



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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July 16, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED GENERAL ENGINEERING CONSULTANT SERVICES
VARIOUS COUNTY PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to approve 10 consultant services agreements for a not-to-exceed fee of \$1 million each for as-needed general engineering consultant services for a one-year term.

IT IS RECOMMENDED THAT THE BOARD:

Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements with IBI Group; Glumac; Frank R. Webb Architects, Inc.; IDS Group, Inc.; Owen Group, Inc., a Nevada Corporation; JCE Structural Engineering Group, Inc.; TTG Engineers; Wayne C. Siu Architects; Psomas; and Johnson Fain Inc., to provide as-needed general engineering consultant services for various County projects for a one year term. The term of the consultant services agreements shall commence on the date of the first Notice to Proceed. The consultant services agreements shall be for a maximum, not-to-exceed amount of \$1 million each for a combined total of \$10 million, and are for a maximum period of one year; provided, however, that where services for a given project have been started, but are not completed by the Consultant prior to the stated expiration date, the expiration of the consultant services agreements will automatically extend solely to allow for the completion of such services.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended consultant services agreements will augment the Department of Public Works' (Public Works) ability to rapidly provide as-needed general engineering consultant services for relatively small projects and provide supplemental general engineering consultant services for in-house design and design review to expand the breadth of available expertise and the ability to meet project schedules during peaks in workload.

The recommended as-needed general engineering consultant services agreements will expand Public Works' ability to deliver any renovations/improvements to various County buildings, various Public Works facilities, and County capital projects efficiently and provide design and design review services within desired timeframes. The contract period for each firm will be for a one-year term; provided, however, that where services for a given project have been authorized by the County, but are not completed by the Consultant prior to the stated expiration date, the expiration of the consultant services agreements will be automatically extended solely to allow for the completion of such services.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by the use of as-needed consultant services agreements to better manage fluctuations and increases in workload while providing quality services in a responsive manner to our clients.

FISCAL IMPACT/FINANCING

The maximum, not-to-exceed amount of each consultant services agreement is \$1 million, totaling \$10 million for the 10 consultant services agreements.

No direct impact to the County's General Fund is expected from this action. Sufficient funds to finance work orders for these agreements are included in the Public Works' Internal Service Fund-Capital Project Management Program Budget.

Expenditures for the subject services incurred by the Public Works Internal Service Fund-Capital Project Management Program will be reimbursed through approved individual project budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreements will be in compliance with the Chief Executive Officer's and the Board's requirements.

The consultant services agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract

termination or renegotiation.

Data regarding the proposers' minority participation will be on file with Public Works.

The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not a project pursuant to California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action, to award as-needed agreements for general engineering consultant services, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On September 24, 2012, Public Works issued a Request for Proposals (RFP) to 91 firms and also listed this contract opportunity on the County's Doing Business with Us website. A copy of the website posting is attached. On November 7, 2012, 17 firms responded to the RFP. An Evaluation Committee, consisting of Public Works' technical staff evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended IBI Group; Glumac; Frank R. Webb Architects, Inc.; IDS Group, Inc.; Owen Group, Inc., a Nevada Corporation; JCE Structural Engineering Group, Inc.; TTG Engineers; Wayne C. Siu Architects; Psomas; and Johnson Fain Inc., as the best-qualified firms to perform the specified services. Public Works has determined that the firms' proposed rates for performing the services are reasonable.

The 10 selected firms' Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended contracts.

Starting in 2006, Public Works began a program to solicit proposals from firms in the small-, medium-, large-size categories for the As-Needed Project Management/Construction Management (PM/CM) services contracts. PM/CM firms submitted proposals based on their financial and staff size, competing only against similarly sized peer firms.

Beginning in 2012, in addition to the PM/CM contracts, we expanded our solicitations to include building inspection services and cost estimating services. This strategy ensures that Public Works selects small- and medium-size firms in addition to large-size firms to offer more equitable

opportunities to competing firms. Public Works intends to expand this program even further, when feasible, to other as-needed professional services on horizontal projects. As such, we are investigating our ability to do this with the understanding that unique funding requirements and other restrictions may limit our expansion of the program.

We have determined that the services listed in this Board letter would be prime candidates for this program. As such, Public Works will immediately initiate a new solicitation to select additional firms that compete against similarly sized peer firms and fit within small-, medium-, and large-size categories to provide these as-needed services.

In order for this program to be implemented now, the 10 firms recommended for award of contract have been advised of a reduction in the contract term originally stated in the RFP. The term for each of the 10 firms will now be for one year.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services agreements. The consultant services agreements will provide necessary as-needed general engineering consultant services to support various County projects in an efficient manner, enhancing the delivery of County Capital projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Public Works

Bid Detail Information**Bid Number :** AED7739812**Bid Title :** As-Needed General Engineering Consultant Services**Bid Type :** Commodity**Department :** Public Works**Commodity :** ENGINEERING - CIVIL**Open Date :** 9/24/2012**Closing Date :** 11/7/2012 3:00 PM**Bid Amount :** \$ 1,000,000.00**Bid Download :** Not Available

Bid Description : The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide as-needed general engineering consultant services for various locations throughout Los Angeles County. You must register for this specific project (in addition to other County registrations) at the County of Los Angeles Department of Public Works website:
<http://dpw.lacounty.gov/general/constructioncontracts/> Select "As-Needed General Engineering Consultant Services" and register using facebook, google, etc. Your firm's name will appear on the list if properly registered. Continue to check this website for this project for any updates. There are no preproposal meetings scheduled. Please E-mail any questions to CWONG@dpw.lacounty.gov.

To obtain a copy of the RFP and NOTICE TO PROPOSERS [Click here to access RFP](#)

Contact Name : Cheryl Wong**Contact Phone# :** (626) 300-2330**Contact Email :** CWONG@dpw.lacounty.gov**Last Changed On :** 10/17/2012 4:21:37 PM

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