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December 30, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W5 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC., FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to Temporary Personnel Services Work Orders that extend the term, rollover unspent funds, and/or increase or decrease each Work Order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this delegated authority, I will execute Amendment Number 1 to Master Agreement Work Order (MAWO) Number PH-001416-W5 with Public Health Foundation Enterprises, Inc. in the total amount of \$132,031, to extend the term for six months for the period of January 1, 2014 through June 30, 2014, to continue support of four temporary personnel for the LINK LA Project; 100 percent funded by the federal National Institutes of Health (NIH), Notice of Award Number 1R01DA030781-01.

This MAWO provides four full-time equivalent temporary personnel positions to the Department of Public Health (DPH) Division of HIV and STD Programs to support the LINK LA Project. Three Temporary Peer Navigator positions are responsible for assisting participants into HIV care by helping them set goals and foster self-sufficiency to improve retention in HIV care by providing education, modifying outcome expectations, and providing social support. One Research Analyst temporary position will continue to plan, conduct, interpret, and evaluate original research involving complex experimental designs in the field of behavioral and social sciences specific to HIV/AIDS.

The goal of the LINK LA Project, funded by the NIH, is to seek, test, and treat HIV among individuals in the criminal justice system. The study is among the first to design a peer-based health system navigation intervention to improve retention in HIV care and viral load suppression, tailored specifically to inmates released from Los Angeles County jail into the community, using a two-group experimental randomized control trial design to test the intervention condition compared to a usual care condition.

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The six-month extension of the MAWO will allow DPH to finalize the final phase of the Link LA Project.

County Counsel has reviewed and approved Amendment Number 1 to MAWO PH-001416-W5 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:er
#02844

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors