



JERRY E. POWERS
Chief Probation Officer

**COUNTY OF LOS ANGELES
PROBATION DEPARTMENT**

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

January 29, 2013

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The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL OF A CONTRACT TO PROVIDE PROGRAM EVALUATION SERVICES UNDER THE
JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) FOR THE COUNTY OF LOS ANGELES
PROBATION DEPARTMENT**

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Approval of a contract with RAND Corporation to provide program evaluation services required under the Comprehensive Multi-Agency Juvenile Justice Plan authorized under Juvenile Justice Crime Prevention Act (JJCPA) for the County of Los Angeles Probation Department.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Chairman to sign the attached contract with RAND Corporation to provide program evaluation services for an initial contract amount of \$350,000, commencing on August 19, 2013 through August 18, 2014.
2. Delegate authority to the Chief Probation Officer to prepare and execute contract amendments to extend the contract term for up to four (4) additional 12-month periods not to exceed an annual amount of \$350,000, contingent upon continued legislative funding and approval as to form by County Counsel.
3. Delegate authority to the Chief Probation Officer to execute modifications to the contract not to exceed ten percent (10%) of the contract sum and/or one hundred eighty (180) days to the period of performance pursuant to the terms contained therein, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to obtain approval of the attached contract with RAND Corporation (RAND) to provide program evaluation services as required under the Comprehensive Multi-Agency Juvenile Justice Plan (Plan) authorized under JJCPA. The recommended contract will allow RAND to continue services which include the evaluation and reporting of outcomes of programs as required under JJCPA. The grant administered under the Board of State Community Corrections (BSCC), requires that juvenile programs be evaluated in the following six areas: 1) arrests; 2) incarcerations; 3) probation violations; 4) probation completions; 5) restitution completions; and 6) community service completions. The evaluation is to assess whether the programs implemented by the County fulfill the intent of the legislative mandate, review the goals of the County's Plan for fifteen (15) juvenile justice programs, and the expected outcomes for each program. RAND will be responsible for reporting these outcomes to BSCC as well as providing technical support to the Probation Department (Probation) and service providers, generating ad hoc reports, and making recommendations based on trends.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the Countywide Strategic Plan, Goal # 1 (Operational Effectiveness) and Goal # 3 (Integrated Services Delivery). Implementation of the recommended actions will allow Probation to evaluate JJCPA funded programs as well as measure progress towards improving outcomes for juveniles and their families.

FISCAL IMPACT/FINANCING

The annual cost for the recommended contract will not exceed \$350,000. This program is 100% offset by JJCPA funds. There is no net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The need for program evaluation services is required under JJCPA. Pursuant to the contract, RAND will be responsible for reporting these outcomes to the BSCC as well as providing technical support to Probation and service providers, generating ad hoc reports, and making recommendations based on trends.

The contract includes an annual cost not to exceed \$350,000. The initial term of this contract shall be effective August 19, 2013 through August 18, 2014. There is no departmental relations impact since this is not a Proposition A contract. Probation has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract.

The contract contains the Board's required contract provisions, including those pertaining to consideration of qualified county employees targeted for layoffs, as well as qualified GAIN/GROW participants for employment openings, compliance with Jury Service Ordinance, Safely Surrendered Baby Law and the Child Support Program.

In accordance with the Chief Administrative Office memorandum dated July 19, 2002, the proposed contractor has been instructed to register on WebVen.

The County will not request the Contractor to perform services that exceed the Board approved contract amount, scope of work, and/or contract term.

County Counsel has reviewed and approved the proposed contract as to form.

CONTRACTING PROCESS

To solicit for these services, a competitive Request for Proposals (RFP) process was utilized and issued on March 16, 2012. Through the solicitation and competitive negotiation process, approximately 23 letters were sent to service providers.

Advertisements were run in the Los Angeles Times, Eastern Group Publications, and the Lynwood Journal. The solicitation information was also made available through the Internet on the County of Los Angeles' Internal Services Department and Probation websites. As a result, twelve (12) contractors registered for the Mandatory Proposer's Conference, and eleven (11) potential providers attended the conference.

Three (3) proposals were received and evaluated using the initial screening "pass/fail" process which was consistent with the Selection Process and Evaluation Criteria set forth in the RFP. The proposals submitted by RAND, Regents of the University of California-UCLA Semel Institute, and Regents of the University of California-UCLA Center for Healthier Children, Families and Communities passed the initial screening and proceeded to the final evaluation process. The proposals were rated and scored by an evaluation committee using a point system that covered: 1) proposer's qualifications, 2) proposer's approach to provide required services, 3) proposer's quality control plan, and 4) proposed cost proposal.

RAND received the highest overall rating. RAND submitted a responsive proposal that reflected a good understanding of the services to be provided. RAND outlined a quality plan and demonstrated they were experienced and capable of providing the required services. There were no protests received as part of this solicitation. The current contract expires August 18, 2013.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable Probation to continue receiving program evaluation services consistent with legislative requirements.

The Honorable Board of Supervisors

1/29/2013

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Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jerry Powers", followed by a horizontal line.

JERRY E. POWERS

Chief Probation Officer

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Enclosures

c: Executive Office/Clerk of the Board
County Counsel
Chief Executive Office