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August 5, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT A LETTER OF AGREEMENT FROM MDRC FOR THE
MOTHER AND INFANT HOME VISITATION PROGRAM EVALUATION**

This is to notify you that I am exercising the delegated authority approved by your Board on April 19, 2011 to accept and execute grants and awards from federal, State, and other public and private agencies in amounts not to exceed \$100,000 per term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this authority, I will accept a Site Letter of Agreement from MDRC for the period of August 8, 2013, through June 30, 2016, in the total amount of \$22,000. MDRC (formerly Manpower Demonstration Research Corporation) initiated the Mother and Infant Home Visiting Program Evaluation (MIHOPE) to evaluate the Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV) to learn about the program's effectiveness and help states and localities develop and strengthen home visiting programs. MDRC is the evaluation entity selected by the federal MIECHV to conduct MIHOPE (evaluations) that involve approximately 85 program sites in 12 states around the country.

The Department of Public Health intends to enroll 60 families to participate in MIHOPE, and these funds will also support staff travel to attend a one-day kick-off training, and related program expenses.

County Counsel has reviewed and approved the Site Letter of Agreement as to use and advised that your Board be informed that the terms and conditions that are incorporated in this Letter of Agreement include a provision requiring County to defend, indemnify and hold harmless MDRC for all claims and losses related to this contract. This is a standard

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requirement from MDRC and cannot be waived or modified. CEO Risk Management has advised of the risks associated with this provision. However, I believe these risks are acceptable in light of the need for these services and the resulting benefit to public health.

County Counsel has reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:yl
#02706

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors