SACHI A. HAMAI
EXECUTIVE OFFICER

# COUNTY OF LOS ANGELES
# BOARD OF SUPERVISORS

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DON KNABE

MICHAEL D. ANTONOVICH

December 04, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONFLICT OF INTEREST AND DISCLOSURE CODE**
**(ALL DISTRICTS) (3-VOTES)**

## SUBJECT

This letter recommends approval of the Conflict of Interest and Disclosure Codes for the Self-Insurance Risk Management Authority II for Liability & Property Protection (SIRMA II); Acton-Agua Dulce Unified School District; Alameda Corridor-East Construction Authority; Antelope Valley Healthcare District; Bellflower Unified School District; Burbank-Glendale-Pasadena Airport Authority; Central Basin Municipal Water District; Chief Executive Office; Child Support Services Department; Citrus Community College District; Coroner, Department of; Internal Services Department; Santa Monica-Malibu Unified School District; South Bay Regional Public Communication Authority; Temple City Unified School District; Westside Union School District; and William S. Hart Union High School District to be effective the day following your Board's approval.

## IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes listed on Attachment I to be effective the day following your Board's approval.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict

of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

**Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

## FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

NEW AGENCY

(Self-Insurance Risk Management Authority II for Liability & Property Protection (SIRMA II))

- This entity has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and have adopted the County's Model Disclosure Categories.

- The entity has designated the following positions as code filers: Members of the Board; Alternate Members of the Board; JPA Manager; and Consultant.

SUBSTANTIVE CHANGES:

(Acton-Agua Dulce Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.

- Adds Chief Financial Officer to the code.

(Alameda Corridor-East Construction Authority)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Adds Chief Engineer/Deputy Chief Executive Officer and Program Manager to the code.

(Antelope Valley Healthcare District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Deletes Vice President, WIP Operations; Vice President, Foundation; and Business Office Manager from the code due to reorganization.

- Changes the titles of three (3) positions.

(Bellflower Unified School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Adds Assistant Superintendent, Educational Services to the code.

(Burbank-Glendale-Pasadena Airport Authority)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Deletes Director of Administrative Services from the code due to reorganization.

- Changes the titles of two (2) positions.

- Adds Deputy Executive Director, Finance and Administration and Deputy Executive Director, Operations and Maintenance/Airlines Relations to the code.

(Central Basin Municipal Water District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Changes the title of one (1) position.

(Chief Executive Office)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Changes the titles of eight (8) positions.

- Adds Chief Legislative Representative (UC) to the code.

(Child Support Services Department)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Deletes Fiscal Officer II from the code due to reorganization.

- Changes the titles of three (3) positions.

- Adds Fiscal Officer I to the code.

(Citrus Community College District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Deletes Executive Vice President of Instruction since this position no longer exists.

- Changes the titles of five (5) positions.

(Coroner, Department of)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Changes the title of one (1) position.

(Internal Services Department)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Adds Administrative Services Manager I (Contracts) and Administrative Services Manager II (Contracts) to the code.

(Santa Monica-Malibu Unified School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Deletes Assistant Superintendent, Chief of Staff since the position no longer exists.

(South Bay Regional Public Communication Authority)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Changes the title of one (1) position.

(Temple City Unified School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.

- Changes the titles of two (2) positions.

(Westside Union School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Changes the title of one (1) position.

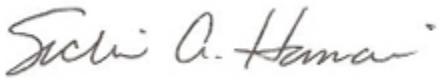
(William S. Hart Union High School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Changes the titles of two (2) positions.
- Reduces disclosure of one (1) position.
- Adds Risk Manager to the code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency’s code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI
Executive Officer, Board of Supervisors

SAH:DG;kw

Enclosures

c: Chief Executive Officer
County Counsel

## ATTACHMENT I

NEW AGENCY

Self-Insurance Risk Management Authority II for Liability & Property Protection (SIRMA II)

SUBSTANTIVE CHANGES

Acton-Agua Dulce Unified School District
Alameda Corridor-East Construction Authority
Antelope Valley Healthcare District
Bellflower Unified School District
Burbank-Glendale-Pasadena Airport Authority
Central Basin Municipal Water District
Chief Executive Office
Child Support Services Department
Citrus Community College District
Coroner, Department of
Internal Services Department
Santa Monica-Malibu Unified School District
South Bay Regional Public Communication Authority
Temple City Unified School District
Westside Union School District
William S. Hart Union High School District

Conflict of Interest
of the

# SELF-INSURANCE RISK MANAGEMENT AUTHORITY II (SIRMA II) FOR LIABILITY & PROPERTY PROTECTION

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board, Alternate Members of the Board, and the JPA Manager and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## SELF-INSURANCE RISK MANAGEMENT AUTHORITY II (SIRMA II) FOR LIABILITY & PROPERTY PROTECTION

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**SELF-INSURANCE RISK MANAGEMENT AUTHORITY II (SIRMA II)**
**FOR LIABILITY & PROPERTY PROTECTION**

**EXHIBIT "B"**

| Designated Positions | Disclosure Categories |
|---|---|
| Members of the Board | 1, 2, 3 |
| Alternate Members of the Board | 1, 2, 3 |
| JPA Manager | 1, 2, 3 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# ACTON – AGUA DULCE UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and its Superintendent, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### CATEGORY 5

Individuals who perform under contact the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## ACTON-AGUA DULCE UNION SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Governing Board Member | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Chief Financial Officer | 2, 3 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY (ACE)

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Authority Members, Authority Alternate Members and Chief Executive Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY

## EXHIBIT "A"

**Category 1**
Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**Category 2**
Persons in this category shall disclose all investments and business positions.

**Category 3**
Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**Category 4**
Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

**Category 5**
Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY

## EXHIBIT "B"

The following positions entail the making or participating in the making of decisions which may foreseeably have a material effect on financial interests:

| Designated Position | Disclosure Categories |
|---|---|
| ACE Construction Authority Members | 1, 2, 3 |
| ACE Construction Authority Alternates | 1, 2, 3 |
| Chief Executive Officer | 1, 2, 3 |
| Chief Engineer/Deputy Chief Executive Officer | 1, 2, 3 |
| Program Manager | 1, 2, 3 |
| Director of Government and Community Outreach | 2, 3 |
| Manager of Contracts | 2, 3 |
| Director of Finance | 2, 3 |
| Audit Manager | 4 |
| Office Manager | 4 |
| Senior Contracts & Procurement Administrator | 2, 3 |
| Contracts Administrator | 4 |
| Senior Project Manager | 1, 2, 3 |
| Consultants[i] | 5 |
| Technical Evaluation Committee[ii] | 4 |

[i] Only consultants defined by Title 2, Section 18701(a)(2) of the California Code of Regulations shall be required to disclose information in accordance with the above. The Chief Executive Officer may determine, in writing, that a particular consultant as defined by Title 2, Section 18701(a)(2) of the California Code of Regulations and therefore not required to disclose information or that a particular consultant is only required to perform a limited range of duties and thus is not required to fully comply with the disclosure statements. If a consultant is excepted for the latter reason, then a statement of the extent of the disclosure requirements shall be included in the Chief Executive Officer's determination. The Chief Executive Officer's determination is a matter of public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

[ii] Technical Evaluation Committee Members who are included in other categories of Designated Positions shall comply with the Disclosure Categories for such other Designated Positions. Technical Evaluation Committee Members who are not included in any other category of Designated Positions shall comply with the Disclosure Category shown. However, since Technical Evaluation Committees are formed to evaluate specific proposals to the Authority and only exist for limited periods of time, all required disclosures for Technical Evaluation Committee Members who hold no other Designated Position will be made at the time of formation of each Technical Evaluation Committee rather than annually as required for all other Designated Positions.

**EFFECTIVE:**

Conflict of Interest Code
of the

# ANTELOPE VALLEY HEALTHCARE DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the President and Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ANTELOPE VALLEY HEALTHCARE DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## ANTELOPE VALLEY HEALTHCARE DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Member of the Board of Directors | 1, 2 ,3 |
| President and Chief Executive Officer | 1, 2, 3 |
| Chief Information Officer | 4 |
| Chief Financial Officer | 2, 3 |
| Chief Nursing Officer | 2, 3 |
| Vice President of Business Office, Revenue Management & Patient Care Coordination | 2, 3 |
| Assistant Chief Nursing Officer | 4 |
| Vice President, Human Resources | 2, 3 |
| Vice President, Diagnostic & Support Services | 4 |
| Director of Materials Management | 4 |
| Director of Dietary Services | 4 |
| Medical Director, Quality & Accreditation | 2, 3 |
| Director of Marketing & Public Relations | 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# BELLFLOWER UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The District shall make and retain a copy of all statements filed by its Board of Education and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# BELLFLOWER UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## BELLFLOWER UNIFIED SCHOOL DISTRICT

## EXHIBIT "A" (Cont'd)

### CATEGORY 6

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in, and business positions with any Bellflower district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependents.

