



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
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MARVIN J. SOUTHARD, D.S.W.  
Director

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Medical Director

September 18, 2013

TO: Each Supervisor  
*Robin Kay for*  
FROM: Marvin J. Southard, D.S.W.  
Director

SUBJECT: **REQUEST TO INCREASE DELEGATED AUTHORITY PERCENTAGE FOR  
LEGAL ENTITY AGREEMENT WITH TESSIE CLEVELAND COMMUNITY  
SERVICES CORPORATION FOR FISCAL YEAR 2013-14**

This memo is to comply with Board Policy Manual, Section 5.120, Authority to Approve Increases to Board-Approved Contract Amounts. The Policy mandates that any department requesting a percentage increase exceeding 20 percent of the total contract amount must provide a detailed justification and advance written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board meeting at which the proposed contract is to be presented.

With the addition of Mental Health Services Act (MHSA) Full Service Partnership and MHSA Field Capable Clinical Services program funds, the Department of Mental Health (DMH) requests delegated authority to increase the maximum contract amount for Tessie Cleveland Community Services Corporation (Tessie Cleveland) for Fiscal Year 2013-14.

Tessie Cleveland began providing these services through a subcontract with Special Service for Groups (SSG). The long term goal was for SSG to incubate and mentor Tessie Cleveland to eventually become a Legal Entity (LE) provider. Now that Tessie Cleveland has a LE Agreement with DMH, the subcontracted funds will be transferred from SSG to Tessie Cleveland and Tessie Cleveland will continue to provide the services without interruption to children, transition age youth, and older adults in Service Areas 6, 7, and 8.

Should there be a need to exceed the 20 percent delegated authority, DMH will return to your Board with a request for authority to amend the contract accordingly.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:RK:TB:yl

c: Health Deputies  
Chief Executive Officer  
Executive Officer, Board of Supervisors  
County Counsel  
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Terri Boykins, LCSW  
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