County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
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February 21, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED ARCHITECTURAL/ENGINEERING DESIGN
AND/OR DESIGN REVIEW SERVICES
AWARD CONSULTANT SERVICES AGREEMENTS
VARIOUS CAPITAL PROJECTS
(ALL DISTRICTS) (3 VOTES)

SUBJECT

This action will award and authorize the Director of Public Works, or her designee, to execute consultant services agreements for as-needed services with Altoon + Porter Architects; Claremont Environmental Design Group, Inc.; Frank R. Webb Architects, Inc.; Gonzalez/Goodale Architects; Johnson Fain; Lehrer Architects; Morris Architects, Inc.; Onyx Architects, Inc.; Pugh + Scarpa Architects, Inc.; and RAW International, Inc., for architectural/engineering design and/or design review services to be utilized on various County capital projects.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements for as-needed services with Altoon + Porter Architects; Claremont Environmental Design Group, Inc.; Frank R. Webb Architects, Inc.; Gonzalez/Goodale Architects; Johnson Fain; Lehrer Architects; