County of Los Angeles
CHIEF EXECUTIVE OFFICE
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WILLIAM T FUJIOKA
Chief Executive Officer

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Third District

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MICHAEL D. ANTONOVICH
Fifth District

September 4, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF PARKS AND RECREATION:
NORTH COUNTY TRAIL–PLACERITA CANYON IMPROVEMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET
CAPITAL PROJECT NO. 69479, AND
ADOPT YOUTH EMPLOYMENT PLAN
(FIFTH DISTRICT) (3 VOTES)

SUBJECT

The recommended actions will approve the proposed North County Trail-Placerita Canyon Improvement Project, Project budget, authorize the Department of Parks and Recreation to deliver the proposed Project, and adopt Youth Employment Plan.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed North County Trail-Placerita Canyon Improvement Project categorically exempt from the California Environmental Quality Act because the proposed Project consists of minor improvements to existing facilities and minor alterations to the condition of the land as stated in the letter, and also for the reasons noted in the record of the proposed Project.

2. Approve the proposed North County Trail-Placerita Canyon Improvement Project, Capital Project No. 69479, with a total budget of $98,000 Safe Neighborhood Parks Propositions of 1992 and 1996 Proposition A funds available to the Fifth Supervisorial District.

3. Authorize the Director of Parks and Recreation to deliver the proposed North County Trail-Placerita Canyon Improvement Project using a Board-approved Job Order Contract.

4. Adopt the Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed North County Trail-Placerita Canyon Improvement Project (Project) categorically exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to complete the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will consist of general improvements to the Walker Ranch Trailhead access point, located on Placerita Canyon Road, one mile east of Placerita Canyon Natural Area. The general improvements will include regrading of the surface road; restoration of the roadway shoulders; replacement of picnic tables, hitching rails, and split rail fencing.

The proposed Project will be administered by Department staff and a Board-approved JOC will perform the improvements.

Approval of the Youth Employment Plan (Attachment II) is required to comply with the County of Los Angeles Regional Park and Open Space District's (District) Youth Employment Policy, will authorize at-risk youth to perform brush clearance, grading, and general clean-up.

Implementation of Strategic Plan Goals

The recommendations support the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by improving and restoring trail amenities to enhance recreational opportunities that benefit County residents.

Green Building/Sustainable Design Program

The proposed Project will support the Board's Green Building/Sustainable Design Program by reducing maintenance and repairs. The road improvements will include regrading and adding gravel, which will stabilize the road surface to minimize damage to the road from washout. Additional Green design elements will be incorporated into the proposed Project wherever feasible.

FISCAL IMPACT/FINANCING

The total proposed Project cost, including construction, miscellaneous expenditures, and County services, is estimated at $98,000 which is funded with Safe Neighborhood Parks Propositions of 1992 and 1996 Proposition A (Proposition A) funds. Sufficient appropriation is available in the Capital Projects/Refurbishments Budget to fund the proposed Project. The Project Schedule and Budget Summary are included in Attachment I.

Operating Budget Impact

Based on the proposed Project description, the Department anticipates one-time costs of approximately $1,000 for maintenance equipment; and ongoing costs of approximately $5,000 for maintenance supplies and gear. The proposed Project provisions have maintenance requirements that will be fulfilled with existing Department staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 26, 1997, the Board, acting as the governing body of the District, adopted a Youth Employment Policy for projects funded by Proposition A. The District's Policy requires that the governing body of the grantee adopt a Youth Employment Policy for each Proposition A funded projects at a duly noticed public meeting.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project consists of re-grading of the surface road; cutting and re-compaction of the roadway shoulders; replacement of picnic tables, hitching rails, and split rail fencing; and, therefore, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(c) and (d), 15302, and 15304(a) and (c) of the State CEQA Guidelines and Classes 1, 2, and 4 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Project includes no expansion of an existing use, structures replaced will be located on the same site as existing structures and will have the same purpose and capacity, and the proposed Project will not involve the removal of healthy, mature trees. Additionally, the proposed Project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project records.

Upon the Board's approval of the proposed Project, the Department will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on County services or projects at this location.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:cvb

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Parks and Recreation
Regional Park and Open Space District

ATTACHMENT I

DEPARTMENT OF PARKS AND RECREATION:
NORTH COUNTY TRAIL-PLACERITA CANYON IMPROVEMENT PROJECT
CAPITAL PROJECT NO. 69479

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	09/04/2012
Construction Documents	NA
Jurisdictional Approvals	NA
JOC Contract Issued	10/15/2012
Start Construction	11/13/2012
Substantial Completion	02/15/2013
Project Acceptance	03/18/2013

PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	$90,100
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	1,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	**$ 91,100**
Programming/Development	$ 0
Plans and Specifications*	$ 0
Consultant Services	
Site Planning	$ 0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	$ 0
Other Expenditure:	**0**
Subtotal	
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	$ 0
County Services	
Code Compliance Inspection	$ 0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	1,800
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	3,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD Contract Compliance	2,100
Subtotal	**$ 6,900**
TOTAL	$98,000

ATTACHMENT II

DEPARTMENT OF PARKS AND RECREATION:
NORTH COUNTY TRAIL-PLACERITA CANYON IMPROVEMENT PROJECT
CAPITAL PROJECT NO. 69479

YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The proposed Project will consist of general improvements to the Walker Ranch Trailhead access point, including re-grading of the surface road; restoration of the roadway shoulders; and installation of picnic tables, hitching rails, and split rail fencing.

Tasks that may be performed by At-Risk Youth

Youth will perform brush clearance, grading, and general clean-up duties.

Estimated Cost of Youth Employment

Not applicable

Method of Youth Employment

The Department employs youth to work in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program allows the Department to recruit youth to work on projects based on their training, experience, and physical class. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community where the project is being implemented.

Youth Employment Goal:

The Youth Employment Goal (YEG) for the County of Los Angeles was $15,739,507.43. As of June 30, 2011, the youth employment for the County exceeds $19 million.