



**JONATHAN E. FIELDING, M.D., M.P.H.**  
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February 7, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND CONTRACT NUMBER PH-001150 WITH IN THE MEANTIME MEN'S GROUP, INCORPORATED FOR MYLIFE MYSTYLE HOMEGROWN HIV PREVENTION INTERVENTION SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on July 17, 2012, to execute amendments to the above-referenced agreement that provide an increase or a decrease in funding up to 25 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable agreement term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will amend Contract Number PH-001150 with In the Meantime Men's Group, Incorporated (ITMT) to reduce annual funding in the amount of \$52,701, decreasing the annual obligation from \$293,932 to \$241,231 for the funding terms of May 1, 2013 through April 30, 2014 and May 1, 2014 through April 30, 2015, and the total maximum obligation from \$1,102,834 to \$997,432.

This decrease in funding is due to an Institutional Review Board recommended and CDC-approved change in the study protocol for the MyLife MyStyle Homegrown HIV Prevention Intervention Program. As a result, responsibility for conducting the study-related interviews has shifted from ITMT to the Department of Public Health's Division of HIV and STD Programs.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:yw:nms  
DA#02866

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors