County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 11, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AUTHORIZE THE DIRECTOR OF PUBLIC WORKS
TO APPLY AND ACCEPT A FEDERAL AVIATION
ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANT AND
A STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION
CALIFORNIA AID TO AIRPORTS PROGRAM AIRPORT IMPROVEMENT
PROGRAM MATCHING GRANT;
ESTABLISH PROJECT, AND APPROVE APPROPRIATION ADJUSTMENT
FOR DESIGN OF THE EL MONTE AIRPORT
APRON PAVEMENT REHABILITATION PROJECT
CAPITAL PROJECT NO. 88744
(FIRST DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommendations will allow the Department of Public Works to apply for and accept a Federal Aviation Grant, and State of California Grant to complete design for the proposed El Monte Airport Apron Pavement Rehabilitation Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed El Monte Airport Apron Pavement Rehabilitation Project is categorically exempt under the California Environmental Quality Act because the Project includes repair and maintenance of existing facilities, and minor public alterations in the condition of land and for the reasons stated in this letter and in the record of the Project.

2. Establish the proposed El Monte Airport Apron Pavement Rehabilitation Project, Capital Project Number 88744, with a total Project cost estimate of $8,000,000.

3. Approve the appropriation adjustment to transfer $500,000 from the Department of Public Works, Aviation Enterprise Fund (M02), to the proposed El Monte Airport Apron Pavement Rehabilitation Project, Capital Project No. 88744.

4. Authorize the Director of Public Works, or her designee, to apply for a Federal Aviation Administration Airport Improvement Program Grant; and a State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grant for design of the proposed El Monte Airport Apron Pavement Rehabilitation Project.

5. Approve an exception to the County of Los Angeles Grant Policy by authorizing the Director of Public Works, or her designee, to timely accept the Federal Aviation Administration Airport Improvement Program Grant and the State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grant for design of the proposed El Monte Airport Apron Pavement Rehabilitation Project.

6. Authorize the Director of Public Works, or her designee, to conduct business with the Federal Aviation Administration and the State of California Department of Transportation on all matters related to the grant funds for this Project only, including execution of the grant agreements and signing requests for design reimbursement.

7. Authorize the Director of Public Works, or her designee, to undertake all actions to carry out design of the proposed El Monte Airport Apron Pavement Rehabilitation Project, including any amendments, extensions of time, and minor changes in Project scope design.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find the proposed Apron Pavement Rehabilitation Project (Project) exempt from the California Environment Quality Act (CEQA), establish the Project, and authorize the Department of Public Works (Public Works) to apply for and accept a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant and a State of California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) AIP Matching Grant for design of the proposed Project.

On November 8, 2011, Agenda Item 20, the Board approved the Director of Public Works (Director) to award and execute as-needed consultant agreements for aviation design engineering services at the five airports owned by the County of Los Angeles (County) to support the County's Airport Capital Improvement Program. The design for the proposed Project will be completed by a qualified as-needed aviation design engineering consultant.

The grants will allow for the design of the proposed Project to rehabilitate the entire paved apron area of the airport, which is approximately 2,100,000 square-feet (48 acres), with conditions that do not comply with FAA standards. Its rehabilitation is required to comply with FAA standards and improve the condition of the paved apron area.

Upon completion of the proposed Project design, Public Works will return to the Board to request adoption of the plans and specifications and the Board's authorization to apply for and accept Federal and State grants for the construction portion of the proposed Project and advertise for construction bids.

The construction of the proposed Project will include in-place pulverization of asphalt concrete, soil stabilization, grading and drainage, compaction, asphalt overlay, and striping of the entire paved apron area of the airport. The construction will be divided into three phases over the next three years, which will be dependent upon the availability and allocation of FAA grant funding for the proposed Project. A construction contract will be awarded to a qualified construction contractor that is the Lowest Responsive and Responsible Bidder through a competitive bid process.

Green Building/Sustainable Design Program

In keeping with the intent of the County's recently adopted amendments to the Green Building/Sustainable Design Policy, the recycling/reuse of pulverized asphalt concrete and other existing materials will be incorporated into the design of the proposed Project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). Implementation of the recommended actions will authorize Public Works to seek grant funds from outside sources to increase the County's project funding capabilities, will provide an improved and more accommodating facility for airport customers, and will support quality public works infrastructure services to the communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The proposed Project design will initially be funded with Public Works' Aviation Enterprise Fund (M02 Enterprise Fund) pursuant to approval of the attached appropriation adjustment (Attachment II) will transfer $500,000 from the M02 Enterprise Fund, to the El Monte Airport Apron Pavement Rehabilitation Project to fund project design. Upon Project completion, the FAA IP and Caltrans CAAP AIP grants will reimburse the M02 Enterprise Fund via appropriation adjustment.

The anticipated FAA AIP grant of $450,000 will reimburse a minimum of 90 percent of the $500,000 design cost. The Caltrans CAAP AIP Matching Grant will fund $22,500, which equates to a maximum of 5 percent of the FAA AIP Grant amount for design of the proposed Project and the remaining $27,500 will be funded with the M02 Enterprise Fund.

The total Project cost estimate for design and construction is $8,000,000. As detailed in the Project Budget Summary in Attachment I, the proposed Project budget includes $7,100,000 for construction contract, including contingency; $600,000 for consultant services, which includes design engineering; $300,000 for County services, which includes project administration, construction inspections, and engineering review.

When design is completed, the construction element of the proposed Project will be initiated contingent upon appropriation of FAA grant funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the Caltrans CAAP Regulations, local government approval is required before submitting an application for grant funding.

