County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

May 29, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
HARBOR-UCLA MEDICAL CENTER
SURGERY/EMERGENCY REPLACEMENT PROJECT
AWARD SUPPLEMENTAL AGREEMENT
SPECS. 5110; CAPITAL PROJECT NO. 69220
(SECOND DISTRICT) (3 VOTES)

SUBJECT

This action will award Supplemental Agreement 5 to Management Specialty Services, Inc., for document control support services for the Harbor-UCLA Medical Center Surgery/Emergency Replacement Project for a not-to-exceed amount of $570,000.

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works, or her designee, to execute Supplemental Agreement 5 to Contract PW-12893 with Management Specialty Services, Inc., for a $570,000 not-to-exceed fee to provide continued document control support services for the Harbor-UCLA Medical Center Surgery/Emergency Replacement Project, which will increase the not-to-exceed fee for the Project to $2,926,000, and the total contract sum to $3,320,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will authorize the award of Supplemental Agreement 5 for a $570,000 not-to-exceed fee for Contract PW-12893 with Management Specialty Services, Inc., (MSS), to provide document control services through completion of the Project.

We are recommending your Board's approval of Supplemental Agreement 5 for a $570,000 not-to-exceed fee to continue to provide uninterrupted document control services on the Harbor-UCLA Medical Center Surgery/Emergency Replacement (H-UCLA S/E) Project to Project completion. The additional cost reflects the conversion of the Project to a design build delivery method and extension of the Project's completion to January 16, 2013. Approval of Supplemental Agreement 5 will increase the total amount of MSS' agreement to $3,320,000, but will have no impact on the overall Project budget.

In addition, we are currently negotiating a supplement to an existing agreement with gkkworks/Vanir, the construction management firm on the Project. We anticipate that we will complete these negotiations and return to your Board in June 2012 to recommend your Board's approval of this supplemental agreement.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by minimizing the disruption to services during construction of the Projects to the greatest extent possible and as this Project is an investment in public health infrastructure.

FISCAL IMPACT/FINANCING

Supplemental Agreement 5 will be funded by $281,000, already provided for within the Board-approved line-item budget for Document Management and $289,000 to be reallocated from an unused portion of the Legal Services within the Project budget. Although this will increase MSS' agreement by $570,000, there will be no impact on the overall Project budget as approved by your Board on September 8, 2009.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Supplemental Agreement 5 will be in the form previously reviewed and approved as to form by County Counsel. The base agreement was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements.

The contract contains terms and conditions supporting your Board's ordinances, policies, and programs, including, but, not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

The proposed activity is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action is an administrative activity of government, which will not result in direct or indirect physical changes to the environment.

CONTRACTING PROCESS

On December 20, 2005, your Board approved the award of Contract PW-12983 with MSS for a $2,100,000 not-to-exceed fee to provide document control support services for the H-UCLA S/E Project. MSS contract amendment activities since this action are as follows:

- Supplemental Agreement 1 approved on April 8, 2008, increased the contract amount by $650,000, to $2,750,000 for document control services for the SB 1953 Seismic Retrofit Project at H-UCLA, Capital Project No. 86534.

- Supplemental Agreement 2 modified contract language with no impacts to the H-UCLA S/E Project cost or schedule.

- Supplemental Agreement 3 authorized the use of $225,000, in unused and unallocated contract fees to the H-UCLA S/E Project.

- Supplemental Agreement 4 authorized the use of $31,000, in unused and unallocated contract fees to the H-UCLA S/E Project.

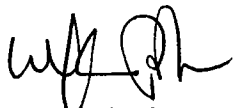
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the recommended action will have no impact on current County services or other projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Department of Health Services, Capital Projects Division; and Department of Public Works, Project Management Division I.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:TH:cvb

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Health Services
Internal Services
Public Works

ATTACHMENT A

DEPARTMENT OF PUBLIC WORKS:
HARBOR-UCLA MEDICAL CENTER
SURGERY/EMERGENCY REPLACEMENT PROJECT
AWARD SUPPLEMENTAL AGREEMENT
SPECS. 5110; CAPITAL PROJECT NO. 69220

I. PROJECT SCHEDULE

Project Activity	Board-Approved Schedule Completion Date	Proposed Schedule Completion Date
Environmental Documents	04/11/2006*	04/11/2006*
Amendment to Mitigated Negative Declaration	N/A	03/30/2010*
Make-Ready		
Jurisdictional Approvals	06/12/2006*	06/12/2006*
Construction Award	10/18/2006*	10/18/2006*
Construction Start	10/19/2006*	10/19/2006*
Substantial Completion	05/31/2010*	05/31/2010*
Surgery/Emergency Building		
Contract Award	09/08/2009*	09/08/2009*
Jurisdictional Approvals	12/26/2011	12/26/2011
Construction Start	11/24/2009*	11/24/2009*
Parking Structure		
Jurisdictional Approvals	04/26/2010*	04/26/2010*
Construction Start	04/26/2010*	04/26/2010*
Substantial Completion	01/15/2013*	01/15/2013*
Overall Project Completion	07/24/2013	07/24/2013
Backfill		
Jurisdictional Approvals	TBD	TBD
Construction Award	TBD	TBD
Construction Start	TBD	TBD
Substantial Completion	TBD	TBD

* Indicates actual date.

II. PROJECT BUDGET SUMMARY

Project Activity	Approved Project Budget	Impact of Action	Proposed Budget
Land Acquisition	$ 0	$ 0	$ 0
Construction			
Low Bid Construction Contract	$ 2,321,654	0	$ 2,321,654
Design-Build Contract			
S/E Building & Site	161,140,000	0	161,140,000
Option for Parking Structure	9,717,000	0	9,717,000
Job Order Contract	16,852,000	0	16,852,000
Purchase Order Contract	3,500,000	0	3,500,000
Southern California Edison Contract	285,000	0	285,000
Change Orders Total	18,320,346	0	18,320,346
Departmental Crafts	0	0	0
Youth Employment	0	0	0
Construction Consultants	0	0	0
Misc. Expense			
Design-Build Stipends	250,000	0	250,000
SidePlate License	107,000	0	107,000
Builder's Risk Insurance	2,000,000	0	2,000,000
Other	93,000	0	93,000
Telecomm Equip – Affixed to Building	2,100,000	0	2,100,000
Medical Equipment	32,762,000	0	32,762,000
Project Contingency	5,634,000	0	5,634,000
Civic Arts	0	0	0
Subtotal	$255,082,000	$ 0	$255,082,000
Programming/Development	$ 0	$ 0	$ 0
Plans and Specs	$ 9,553,650	$ 0	$ 9,553,650
Consultant Services			
Site Planning	$ 0	$ 0	$ 0
Hazardous Materials	490,000	0	490,000
Geotech/Soils Report and Soils Testing	1,006,000	0	1,006,000
Material Testing	3,960,000	0	3,960,000
Cost Estimating (gkkworks)	560,845	0	560,845
Topographic Surveys	190,000	0	190,000
Construction Management (gkkworks)	20,139,834	0	20,139,834
Peer Review (gkkworks)	1,801,074	0	1,801,074
Design Management (gkkworks)	1,012,981	0	1,012,981
Environmental	600,000	0	600,000
Move Management	267,000	0	267,000
Equipment Planning	975,000	0	975,000
Legal Services	1,971,000	(289,000)*	1,682,000
Construction/Change Order	0	0	0
Other: Document Management	2,637,000	289,000*	2,926,000
Other: Commissioning	823,266	0	823,266
Subtotal	$ 36,434,000	$ 0	$ 36,434,000

*Supplemental Agreement 5 is $570k; $281k is already available in the Document Management line item and $289k is reallocated from the Legal Services line to fund this action.

II. PROJECT BUDGET SUMMARY (CONT.)

Project Activity	Approved Project Budget	Impact of Action	Proposed Budget
Miscellaneous Expenditures	$ 262,000	$ 0	$ 262,000
Jurisdictional Review/Plan Check/Permit	$ 3,970,000	$ 0	$ 3,970,000
County Services			
Code Compliance Inspection	$ 3,305,175	$ 0	$ 3,305,175
Quality Control Inspection	2,857,525	0	2,857,525
Design Review	150,000	0	150,000
Design Services	100,000	0	100,000
Contract Administration	554,015	0	554,015
Project Management	7,169,958	0	7,169,958
Project Management Support Services	509,000	0	509,000
ISD Job Order Contract Management	402,000	0	402,000
DPW Job Order Contract Management	673,000	0	673,000
ISD ITS Communications	500,000	0	500,000
Project Security	0	0	0
Project Technical Support	581,268	0	581,268
ISD Countywide Contract Compliance Section	346,409	0	346,409
County Counsel	0	0	0
Regional Planning	15,000	0	15,000
Other: DPW Materials & Testing	10,000	0	10,000
Other: DPW Land Development	50,000	0	50,000
Other: DPW Traffic & Lighting	45,000	0	45,000
Other: DPW Design Division	10,000	0	10,000
Other: DPW Construction Division	10,000	0	10,000
Other: DPW Flood Maintenance	10,000	0	10,000
Subtotal	$ 17,298,350	$ 0	$ 17,298,350
TOTAL	**$322,600,000**	**$ 0**	**$322,600,000**