County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 11, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF PARKS AND RECREATION:
WALNUT CREEK PARK TRAIL AND BRIDGE REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET AND
APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 86260
AND ADOPT YOUTH EMPLOYMENT PLAN
(FIFTH DISTRICT) (4 VOTES)

SUBJECT

Approval of the recommendations will allow the Department of Parks and Recreation to complete the proposed Walnut Creek Park Trail and Bridge Refurbishment Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Walnut Creek Park Trail and Bridge Refurbishment Project categorically exempt from the California Environmental Quality Act because the proposed work consists of repair, construction, and rehabilitation of small structures, as well as minor alteration to land at an existing facility and for the reasons reflected in the record of the proposed Project.

2. Approve the proposed Walnut Creek Park Trail and Bridge Refurbishment Project, Capital Project No. 86260, and Project budget in the amount of $344,000.

3. Approve the appropriation adjustment to increase appropriation and revenue in the amount of $111,000, offset by County Excess Funds available to the Fifth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1992.

4. Authorize the Director of Parks and Recreation to carry out the proposed Walnut Creek Park Trail and Bridge Refurbishment Project using a Board-approved Job Order Contract.

5. Adopt the Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Walnut Creek Park Trail and Bridge Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to implement the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will consist of general improvements to the Walnut Creek Park Trail and Bridge. The proposed Project is along a 0.4 mile segment of the Michael D. Antonovich Trail, which connects to the Frank G. Bonelli Regional Park Trail, the Valley Center Equestrian Staging Area, the Scarborough Equestrian Stage Area, and the Reeder Avenue Rest Area Arena.

The general improvements will address dilapidated conditions at the various sites and provide much needed improvements to the accessibility, security, and safety of the Trail. The improvements will include repair and replacement of existing picnic tables, hitching rails, chain link fencing, and split rail fencing; fine grading to existing parking areas, grading to the staging areas; and replacement of arena railing at the existing 120 feet by 70 feet exercise arena near the Reeder Avenue Rest Area Arena. The proposed Project will also include minor asphalt and fence repairs to the existing vehicular bridge that services the Scarborough Equestrian site.

Approval of the Youth Employment Plan (YEP), which is required to comply with the County of Los Angeles Regional Park and Open Space District's (District) Youth Employment Policy (Policy), will authorize at-risk youth to perform weed abatement and general clean-up. The YEP is included in Attachment II.

Implementation of Strategic Plan Goals

The proposed recommendations further the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by enhancing recreational opportunities that benefit County residents.

Green Building/Sustainable Design Program

Green Building/Sustainable Design Program elements will be incorporated into the proposed Project wherever feasible, including the use of permeable paving such as decomposed granite to reduce storm water run-off.

FISCAL IMPACT/FINANCING

The total proposed Project cost, including construction and County services, is $344,000, which is funded with a grant from the Los Angeles County Safe Neighborhood Parks Proposition of 1992 (Proposition A) in the amount of $250,000, and $94,000 of prior year net County cost. The proposed Project Budget and Schedule are included in Attachment I.

Approval of the appropriation adjustment (Attachment III) will authorize the Auditor-Controller to increase appropriation and revenue in the amount of $111,000, to fully fund the proposed Project.

Operating Budget Impact

Based on the proposed Project description, the Department anticipates both one-time and ongoing costs upon completion of the proposed Project. One-time requirements of approximately $2,000 are needed for the purchase of power equipment to maintain the exercise arena. Annual ongoing requirements of approximately $5,000 are needed for maintenance supplies, small tools, and equipment. The Department will work with the Chief Executive Office to determine the appropriate level of operations and maintenance, and available funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 26, 1997, the Board, acting as the governing body of the District, adopted a Policy for Projects funded by Proposition A. The District's Policy requires that the governing body of the grantee adopt a YEP for each Proposition A funded project at a duly noticed public meeting.

A standard previously-awarded JOC contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees are included in the contract.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project, which consists of general improvements to the Walnut Creek trails' four access points, and staging, including replacement of picnic tables, hitching rails, chain link fencing, and split rail fencing; fine grading to existing parking lots; and replacement of 8,400 square-foot exercise arena near the Reeder Avenue rest area, as well as minor repairs to the existing bridge that services the site is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(c) and (d), 15302(c), and 15304(a) and (c) of the State CEQA Guidelines, and Classes 1, 2, 3, and 4 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of repair, minor alteration, rehabilitation, and replacement of existing facilities and construction of small structures, as well as minor public alteration of land. The proposed Project involves negligible or no expansion of an existing use, structures replaced will have the same purpose and capacity as existing structures, and no healthy, mature trees will be removed. In addition, the proposed Project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that make the exemption inapplicable based on the Project records.

Upon the Board's approval of the proposed Project, the Department will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on County services or projects at this facility.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Project Division, and to the Department of Parks and Recreation.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Parks and Recreation

ATTACHMENT I
December 11, 2012

DEPARTMENT OF PARKS AND RECREATION: WALNUT CREEK PARK TRAIL AND BRIDGE REFURBISHMENT PROJECT CAPITAL PROJECT NO. 86260

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	12/11/12
Construction Documents	NA
Jurisdictional Approvals	NA
JOC Contract	12/31/2012
Start Construction	01/21/2013
Substantial Completion	07/22/2013
Project Acceptance	08/19/2013

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	253,800
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	1,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	**$ 253,800**
Programming/Development	$ 0
Plans and Specifications*	$ 0
Consultant Services	
Site Planning	$ 0
DPW Engineering Services	77,100
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Subtotal	**$ 77,100**
Miscellaneous Expenditures - Furniture	0
Jurisdictional Review/Plan Check/Permit	$ 0
County Services	
Code Compliance Inspection	$ 0
Quality Control Inspection	0
Design Review	0
Contract Administration – Gordian Group	3,800
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	2,800
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
Office of Contract Compliance	5,500
Subtotal	**$ 12,100**
TOTAL	**$344,000**

ATTACHMENT II

COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
WALNUT CREEK PARK TRAIL AND BRIDGE REFURBISHMENT PROJECT
YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The proposed Project will consist of general improvements to the Walnut Creek Park's access points, including replacement of picnic tables, hitching rails, chain link fencing, split rail fencing, parking lot adjustments to the staging areas, and a 120 feet by 70 feet exercise arena near the Reeder Avenue rest area.

Tasks that may be performed by At-Risk Youth

At-Risk Youth, under the supervision of the Trails Unit, will perform construction related duties such as weed abatement and general clean-up.

Method of Youth Employment

The Department will utilize youth to work in various areas of the proposed Project through its Youth Enhancing Parks Program (YEPP). This program allows the Department to recruit youths to work on projects based on their training, experience, and physical class.

Youth Employment Goal

The Youth Employment Goal (YEG) established for the County of Los Angeles was $15,739,507.43. The County has exceeded this goal.

PINK (1)

BA FORM 09/09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 600

DEPARTMENT OF PARKS AND RECREATION

November 27, 2012

AUDITOR-CONTROLLER:
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-13

4 - VOTES

SOURCES		USES	
DEPARTMENT OF PARKS AND RECREATION CAPITAL PROJECT/REFURBISHMENTS WALNUT CREEK PARK TRAIL AND BRIDGE REFURBISHMENT (5) A01-CP-91-R400-65043-86260 REV.:REG PARK & OPEN SPACE DT/CP INCREASE REVENUE	$111,000	DEPARTMENT OF PARKS & RECREATION CAPITAL PROJECT/REFURBISHMENTS WALNUT CREEK PARK TRAIL AND BRIDGE REFURBISHMENT (5) A01-CP-6014-65043-86260 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	$111,000

SOURCES TOTAL: $ 111,000

USES TOTAL: $ 111,000

JUSTIFICATION

ADJUSTMENT IS NECESSARY TO INCREASE APPROPRIATION AND REVENUE TO RESTORE REGIONAL PARKS AND OPEN SPACE DISTRICT (PROP A) FUNDS TO THE WALNUT CREEK TRAIL AND BRIDGE REFURBISHMENT PROJECT, WHICH WAS INADVERTENTLY REDUCED IN F.Y. 2005-06.

AUTHORIZED SIGNATURE SABRA WHITE

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

☐ ACTION

☑ RECOMMENDATION

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY Karen Shikawa

B.A. NO. 044 Nov 13 2012

CHIEF EXECUTIVE OFFICER BY

Nov 13 2012

SEND 6 COPIES TO THE AUDITOR-CONTROLLER