



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 18, 2013

To: All Department Heads
From: William T Fujioka
Chief Executive Officer

2014 VOLUNTEER OF THE YEAR AWARDS LUNCHEON

On motion of Supervisor Michael D. Antonovich, the Board of Supervisors has proclaimed Monday, April 7, 2014, as "Volunteers: Community Heroes" Day and directed my office to organize the annual Volunteer of the Year Awards Luncheon (Attachment I).

The luncheon will be held in the Grand Hall of the Dorothy Chandler Pavilion at the Music Center, 135 N. Grand Avenue, Los Angeles. The County's volunteer recognition event is held as part of the national observance of National Volunteer Week, April 6 through 13, 2014, as proclaimed by the President of the United States.

Please select a 2014 volunteer coordinator for your department, who will participate in program activities including:

- The annual awards luncheon on **Monday, April 7, 2014**;
- An insurance workshop conducted by CEO Risk Management at 9 a.m. on **Wednesday, July 16, 2014** in Room 743 of the Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles; and
- A winter planning meeting at 9 a.m. on **Wednesday, November 19, 2014** in Room 743 of the Kenneth Hahn Hall of Administration.

Parking for all events will be provided at the Music Center. 2014 Honoree forms will be made available online, limiting Honoree biographies to 100 words only. Please refer to past Honoree biographies for writing samples (Attachment II). Volunteer coordinators will receive additional instructions on how to submit these Honoree forms once the website goes live. The deadline for submission of the honoree forms is Friday, January 31, 2014. Please note that departmental volunteer coordinators are also expected to submit quarterly reports on the hours donated by all volunteers, to the CEO

"To Enrich Lives Through Effective And Caring Service"

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Office of Workplace Programs. The final quarterly report for calendar year 2013 is due to June Tai, jtai@ceo.lacounty.gov no later than Wednesday, January 15, 2014.

County volunteers are dedicated and committed individuals who do not replace County employees, but perform tasks that would otherwise not be performed. These outstanding individuals give their personal time generously to volunteer service. Last year, more than 51,000 volunteers donated over 2.7 million hours of service, which represents a \$57 million dollar savings to the County.

If you need additional information about the County Volunteer Program and activities, please contact Eddie Washington, Acting Director, Office of Workplace Programs at (213) 974-1347 or ewashington@ceo.lacounty.gov, or June Tai, Volunteer Program Manager at (213) 974-1171 or jtai@ceo.lacounty.gov.

Thank you for your continued support of the County's Volunteer Program.

WTF:SHK:FC
EW:JT:mr

Attachments (2)

- c. Each Supervisor
Administrative Deputies
Department Volunteers Directors/Coordinators



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 381B
OF THE KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012**

Tuesday, December 3, 2013

9:30 AM

8. Recommendation as submitted by Supervisor Antonovich: Proclaim Monday, April 7, 2014 as "Volunteers: Community Heroes" Day throughout Los Angeles County, and approve the following:

Authorize the Chief Executive Officer to appropriate \$35,000 for the 2014 County Volunteer Program, including the annual "Volunteer of the Year Recognition and Awards Ceremony" on April 7, 2014, the annual Volunteer Insurance Workshop on July 16, 2014 and the annual Volunteer Program planning meeting on November 19, 2014;

Request that departmental volunteer coordinators submit to the Chief Executive Office of Workplace Programs quarterly reports on the number of volunteer hours donated to their respective departments;

Request that the Chief Executive Office, the Internal Services Department and departmental coordinators provide the necessary support for the 2014 County Volunteer Program;

Request the Music Center to waive the facility use fees in an amount totaling \$750, excluding the cost of liability insurance, for the Stern Grand Hall and Main Lobby of the Dorothy Chandler Pavilion for the annual "Volunteer of the Year Recognition and Awards Ceremony" on April 7, 2014 from 11:00 a.m. to 3:00 p.m.;

Waive the \$20 per vehicle parking fee for 170 vehicles in an amount totaling \$3,400, excluding the cost of liability insurance, at the Music Center Garage for honorees and guests attending the annual "Volunteer of the Year Recognition and Awards Ceremony" on April 7, 2014 from 11:00 a.m. to 3:00 p.m.;

Waive the \$20 per vehicle parking fee for 20 vehicles in an amount totaling \$400, excluding the cost of liability insurance, at the Music

Center Garage for departmental volunteer coordinators to attend the annual Volunteer Program Insurance Workshops on July 16, 2014 from 8:00 a.m. to 12:00 p.m.; and

Waive the \$20 per vehicle parking fee for 20 vehicles in an amount totaling \$400, excluding the cost of liability insurance, at the Music Center Garage for departmental volunteer coordinators to attend the Volunteer Program planning meeting on November 19, 2014 from 8:00 a.m. to 12:00 p.m. (13-5560)

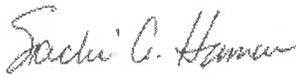
On motion of Supervisor Antonovich, seconded by Supervisor Yaroslavsky, this item was approved.

Ayes: 5 - Supervisor Molina, Supervisor Ridley-Thomas, Supervisor Yaroslavsky, Supervisor Antonovich and Supervisor Knabe

Attachments: Motion by Supervisor Antonovich

The foregoing is a fair statement of the proceedings for the meeting held December 3, 2013, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Sachi A. Hamai, Executive Officer
Executive Officer-Clerk
of the Board of Supervisors

By 

COUNTY OF LOS ANGELES
2014 VOLUNTEER HONOREE OF THE YEAR
“Volunteers: Community Heroes”

Deadline to submit Honoree forms: Friday, January 31, 2014

Please note:

Honoree bios must be completed by the Volunteer Coordinator. Bios should **NOT** be written by the honorees themselves.

Honoree bios will be limited to **100 words** ONLY. After the first 100 words, any additional wording will be eliminated.

CEO Office of Workplace Programs reserves the right to make edits as necessary to all honoree bios.

Honoree Bio Samples:

Nestor Mejia

Board of Supervisors, Fourth District

Nestor Mejia is a valuable asset to the Rowland Heights Park Community and its programs. Nestor volunteers daily with the after school program and the Summer Day Camp program. Nestor is extremely active with the teen program and sets a perfect example on how teen volunteers should behave. His hard working approach and positive attitude is often contagious with the other volunteers and workers. Nestor started out with the Parks and Recreation Department and enrolled in the After School program. Nestor consistently demonstrates a great deal of maturity and eagerness to help staff and volunteers. Nestor has volunteered more than 900 hours in his three years of volunteer service.

Renee Bavnick

Consumer Affairs

Mrs. Renee Bavnick is one of the outstanding and exceptional volunteers with the Department of Consumer Affairs. She has volunteered for more than 10 years and contributed 1,600 hours to the department. She provides assistance to customers that contact the department about automobiles, landlord-tenant issues, identity theft, collection agencies and others. She reflects a true commitment to the department's strategic planning goals of efficient and responsive consumer protection services to the residents of Los Angeles County. "Volunteering has given me great satisfaction in being able to help people, contribute to society and feel useful."

Vanessa Collins

Harbor-UCLA Medical Center

Vanessa Collins has been a member of the Harbor-UCLA Medical Center Volunteer Program for more than one and a half years and has contributed over 2,150 hours of volunteer service. She focuses most of her time in the Patient Financial Service Department assisting the clerical support staff with a variety of clerical duties. Her respect for diversity and responsibility allows her to participate in the new Pharmacy Greeter Program where she works directly with patients greeting and triaging their waiting time status. Vanessa also serves in the volunteer office reception area assisting patients, visitors and staff as she facilitates their needs accordingly.