## BELLFLOWER UNIFIED SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Members, Board of Education | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Associate Superintendent Business & Personnel Services | 1, 2, 3 |
| Assistant Superintendent Instructional Personnel & Programs | 4 |
| Assistant Superintendent, Educational Services | 1, 2, 3 |
| Director, Student Support Services | 4 |
| Chief Business Officer | 4 |
| Members, Personnel Commission | 6 |
| Director, Assessment and Instructional Support Services | 4 |
| Principal of Education Options | 4 |
| Director of Technology | 4 |
| Administrator, Special Education | 4 |
| Director of Food Services | 4 |
| Director, Maintenance & Operations | 4 |
| Director of Curriculum & Instruction | 4 |
| Director, State & Federal Projects | 4 |
| Senior Buyer | 4 |
| Buyer | 4 |

## BELLFLOWER UNIFIED SCHOOL DISTRICT

### EXHIBIT "B" (Continued)

| Designated Positions | Disclosure Categories |
|---|---|
| Disbursement & Purchasing Director | 4 |
| Supervisor of Transportation | 1, 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the Cities of Burbank, Glendale and Pasadena or within two miles of any land owned or used by the Airport Authority including the Burbank-Glendale-Pasadena Airport.

### CATEGORY 2

Persons in this category shall disclose all income (including gifts, loans and travel payments) from and investments and business positions in businesses of a type that provide, manufacture or sell services, supplies, provisions or other property of a type utilized by the agency.

### CATEGORY 3

Persons in this category shall disclose all business positions, income (including gifts, loans and travel payments) from and investments in businesses that utilize, lease, or rent airport facilities or properties.

### CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Commissioners | 1, 2, 3 |
| Executive Director/Assistant Secretary | 1, 2, 3 |
| Senior Deputy Executive Director | 1, 2, 3 |
| Deputy Executive Director, Facilities and Planning | 1, 2, 3 |
| Deputy Executive Director, Finance and Administration | 1, 2, 3 |
| Deputy Executive Director, Operations and Maintenance/Airlines Relations | 2, 3 |
| Director of Operations & Maintenance | 1, 2, 3 |
| Director of Engineering & Planning | 1, 2, 3 |
| Director of Public Safety | 2, 3 |
| Director of Environmental Programs | 1, 2, 3 |
| Director of Financial Services | 1, 2, 3 |
| Director of Contracts and Properties | 1, 2, 3 |
| Director of Information and Communications Technologies | 2, 3 |
| Manager, Purchasing | 2, 3 |
| Consultants | 4 |

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

EXHIBIT "B"

**Officials Who Manage Public Investments**

It has been determined that the positions shown below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200, et seq.

Commissioner/ Treasurer
Commissioner / Auditor

**EFFECTIVE**:

Conflict of Interest Code
of the

# CENTRAL BASIN MUNICIPAL WATER DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Manager, or his/her designee. The agency shall make and retain a copy of all statements filed by its Board Members and General Manager, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code Section 81008).

# CENTRAL BASIN MUNICIPAL WATER DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the General Manager of the agency.

## CENTRAL BASIN MUNICIPAL WATER DISTRICT

## EXHIBIT "B

| Designated Positions | Disclosure Categories |
|---|---|
| Directors | 1, 2, 3 |
| General Manager | 1, 2, 3 |
| Business Development Manager | 1, 2, 3 |
| Administrative Services Manager | 4 |
| Finance Manager | 2, 3 |
| Education Manager | 4 |
| Engineering and Operations Manager | 1, 4 |
| Human Resources Manager | 2, 3 |
| IT/Building Manager | 4 |
| Public Affairs Manager | 4 |
| Public Affairs Officer | 4 |
| Water Resources and Planning Manager | 4 |
| General Counsel | 1, 2, 3 |
| Consultants | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CHIEF EXECUTIVE OFFICE

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Chief Executive Officer, Chief Deputy, Chief Executive Officer (UC), Chief Deputy Administrative Officer (UC), Deputy, Chief Executive Officer (UC) and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## CHIEF EXECUTIVE OFFICE

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Persons in this category shall disclose all property owned, investments, business positions and/or income (including gifts, loans and travel payments) from businesses involved in activities subject to the Los Angeles County Building, Mechanical, Plumbing or Electrical Code Enforcement or subject to plan checks for grading, drainage, geological studies, right-of-way acquisition or appraisal by the County of Los Angeles or any special districts therein. These shall include but are not limited to:

**A.** Businesses involved in land speculation or development for purposes of subdivision, grading, residential or commercial development mineral exploitation or mining.

**B.** Any engineering, architectural or other firm preparing plans and reports for construction.

## CHIEF EXECUTIVE OFFICE

## EXHIBIT "A" (Continued)

**Category 5 (continued)**

C. Any firm of consulting engineers, geologists or similar specialties submitting reports for approval by the Chief Executive Officer.

D. Any testing firms or laboratories.

E. Any supplier of building systems, material and services.

**CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exemptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## CHIEF EXECUTIVE OFFICE

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Chief Deputy, Chief Executive Officer (UC) | 1, 2, 3 |
| Chief Deputy Administrative Officer (UC) | 1, 2, 3 |
| Chief, Telecommunications Franchising | 1, 2, 3 |
| Chief Legislative Representative (UC) | 1, 2, 3 |
| Deputy, Chief Executive Officer (UC) | 1, 2, 3 |
| Senior Assistant Chief Executive Officer (UC) | 1, 2, 3 |
| Assistant Chief Executive Officer | 1, 2, 3 |
| Assistant Chief Executive Officer (UC) | 1, 2, 3 |
| Special Services Assistant VI | 1, 2, 3 |
| Senior Manager, CEO | 1, 2, 3 |
| Special Services Assistant V | 1, 2, 3 |
| Manager, CEO | 1, 2, 3 |
| Special Services Assistant IV | 1, 2, 3 |
| Principal Analyst, CEO | 1, 2, 3 |
| Principal Analyst, CEO<br>Risk Management | 4 |
| Chief Program Specialist, CEO<br>Risk Management | 4 |
| Senior Analyst, CEO<br>Risk Management | 4 |
| Program Specialist IV, CEO<br>Risk Management | 4 |

## CHIEF EXECUTIVE OFFICE

## EXHIBIT "B" (Continued)

| Designated Positions | Disclosure Categories |
|---|---|
| Program Specialist III, CEO<br>Risk Management | 4 |
| Analyst, CEO<br>Risk Management | 4 |
| Chief Program Specialists, CEO | 1, 2, 3 |
| Principal Facilities Project Manager | 5 |
| Principal Real Property Agent | 1, 2, 3 |
| Chief, Property Planning, ISD | 1, 2, 3 |
| Senior Real Property Agent | 1, 2, 3 |
| Real Property Agent II | 1, 2, 3 |
| Building Inspector III | 5 |
| Consultant | 6 |

**NOTE:** The Chief Executive Officer (Chief Administrative Officer), by law, is required to file pursuant to Government Code Section 87200 et seq., and is therefore, not included in the list of designated positions for this Department.

**EFFECTIVE:**

Conflict of Interest Code
of the

# CHILD SUPPORT SERVICES DEPARTMENT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## CHILD SUPPORT SERVICES DEPARTMENT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which effect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## CHILD SUPPORT SERVICES DEPARTMENT
## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Director | 1, 2, 3 |
| Attorney IV (Special Assistant to the Director) | 2, 3 |
| Attorneys (Acting as Division Chiefs) | 4 |
| Attorneys (Assigned to the Department's Executive Office) | 4 |
| Chief Deputy Director | 1, 2, 3 |
| Deputy Director, Branch Operations | 2, 3 |
| Head Attorneys, Branch Operations | 2, 3 |
| Head Attorney, Criminal Prosecution Services | 2, 3 |
| Head Attorney, Planning & Training | 4 |
| Administrative Deputy | 1, 2, 3 |
| Assistant Administrative Deputy | 1, 2, 3 |
| Administrative Assistant III | 4 |
| Supervising Administrative Assistant III, Fiscal Mgmt. | 4 |
| Supervising Administrative Assistant II, Fiscal Mgmt. | 4 |
| Administrative Services Manager II, Contracts | 4 |
| Administrative Services Manager II | 1, 4 |
| Fiscal Officer I | 2, 3 |

**CHILD SUPPORT SERVICES DEPARTMENT**
**EXHIBIT "B" (Cont'd)**

| Designated Positions | Disclosure Categories |
|---|---|
| Area Administrator | 2, 3 |
| Departmental Human Resources Manager II | 2, 3 |
| Departmental Information Security Officer | 4 |
| Division Administrator | 2, 3 |
| Safety Officer I | 2, 3 |
| Supervising Administrative Assistant II (Customer Finance Services) | 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CITRUS COMMUNITY COLLEGE DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board Trustees and its Superintendent/President and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# CITRUS COMMUNITY COLLEGE DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## EXHIBIT "B"

## CITRUS COMMUNITY COLLEGE DISTRICT

| Designated Positions | Disclosure Categories |
|---|---|
| Members of the Board of Trustees | 1, 2, 3 |
| Superintendent/President | 1, 2, 3 |
| Vice President of Finance & Administrative Services | 1, 2, 3 |
| Vice President of Academic Affairs | 4 |
| Vice President Student Services | 4 |
| Chief Information Systems Officer | 4 |
| Director of Facilities & Construction | 4 |
| Director of Purchasing & Warehouse | 4 |
| Dean of Student Affairs | 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CORONER, DEPARTMENT OF

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Department Head and Chief Medical Examiner-Coroner/Interim Director, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## CORONER, DEPARTMENT OF

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## CORONER, DEPARTMENT OF

## EXHIBIT "B"

| Designated Positions | Disclosure Codes |
|---|---|
| Director, Department of Coroner | 1, 2, 3 |
| Chief Medical Examiner – Coroner/ Interim Director | 1, 2, 3 |
| Administrative Deputy I | 1, 2, 3 |
| Chief, Coroner's Investigations | 4 |
| Departmental Human Resources Manager | 2, 3 |
| Administrative Services Manager II (Contracts) | 4 |
| Chief Physician I, M.D. | 4 |
| Chief, Forensic Laboratories | 4 |
| Assistant Chief, Coroner's Investigations | 4 |
| Information Systems Analyst II | 4 |
| Administration Assistant III | 4 |
| Accounting Officer II | 4 |
| Marketing Analyst | 4 |
| Chief, Public Service Division, Coroner | 2, 3 |
| Public Information Officer | 4 |
| Senior Departmental Personnel Technician | 2, 3 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# INTERNAL SERVICES DEPARTMENT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# INTERNAL SERVICES DEPARTMENT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, and/or income (including gifts, loans and travel payments) from businesses that:

A. Manufacture, lease, rent or sell supplies or equipment of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.

B. Provide services of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.

C. Engage in the provision of auditing and/or accounting services.

### CATEGORY 5

Persons in this category shall disclose all property owned, investments, business positions and/or income (including gifts, loans and travel expenses) from businesses involved in activities subject to the Los Angeles County Building, Mechanical, Plumbing or Electrical Code Enforcement or subject to plan checks for grading, drainage, geological studies, right-of-way acquisition or appraisal by the County of Los Angeles or any special districts therein. These shall include but are not limited to:

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "A" (Continued)

A. Businesses involved in land speculation or development for purposes of subdivision, grading, residential or commercial development, mineral exploitation or mining

B. Any engineering, architectural or other firm preparing plans and reports for construction.

C. Any firm or consulting engineers, geologists or similar specialties submitting reports for approval by the Director of Internal Services Department.

D. Any testing firms or laboratories.

E. Any supplier of building systems, material and services.

**CATEGORY 6**

Individuals who perform under contract the duties of any designed position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Administrative Manager VII, ISD | 2, 3 |
| Administrative Manager X, ISD | 2, 3 |
| Administrative Manager XI, ISD | 2, 3 |
| Administrative Manager XII, ISD | 1, 2, 3 |
| Administrative Manager XIII, ISD | 1, 2, 3 |
| Administrative Manager XV, ISD | 1, 2, 3 |
| Administrative Manager XVI, ISD | 1, 2, 3 |
| Administrative Manager XVII, ISD | 1, 2, 3 |
| Administrative Services Manager II (Purchasing) | 2, 3 |
| Administrative Services Manager I (Contracts) | 4 |
| Administrative Services Manager II (Contracts) | 4 |
| Assistant Chief Stationary Engineer | 4 |
| Capital Projects Program Manager | 1, 2, 3 |
| Chief Deputy Director, ISD | 1, 2, 3 |
| Chief Stationary Engineer | 4 |
| Contract Monitor, ISD | 4 |
| Contract Monitor Supervisor, Parking Services, ISD | 4 |
| Contract Monitor, Parking Services, ISD | 4 |
| Contract Program Monitor, ISD | 4 |
| Deputy Purchasing Agent II | 2, 3 |
| Director, ISD | 1, 2, 3 |
| Electrician Supervisor (Technical Support Section only) | 4 |
| Facilities Project Manager I | 4, 5 |
| Facilities Project Manager II | 4, 5 |
| Head, Elevator Crafts, ISD (Technical Support Section only) | 4 |
| Information Technology Specialist, ISD | 4 |
| Manager II, Facilities Operations & Crafts | 2, 3 |
| Principal Facilities Project Manager | 2, 3 |

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B" (Cont'd.)

| | |
|---|---|
| Principal Operating Systems Analysts | 4 |
| Principal Purchasing and Contracts Analyst | 2, 3 |
| Procurement Aid | 4 |
| Procurement Assistant I | 4 |
| Procurement Assistant II | 4 |
| Procurement Assistant III | 4 |
| Program Manager II (Purchasing) | 4 |
| Purchasing and Contracts Analyst I | 4 |
| Purchasing and Contracts Analyst II | 4, 5 |
| *Section Manager, Administration, ISD | 2, 3 |
| Section Manager, Contracts, ISD | 4 |
| Section Manager, Custodial Services, ISD | 4 |
| Section Manager, Facilities Operations, ISD | 2, 3 |
| Section Manager, Information Technology, ISD | 4 |
| Section Manager, Information Technology, Sys. Prog., ISD | 4 |
| Section Manager, IT, Comm. Systems, ISD | 4 |
| Senior Information Systems Contracts Analysts | 4 |
| Senior Deputy Purchasing Agent | 4 |
| Senior Information Technology Specialist, ISD | 4 |
| Senior Operating Systems Analysts | 4 |
| Senior Telecommunications Systems Engineer | 4 |
| Staff Assistant III (Purchasing) | 2, 3 |
| Staff Development Specialist, ISD | 4 |
| Steam Fitter & Refrigeration Supervisor (Technical Support Section only) | 4 |
| Supervising Contract Program Monitor, ISD | 4 |
| Supervising Info Systems Support Analyst | 4 |

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B" (Cont'd.)

| | |
|---|---|
| Supervisor Telecommunications Systems Engineer | 4 |
| Telecommunications Systems Consultant Engineer | 4 |
| Telecommunications Systems Engineer | 4 |
| Consultant | 6 |

*Only those individuals within this classification who participate in decisions relative to contracting, leasing or expenditures shall be required to file disclosure statements. This determination shall be made by the Director of the Department.

**EFFECTIVE:**

Conflict of Interest Code
of the

# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Designated persons in this category shall disclose all income (including loans, gifts, and travel payments) from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

### CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Fiscal & Business Services/CFO | 1, 2, 3 |
| Assistant Superintendent, Human Resources | 4, 5 |
| Assistant Superintendent, Educational Services | 4 |
| Director - Fiscal and Business Services | 4 |
| Director, Pupil Services | 4 |
| Director, Special Education | 4 |
| Director, Curriculum and Instruction | 4 |
| Director, Assessment, Research, and Evaluation | 4 |
| Director, Child Development Services | 4 |
| Director of Facility Improvement Projects | 1, 4 |
| Director, Purchasing and Warehouse | 4 |
| Director, Food and Nutrition Services | 4 |
| Director, Information Services | 4 |
| Director, Facilities Management | 4 |
| Director – Transportation Services | 1, 4 |
| Director of Theater Operations and Facility Permits | 4 |

## SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Manager of Facilities & Grounds Operations | 4 |
| Manager of Maintenance and Construction | 4 |
| Personnel Commissioners | 5 |
| Director – Classified Personnel | 5 |
| Director of School Safety | 4 |
| Consultant | 6 |

**EFFECTIVE**:

Conflict of Interest Code
of the

# SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Directors and Executive Director, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

## EXHIBIT "A"

### CATEGORY 1

Persons assigned to this category shall disclose investments, business positions, personal or business entity income (including loans, gifts, and travel payments) sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Authority, or 2) which manufacture or sell supplies, machinery, or equipment of the type utilized by the Authority.

