County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
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WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

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Second District

ZEV YAROSLAVSKY
Third District

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MICHAEL D. ANTONOVICH
Fifth District

February 11, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS
(ALL DISTRICTS - 3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the table of classes of positions by adding two (2) new unclassified classifications.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add two (2) new unclassified classifications in the Executive Office, Board of Supervisors.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification recommendations in a timely manner. Approval of this recommendation will provide the ordinance authority for the Executive Office, Board of Supervisors to implement the classification recommendations in this letter.

This recommendation will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs (Attachment A). This is a primary goal of the County's classification and compensation system, and a means for the appropriate classification and compensation of the County workforce.

We are recommending this action based upon generally accepted principles of classification and compensation. Furthermore, this action is important in addressing departmental operational needs,

and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions facilitates good business operations, and can reduce the number of costly personnel-related problems.

New Unclassified Classifications

On February 19, 2013 the Board established the creation of the classification of Inspector General (UC). In conjunction with the recommendation made by the Citizen's Commission on Jail Violence, we are establishing two (2) new unclassified classifications for the Office of the Inspector General (OIG) (Attachment A). These positions will support the Inspector General.

The Chief Deputy, Inspector General (UC) will report directly to the Inspector General (UC) and will be responsible for providing strategic and policy direction for the OIG, and coordinating the work between the OIG's sections. Additionally, this position will represent the OIG in the absence of the Inspector General (UC).

The Assistant Inspector General (UC) classification will report to the Chief Deputy, Inspector General (UC) and will oversee and manage a major section of the OIG.

Implementation of Strategic Plan Goals

The Board's approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

No additional funding is needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions."

The accompanying ordinance implementing an amendment to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the Office of the Inspector General and the Executive Office, Board of Supervisors through the proper classification and compensation of positions.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:JA
SJM:AE:mst

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources
Affected Departments

ATTACHMENT A

UNCLASSIFIED CLASSIFICATIONS RECOMMENDED FOR ADDITION TO CLASSIFICATION PLAN

Proposed Savings/Cafeteria Benefit Plan	Item No.	Title	Salary Schedule & Level
Savings/Megaflex	9974	Assistant Inspector General (UC)	N23 R16
Savings/Megaflex	9975	Chief Deputy, Inspector General (UC)	N23 R17

ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by adding and establishing the positions and salaries for two (2) unclassified classifications relating to the Office of the Inspector General.

JOHN F. KRATTLI
County Counsel

By: _____
LESTER J. TOLNAI
Assistant County Counsel

LJT:

ORDINANCE NO. _____

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the adding and establishing the salaries for new unclassified classifications.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 is hereby amended to add the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
9974	ASSISTANT INSPECTOR GENERAL(UC)	_____ *	N23	R16
9975	CHIEF DEPUTY,INSPECTOR GENERAL(UC)	_____ *	N23	R17

SECTION 2. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the unclassified positions added to Section 6.28.050 of the County Code.

[RECLASSFEB112014ABCEO]