



County of Los Angeles
CHIEF EXECUTIVE OFFICE

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March 20, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED SERVICES FOR ENVIRONMENTAL TESTING,
INSPECTION, AND MONITORING
VARIOUS COUNTY AND CAPITAL PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This action will award and authorize the execution of consultant services agreements for as-needed environmental testing, inspection, and monitoring services to be utilized on various County capital and refurbishment projects.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements with Alta Environmental (previously known as Coffey Environments); Andersen Environmental; AMEC Environment & Infrastructure, Inc. (previously known as MACTEC Engineering and Consulting, Inc.); ATC Associates Inc.; Converse Consultants; Ninyo & Moore; and WorleyParsons to provide as-needed environmental testing, inspection, and monitoring services for various anticipated future County projects for a three-year term with two optional one-year extensions commencing on the date of the initial Notice to Proceed, for a not-to-exceed total of \$500,000 each, for the full contract term, inclusive of any optional extensions.

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2. Delegate authority to the Director of Public Works, or her designee, to approve and execute any of the optional one-year extensions relating to the aforementioned contracts.
3. Authorize the Director of Public Works, or her designee, to extend the term of the new agreements beyond the five-year period as necessary for the purpose of allowing the consultants to continue providing services on those projects that are underway, but have not yet reached completion by the expiration date of the contract, subject to the respective not-to-exceed monetary limits applicable to the aforementioned contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions to execute consultant services agreements with the firms mentioned in this letter will enable the Department of Public Works (Public Works) to provide as-needed environmental testing, inspection, and monitoring services for capital and refurbishment projects throughout the County.

Public Works will utilize consultants for the environmental testing, inspection, and monitoring services to perform tests and provide reports that identify hazardous materials, such as asbestos and lead-based paint, present in existing buildings. During construction, the consultants will provide independent monitoring services to ensure hazardous materials are properly removed and disposed of by the contractor.

When services are required for a project, a project-specific scope of work will be negotiated and authorized within the contract limitations. The expiration date of the agreements is subject to the following contract condition: Where services for a given project have been started, but are not completed prior to the contract expiration date, the expiration date of the agreements will be thereby automatically extended as necessary to allow for completion of such services. This is to ensure that there is no loss of continuity of services. In all events, however, the work authorizations will be subject to the respective not-to-exceed monetary limits applicable to said contracts.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public services.

FISCAL IMPACT/FINANCING

Each of the seven agreements for as-needed environmental testing, inspection, and monitoring services will be executed for a not-to-exceed amount of \$500,000.

The agreements will be funded by various County capital and/or refurbishment projects. Sufficient funding for the specified consultant services agreements will be budgeted in the project budgets, which shall be recommended for your Board's approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The recommended agreements were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultants are in compliance with the requirements of the Chief Executive Officer (CEO) and your Board. The agreements will be in compliance with the CEO and your Board's requirements.

Award of the agreements will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works.

The agreements include a cost-of-living adjustment provision in accordance with your Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action, to establish consultant services agreements for anticipated future projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to your Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to the commencement of any activities under the agreements, which may constitute a project.

CONTRACTING PROCESS

On November 23, 2010, Public Works issued a Request for Proposals (RFP) to 160 firms for as-needed environmental testing, inspection, and monitoring services. Twenty-nine firms submitted proposals on December 28, 2010. An Evaluation Committee, consisting of Public Works' staff from Project Management I and II Divisions, evaluated the proposals. The evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, the Evaluation Committee recommended Alta Environmental (previously known as Coffey Environments); Andersen Environmental; AMEC Environment & Infrastructure, Inc. (previously known as MACTEC Engineering and Consulting, Inc.); ATC Associates Inc.; Converse Consultants; Ninyo & Moore; The Planning Center; and WorleyParsons as the best-qualified firms to perform the as-needed environmental testing, inspection, and monitoring services.

Alta Environmental and AMEC Environment & Infrastructure, Inc., two of the recommended firms, submitted their proposals as Coffey Environments and MACTEC Engineering and Consulting, Inc., respectively. During the proposal evaluation stage, Coffey Environments was acquired by Alta Environmental. During the contract negotiation stage, MACTEC Engineering and Consulting, Inc., was acquired by AMEC Environment & Infrastructure, Inc.

The Planning Center, another recommended firm, declined the opportunity to negotiate a contract because key personnel, identified in its proposal, had left the firm.

As required by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is attached for your reference. Andersen Environmental's; Alta Environmental's; AMEC Environment & Infrastructure's; ATC Associates'; Converse Consultants'; Ninyo & Moore's; and WorleyParsons'

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Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements as these agreements are for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These agreements will provide necessary as-needed services for environmental testing, inspection, and monitoring in an efficient manner, enhancing the delivery of County capital and refurbishment projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:zu

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Public Works

Bid Detail Information

Bid Number : AED11232010
Bid Title : As-needed Environmental Testing, Inspection, and Monitoring Services RFP
Bid Type : Service
Department : Public Works
Commodity : ENGINEERING - ENVIRONMENTAL
Open Date : 11/23/2010
Closing Date : 12/28/2010 3:00 PM
Bid Amount : N/A
Bid Download : Not Available
Bid Description : The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide as-needed environmental testing, inspection, and monitoring services for various locations throughout Los Angeles County.

Proposals must be addressed and submitted to the Department of Public Works, Architectural Engineering Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803, no later than 3 P.M., December 28, 2010, Attention:
TO RECEIVE AN RFP PLEASE EMAIL MATT JERGE YOUR CONTACT INFORMATION TO
mjerge@dpw.lacounty.gov
Contact Name : Matt Jerge
Contact Phone# : (626) 458-2593
Contact Email : mjerge@dpw.lacounty.gov
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