



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

May 15, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT FISCAL YEAR 2011 EMERGENCY MANAGEMENT
PERFORMANCE GRANT FUNDS
APPROVE APPROPRIATION ADJUSTMENT
(ALL AFFECTED DISTRICTS) (4 VOTES)**

SUBJECT

Board approval is requested to accept the County's allocation of the 2011 Emergency Management Performance Grant and approve appropriation adjustments to allocate the enhanced level of funding. The Emergency Management Performance Grant is used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept \$1,956,003 in funding for the Fiscal Year 2011 Emergency Management Performance Grant as distributed through the California Emergency Management Agency;
2. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or his designee, to apply for, sign, and execute Emergency Management Performance Grant awards and all future amendments, modifications, extensions, and augmentations as necessary for the Emergency Management Performance Grant funds;
3. Approve the Appropriation Adjustment in the amount of \$653,000 for Services and Supplies to appropriately allocate the enhanced level of funding under the grant;

4. Delegate authority to the Chief Executive Officer, or his designee, to enter into subrecipient agreements with Disaster Management Area Coordinators providing for use and re-allocation of these funds and to execute all future applications, amendments, modifications, extensions, and augmentations relative to the subrecipient agreements as necessary.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Homeland Security, through the California Emergency Management Agency (Cal EMA) has approved grant funding for State and national homeland security efforts. This grant funding is provided to support comprehensive emergency management at local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate Emergency Operations Centers to increase regional readiness and increase opportunities for professional training of emergency management personnel.

Following approval by your Board and the signing of subrecipient agreements with Disaster Management Area Coordinators (DMACs), the grant funds will be made available at the local level.

The Board has authorized the Chief Executive Officer (CEO) to administer this grant on behalf of the Los Angeles County Operational Area. The Board is requested to approve the attached Governing Body Resolution which provides a list of CEO personnel authorized to sign grant documents for the Emergency Management Performance Grant (EMPG). The CEO will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, reimbursement requests, and future applications.

Implementation of Strategic Plan Goals

Access to this grant funding addresses the following County Strategic Plan goal: Goal 5 - Service Excellence, Strategy 2 – Disaster Planning: Evaluate and refine a coordinated countywide catastrophic disaster plan to ensure workforce and resident readiness and preparedness in the event of a large-scale emergency.

FISCAL IMPACT/FINANCING

The 2011 EMPG award is \$1,956,003. Of this amount, \$1,303,508 has been included in the Chief Executive Office, Office of Emergency Management's (OEM) Fiscal Year 2011-12 budget. The attached budget adjustment for \$653,000 is necessary to increase OEM's

spending authority and to recognize the additional grant funding. This program is fully funded by the Department of Homeland Security and distributed by Cal EMA. The 2011 EMPG has a 50 percent matching fund requirement which the County will satisfy through in-kind personnel services.

Of the total grant award, the Disaster Management Areas will receive \$1,290,962 and \$665,041 will be retained by OEM to support emergency preparedness and response activities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal EMA has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under this grant.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This grant will assist the County and DMACs to plan and better prepare for all hazards and disasters. Emergency planning is a critical responsibility of local governments.

CONCLUSION

Upon execution by the Board of Supervisors, please send a copy of the adopted Board letter and three originals of the signed Governing Body Resolution to OEM for processing.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GM:SW
KH:AP:MI:llm

Attachments

c: Executive Officer, Board of Supervisors
County Counsel

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE _____ Board of Supervisors
(Governing Body)

OF THE _____ County of Los Angeles _____ THAT
(Name of Applicant)

_____, Chief Executive Officer _____ OR
(Name or Title of Authorized Agent)

_____, Chief Deputy Chief Executive Officer _____ OR
(Name or Title of Authorized Agent)

_____, Senior Assistant Chief Executive Officer _____ OR
(Name or Title of Authorized Agent)

_____, Chief Program Specialist, Chief Executive Office _____ ,
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this _____ day of _____, 20____

Certification

I, _____, duly appointed and
(Name)
_____, of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of the _____ on the
(Governing body) (Name of Applicant)
_____ day of _____, 20____

(Official Position)

(Signature)

(Date)

INSTRUCTION SHEET FOR THE GOVERNING BODY RESOLUTION

Purpose The purpose of the Governing Body Resolution is to appoint individuals to act on behalf of the governing body and the OA.

Authorized Agent(s) The Governing Body Resolution allows for the appointment of individuals or positions. **For each person or position appointed by the governing body, submit the following information, with the resolution, to Cal EMA on the applicant's letterhead:**

- | | |
|--|---|
| <input type="checkbox"/> Jurisdiction | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Grant Program | <input type="checkbox"/> Fax # |
| <input type="checkbox"/> Name | <input type="checkbox"/> Cell Phone # |
| <input type="checkbox"/> Title | <input type="checkbox"/> E-Mail Address |
| <input type="checkbox"/> Address | |
| <input type="checkbox"/> City | |
| <input type="checkbox"/> Zip Code | |
-

Authorized Agent Changes

- If the Governing Body Resolution identified Authorized Agents by position and/or title, changes can be made by submitting new Authorized Agent information to Cal EMA, as indicated above.
- If the Governing Body Resolution identified Authorized Agents by name, a new Resolution is needed when any changes are made. The information list above must also be submitted with the new Resolution.

ADDENDUM TO THE GOVERNING BODY RESOLUTION

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- Title
- Address
- City
- Zip Code
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COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S. NO. 060

May 15, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

4 - VOTES

SOURCES

Emergency Preparedness and Response
A01-OE-90-9031-12600
Federal Grants
Increase Revenue

\$653,000

USES

Emergency Preparedness and Response
A01-OE-2000-12600
Services and Supplies
Increase Appropriations

\$653,000

SOURCES TOTAL: \$ 653,000

USES TOTAL: \$ 653,000

JUSTIFICATION

Appropriation Adjustment is necessary to accept additional funding for the 2011 Emergency Management Performance Grant. This adjustment will recognize \$652,495 in grant funds awarded by the Department of Homeland Security through the State's California Emergency Management Agency that are in excess of funds already budgeted. This grant will fund personnel costs to mitigate, respond to, and recover from emergencies and disasters, whether natural or man-made.

[Handwritten Signature]

AUTHORIZED SIGNATURE RICK HONG, FISCAL OFFICER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

- ACTION
RECOMMENDATION

AUDITOR-CONTROLLER

BY Karen Shukune

B.A. NO. 157

May 1 20 12

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY [Handwritten Signature]

May 3 20 12