### CATEGORY 2

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**

**EXHIBIT "B"**

| **Designated Positions** | **DisclosureCategories** |
|---|---|
| Members of the Board of Directors | 1, 2 |
| Members of the Executive Committee | 1, 2 |
| Alternate Member of the Board of Directors | 1, 2 |
| Executive Director | 1, 2 |
| Finance Manager | 1, 2 |
| Operations Manager | 1 |
| Technical Services Manager | 1 |
| Authority Legal Counsel | 1 |
| Administration Supervisor | 1 |
| * Consultants | 1 |

* The Executive Director may determine, in writing, that a particular consultant hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirement of this Code. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

**EFFECTIVE:**

Conflict of Interest Code
of the

# TEMPLE CITY UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# TEMPLE CITY UNIFIED SCHOOL DISTRICT
## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the local government agency.

Persons shall not be required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received form business entities that manufacture, provide, or sell services and/or supplies of a type utilized by the district and associated with the job assignment of designated positions assigned in this disclosure category.

### CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any district employee, any representative or association of any such employee and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

## TEMPLE CITY UNIFIED SCHOOL DISTRICT
## EXHIBIT "A" (CONT'D)

### CATEGORY 6

Consultants performing the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interests in the categories assigned to that designated position.

In addition, consultants who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency and possess decision-making authority which could affect financial interests shall be required to file Statements of Economic Interests disclosing reportable interest as determined by the executive officer (or head) of the agency.

## TEMPLE CITY UNIFIED SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Member of the Board of Education | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Personnel Services | 1, 2, 3 |
| Assistant Superintendent Instructional Services/ Categorical Programs | 1, 2, 3 |
| Chief Business Official | 1, 2, 3 |
| Coordinator, Curriculum | 4 |
| Coordinator, Special Education | 5 |
| TCHS ASB Advisor | 5 |
| Director, Fiscal Services | 4 |
| Director, Maintenance & Operations | 4 |
| Director, Technology | 4 |
| Personnel Commissioner | 5 |
| Principal | 5 |
| Supervisor, Food Services | 4 |
| Supervisor, Purchasing | 4 |
| Supervisor, Quality Care | 4 |
| Consultant | 6 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# WESTSIDE UNION SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members, and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# WESTSIDE UNION SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## WESTSIDE UNION SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Educational Services | 4 |
| Assistant Superintendent, Administrative Services | 1, 2, 3 |
| Assistant Superintendent, Human Resources | 2, 3 |
| Director of Maintenance | 4 |
| Director of Food Services | 4 |
| Director of Technology | 4 |
| Director of Administrative Services | 4 |
| Purchasing Specialist | 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from, investments in and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including loans, gifts, and travel payments) from any entity owned or controlled by any such employee or any such employee's spouse or other financial dependent.

## WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

## EXHIBIT "A" (Cont'd)

### CATEGORY 6

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any designated position on William S. Hart Union High School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests. The level of disclosure shall be determined by the Superintendent or his or her designee.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the Superintendent (or designee).

### CATEGORY 7

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| School Board Member | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Educational Services | 1, 2, 3 |
| Assistant Superintendent, Human Resources | 2, 3 |
| Assistant Superintendent, Business Services | 1, 2, 3 |
| Chief Financial Officer | 2, 3 |
| Chief Operations Officer | 1, 2, 3 |
| Director of Human Resources and Equity Service | 2, 3 |
| Director of Special Education | 4 |
| Risk Manager | 2, 3 |
| Personnel Commissioner | 5 |
| Director of Fiscal Services | 2, 3 |
| Supervisor of Accounting | 4 |
| Purchasing Supervisor | 1, 4 |
| Principal | 2, 3 |
| Director of Student Services | 4 |
| Director of Special Programs | 4 |
| Director of Transportation | 1, 4 |
| Director of Curriculum and Assessment | 4 |

## WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Director of Facilities | 1, 4 |
| Director of Maintenance and Operations | 4 |
| Director of Technology Services | 4 |
| Supervisor of Maintenance and Operations | 4 |
| Technology Services Supervisor | 4 |
| Buyer | 4 |
| Charter School Board Member[1] | 1, 2, 3 |
| Charter School Entity | 6 |
| Consultant | 7 |

[1]Charter Schools: Mission View Charter School
Santa Clarita Valley International Charter School
Albert Einstein Academy for Letters, Arts and Science Charter School

**EFFECTIVE:**