Following the FAA AIP Grant offer, Public Works typically has less than one week to execute and accept the grant agreement. To meet this short deadline from the FAA, Public Works recommends that the Board approve an exception to the County's grant policy, which requires that all grants are to be accepted by the Board. The proposed exception to the grant acceptance policy would allow the Director, or her designee, to timely accept the Federal grant on behalf of the County.

On July 11, 2000, the Board approved guidelines for the acceptance of State and Federal grants in the amount of $100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for the Board's review prior to that Department carrying out activities covered under the grant.

The attached Grant Management Statement for the FAA AIP Grant, Attachment III, has been prepared to conform to this requirement.

All Grant Agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director, or her designee.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the CEQA. The work, which would include the demolition of and repair, maintenance and rehabilitation of existing paved apron areas at the airport, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(c), (d), and (l) and 15304(a) of the State CEQA Guidelines and Classes 1(c), (h), (i), (n) and (x) and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which applies to operation, demolition, repair and maintenance and the addition of safety equipment at existing facilities, and minor public alterations in the condition of land. The proposed Project involves negligible or no expansion of an existing use and does not include removal of healthy, mature, scenic trees. Additionally, the proposed Project is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project records.

Public Works will return to the Board, as necessary, if any additional environmental documentation is required, following design completion.

Upon the Board's approval of the proposed Project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from completion of the proposed Project, which will provide a more accommodating airport facility and reduce maintenance costs for the County. The proposed Project will not impact normal operations at the airport.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and to the Department of Public Works, Aviation Division.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Office

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Public Works

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ATTACHMENT I

EL MONTE AIRPORT
APRON PAVEMENT REHABILITATION PROJECT - DESIGN
PROJECT ACTIVITY SUMMARY

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Consultant Selection	November 2012
Submit Grant Application to the FAA	December 2012
Receive grant from FAA	February 2013
Preliminary Design	April 2013
Design Completed	June 2013

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	$ 0
Construction	
Low Bid Construction Contract	$6,454,545
Job Order Contract	0
Change Orders	645,454
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Miscellaneous Expense - Inspections	0
Telecomm Equipment – Affixed to Building	0
Civic Arts	0
Subtotal	$7,100,000
Programming/Development	$ 0
Plans and Specifications	$ 0
Consultant Services	
Site Planning	0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	$25,000
Material Testing	50,000
Cost Estimating	0
Topographic Surveys	25,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other: Design Engineering	500,000
Subtotal	$600,000
Miscellaneous Expenditures	$ 0
Jurisdictional Review/Plan Check/Permit	$ 0
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	10,000
Design Services	0
Contract Administration	0
Project Administration	$150,000
Project Management Support Services	10,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	0
County Counsel	0
Other: DPW Construction Inspection	130,000
Sheriff Job Order Contract Management	0
Subtotal	$300,000
TOTAL	**$8,000,000**

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BA FORM 09/09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 690

DEPARTMENT OF PUBLIC WORKS

December 11, 2012

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-2013

4 - VOTES

SOURCES		USES	
PW - AVIATION ENTERPRISE FUND M02-PW-2000-47000 Services and Supplies DECREASE APPROPRIATION	500,000	PW - AVIATION ENTERPRISE FUND M02-PW-6100-47000 Other Financing Uses INCREASE APPROPRIATION	500,000
PW - AVIATION CAPITAL PROJECTS FUND M01-CP-96-9919-65022-88744 Operating Transfers In/CP INCREASE REVENUE	500,000	PW - AVIATION CAPITAL PROJECTS FUND M01-CP-6014-65022-88744 Capital Assets - B&I INCREASE APPROPRIATION	500,000
SOURCES TOTAL: $ 1,000,000		**USES TOTAL:** $ 1,000,000	

JUSTIFICATION

The adjustment is necessary to provide funding for the design of the El Monte Airport Apron Pavement Rehabilitation Project, CP88744.

Dawn McDivitt

AUTHORIZED SIGNATURE Dawn McDivitt, Manager, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

- [ ] ACTION
- [x] RECOMMENDATION

- [x] APPROVED AS REQUESTED
- [ ] APPROVED AS REVISED

AUDITOR-CONTROLLER BY Karen Shikawa

B.A. NO. 047 Nov 26 2012

CHIEF EXECUTIVE OFFICER BY Jacqueline White

November 28 2012

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Los Angeles County Chief Executive Office

Grant Management Statement for Grants $100,000 or More

Department: Public Works

Grant Project Title and Description

El Monte Airport Apron Pavement Rehabilitation Project – Design

Funding Agency	**Program** (Fed. Grant #/State Bill or Code #)	**Grant Acceptance Deadline**
Federal Aviation Administration (FAA)	Airport Improvement Program (AIP)	Less than 1 week after receipt of grant agreement

Total Amount of Grant Funding: $450,000	**County Match: $27,500**	
Grant Period: 6 months (est.)	**Begin Date: 12/12 (est.)**	**End Date: 06/13 (est.)**
Number of Personnel Hired Under This Grant: 0	**Full Time: N/A**	**Part Time: N/A**

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	No__N/A
Will all personnel hired for this program be placed on temporary ("N") items?	Yes__	No__N/A
Is the County obligated to continue this program after the grant expires?	Yes__	No__N/A
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes__	No__N/A
b.) Identify other revenue sources (describe below)	Yes	No__N/A
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No__N/A

Impact of additional personnel on existing space:

N/A

Other requirements not mentioned above:

N/A

Department Head Signature _____ Date: 11-28-12