



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

JONATHAN E. FREEDMAN  
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March 15, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.   
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W4 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on February 21, 2012 to execute a Master Agreement Work Order (MAWO) for the provision of temporary personnel services for the Department of Public Health's (DPH) Emergency Preparedness and Response Program effective upon date of execution through June 30, 2014 at a total maximum obligation not to exceed \$3,500,000, contingent upon the availability of grant funds, and subject to review and approve by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute MAWO Number PH-001416-W4 with Public Health Foundation Enterprises, Inc. in the amount of \$2,648,928 for a term effective upon date of execution through June 30, 2014, contingent upon the availability of grant funds; 100 percent offset by the Center for Disease Control and Prevention's (CDC) Public Health Emergency Preparedness Cooperative Agreement.

This Work Order will support 13 personnel who will contribute to DPH efforts to prevent, respond to, and rapidly recover from public health threats such as recent food-borne outbreaks, pertussis and hepatitis outbreaks, the H1N1 influenza pandemic, and the Japanese nuclear fallout event. The 13 positions will be responsible for: 1) upgrading, integrating, and evaluating public health emergency preparedness and response capabilities such as community preparedness and recovery, surveillance and epidemiological investigation, laboratory testing, information sharing, and emergency operations coordination; and 2) supporting medical countermeasure dispensing, medical material management and distribution, and volunteer management related to all hazards events.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im  
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c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors