County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 6, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
FIRE STATION 111 SOIL AND GROUNDWATER
REMEDIATION PROJECT
CITY OF SANTA CLARITA
CATEGORICAL EXEMPTION
ESTABLISH CAPITAL PROJECT
AWARD CONSULTANT SERVICES AGREEMENT
APPROVE APPROPRIATION ADJUSTMENT
SPECS 7160; CAPITAL PROJECT NO. 89039
(FIFTH DISTRICT) (4 VOTES)**

SUBJECT

These actions will award and authorize the Department of Public Works to execute a consultant services agreement with Frey Environmental, Inc., for remediation work, environmental testing, inspection, monitoring, and reporting services for the Fire Station 111 Soil and Groundwater Remediation Project; and approve appropriation adjustment.

JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Find that the Fire Station 111 Soil and Groundwater Remediation Project is categorically exempt under the California Environmental Quality Act for the reasons stated in this letter and in the Project files.

2. Establish Capital Project No. 89039 for the Fire Station 111 Soil and Groundwater Remediation Project.

3. Approve the $903,000 total Project budget for the Fire Station 111 Soil and Groundwater Remediation Project, Capital Project No. 89039.

4. Approve the appropriation adjustment to transfer $903,000 from the Fire District's Designation for Capital Projects to Capital Project No. 89039 to fully fund the Project.

5. Award and authorize the Director of Public Works, or her designee, to execute a consultant services agreement with Frey Environmental, Inc., to provide remediation work, environmental testing, inspection, monitoring, and reporting services for the Fire Station 111 Soil and Groundwater Remediation Project for an $837,000 not-to-exceed fee to be funded by Capital Project No. 89039, and to award and execute amendments and supplements related to this agreement within the same authority and limits as delegated to the Director of Public Works by your Board for County projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow the Department of Public Works (Public Works) to procure environmental testing, inspection, monitoring, and reporting services for the Fire Station 111 Soil and Groundwater Remediation Project. Fire Station 111 is located at 26829 North Seco Canyon Road, Santa Clarita, California.

In 1996, the County of Los Angeles Consolidated Fire Protection District (Fire District) removed two 1,000-gallon diesel and gasoline underground storage tanks (USTs) that were installed at Fire Station 111 in 1973. During the removal of the USTs, it was discovered that fuel had leaked from the tanks into the surrounding soil and groundwater. In June 2003, the Fire District hired Applied Environmental Engineering Technologies, Inc., to begin quarterly groundwater sampling and reporting to the Regional Water Quality Control Board (RWQCB). In January 2007, Applied Environmental Engineering Technologies, Inc., prepared an Interim Remediation Plan for fuel-impacted soil, and a groundwater preliminary site conceptual model and well receptor survey for the Fire Station 111 site, and submitted it to the RWQCB for approval. The plan was approved in March 2007. Frey Environmental, Inc., (Frey) was selected by Public Works through a competitive process to provide remediation work, environmental testing, inspection, monitoring, and reporting services, and complete the remediation work at Fire Station 111. Frey's remediation scope of work will include soil and groundwater vapor extraction, groundwater sampling and monitoring, and the

preparation of quarterly and semi-annual reporting to the RWQCB, and annual reports to the Southern California Air Quality Management District and County of Los Angeles Sanitation District. Frey will provide all required labor, materials, and equipment needed to complete the remediation work at the station. Once soil and groundwater remediation have been completed, Frey will prepare and file a closeout report with the RWQCB on behalf of the Fire District. It is anticipated that it will take four years to complete the remediation project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Operational Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. The execution of this environmental consultant services agreement will provide Public Works with access to the necessary expertise and experience needed to complete the soil and groundwater remediation at Fire Station 111.

FISCAL IMPACT/FINANCING

The recommended agreement with Frey is for an $837,000 not-to-exceed fee. The estimated total Project cost, including County services, is $903,000. Following your Board's approval of the appropriation adjustment (Attachment B) to transfer $903,000 from the Fire District's Designation for Capital Projects to the Fire Districts Accumulated Capital Outlay Fund will provide sufficient funding in the Capital Project No. 89039 to fully fund the Project. There is no impact on net County cost.

The Project Schedule and Budget Summary are included in Attachment A.

Operational Budget Impact

There will be no impact to the current operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunity for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of

Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by your Board, language has been incorporated into the Project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

Data regarding the proposer's minority participation is on file with Public Works. The consultant was selected upon final analysis and consideration without regard to race, creed, color, or gender.

ENVIRONMENTAL DOCUMENTATION

The proposed Fire Station 111 Project has been reviewed and determined to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines, Section 15330 (b) (4), and the County of Los Angeles Environmental Procedures and Guidelines, Class 8, adopted by your Board on November 17, 1987. The proposed scope of work involves the on-site treatment of contaminated soil and groundwater through vapor extraction. A Notice of Exemption will be filed for the Project with the Registrar-Recorder/County Clerk.

CONTRACTING PROCESS

On July 21, 2011, Public Works issued a Request for Proposals (RFP) to 26 firms for environmental testing, inspection, monitoring, and reporting services. On August 11, 2011, 10 firms submitted proposals. An evaluation committee composed of staff from the Chief Executive Office, the Fire District, and Public Works evaluated the proposals. The evaluation was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluation was completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, Frey was selected as the most qualified firm to provide the requested services. Frey's fees have been reviewed by Public Works and found to be acceptable for the scope of services being provided.

As required by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website.

The contract requires the contractor to pay its employees applicable prevailing wages in accordance with the California Labor Code.

Frey's Community Business Enterprises participation data and three-year contracting history are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreement.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Fire Department; the Department of Public Works, Architectural Engineering Division and Project Management Division II.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

DARYL L. OSBY
Fire Chief

WTF:DLO:RLR
DJT:SW:CY:cvb

c: Executive Office, Board of Supervisors
Arts Commission
Auditor-Controller
County Counsel
Internal Services
Public Works

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ATTACHMENT A
March 6, 2012

DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
FIRE STATION 111 SOIL AND GROUNDWATER
REMEDIATION PROJECT
CITY OF SANTA CLARITA
CATEGORICAL EXEMPTION
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Agreement Solicitation	11/22/11*
Remediation	
Start Remediation	03/29/12
Remediation Completion	03/31/15
Site Closure	03/31/16

*Indicates completed activity.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	$ 0
Construction	$ 0
Programming/Development	$ 0
Plans and Specifications	$ 0
Consultant Services	
Environmental	$ 837,000
Subtotal	**$ 837,000**
Miscellaneous Expenditures	$ 0
Jurisdictional Review/Plan Check/Permit	$ 0
County Services	
Contract Administration	$ 18,000
Project Management	$ 34,000
Secretarial	$ 5,000
Document Control	$ 5,000
Project Technical Support	$ 3,000
Consultant Contract Recovery	$ 1,000
Subtotal	**$ 66,000**
Total	**$ 903,000**

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BA FORM 09-09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 390-14

DEPARTMENT OF FIRE

March 6, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12
4 - VOTE

SOURCES	USES
Fire Department DA1-3016 DES for Capital Projects - $903,000 DECREASE DESIGNATION	Fire Department - Financing Element Budget Unit DA1-FR-6100-40100-40109 Other Financing Uses - $903,000 INCREASE APPROPRIATION
Fire Department Fire Station 111 Soil and Groundwater Remediation Project J13-CP-96-9919-65033-89039 Operating Transfers In/CP - $903,000 INCREASE REVENUE	Fire Department Fire Station 111 Soil and Groundwater Remediation Project J13-CP-6014-65033-89039 Capital Assets - B&I - $903,000 INCREASE APPROPRIATION

SOURCES TOTAL: $ 1,806,000 USES TOTAL: $ 1,806,000

JUSTIFICATION: TO REDUCE THE DESIGNATION FOR CAPITAL PROJECTS TO FUND THE FIRE STATION 111 SOIL AND GROUNDWATER REMEDIATION PROJECT.

AUTHORIZED SIGNATURE: LES SEIDMAN, ASSISTANT CHIEF FINANCIAL MANAGEMENT DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR— ☐ ACTION ☑ RECOMMENDATION

☑ APPROVED AS REQUESTED ☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY Karen Shikuma

B.A. NO. 123 Feb 22 2012

CHIEF EXECUTIVE OFFICER BY

2/23 2012

SEND 6 COPIES TO THE AUDITOR-CONTROLLER