inc.	107 North Hidalgo Avenue Alhambra, CA 91801	September 2014 – August 2017
To be determined 1st Supervisorial District Rep		
To be determined 2nd Supervisorial District Rep		

Authorized Signatures

We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of _____ (Date), the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California *Education Code* Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

Authorized Representative - County Board of Supervisors	Telephone Number	Date
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
Arturo Delgado	(562) 922-6127	7-7-14
Local Child Care Planning Council Chairperson	Telephone Number	Date
	(310) 783-4677 x3059	6/20/2014

California Department of Education
Child Development Division
Form CD-3020 (New 1/2011)

CERTIFICATION STATEMENT REGARDING COMPOSITION OF LPC MEMBERSHIP

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Richard Cohen 3rd Supervisorial District Rep	917 25th Street Santa Monica, CA 90403	September 2013 – August 2016
Edith Garcia Los Angeles Universal Preschool	888 South Figueroa Street Los Angeles, CA 90017	September 2014 – August 2017
Dianne Philibosian 5th Supervisorial District Rep	18111 Nordhoff Street Northridge, CA 91330	September 2012 – August 2015
Araceli Sandoval-Gonzalez Early Edge California	5015 Eagle Rock Boulevard Los Angeles, CA 90041	September 2014 – August 2017
Kathy Schreiner ECE Workforce Advocate	13530 Leadwell Street Van Nuys, CA 91405	September 2014 – August 2017
Sarah Soriano 4th Supervisorial District Rep	501 Atlantic Avenue Long Beach, CA 90802	September 2012 – August 2015
Fiona Stewart Child Care Alliance of Los Angeles	815 Colorado Boulevard Los Angeles, CA 90041	September 2012 – August 2015
Wendy Tseng CA Federation of FCC Assoc, Inc.	107 North Hidalgo Avenue Alhambra, CA 91801	September 2014 – August 2017
To be determined 1st Supervisorial District Rep		
To be determined 2nd Supervisorial District Rep		

Authorized Signatures

We hereby verify as the authorized representatives of the county board of supervisors (CBS), the county superintendent of schools (CSS), and the Local Child Care and Development Planning Council (LPC) chairperson that as of _____ (Date), the above identified individuals meet the council representation categories as mandated in AB 1542 (Chapter 270, Statutes 1997; California *Education Code* Section 8499.3). Further, the CBS, CSS, and LPC chairperson verify that a good faith effort has been made by the appointing agencies to ensure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

Authorized Representative - County Board of Supervisors	Telephone Number	Date
Authorized Representative - County Superintendent of Schools	Telephone Number	Date
Arturo Delgado	(562) 922-6127	7-7-14
Local Child Care Planning Council Chairperson	Telephone Number	Date
	(310) 783-4677 x3059	6/20/2014

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	*Federal ID Number*
County of Los Angeles	95-6000927
By (Authorized Signature)	
Printed Name and Title of Person Signing	
William T Fujioka, Chief Executive Officer	
Date Executed	*Executed in the County of*
	Los Angeles

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;
2) the person's or organization's policy of maintaining a drug-free workplace;
3) any available counseling, rehabilitation and employee assistance programs; and,
4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

1) receive a copy of the company's drug-free workplace policy statement; and,
2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department

determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over $100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued

pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

FEDERAL CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

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1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over $100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

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2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

222 South Hill Street, 5th Floor

Los Angeles, California 90012

Check [ ] if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to $1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR)	CONTRACT #
County of Los Angeles	CLPC-4019
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
William T Fujioka, Chief Executive Officer	
SIGNATURE	DATE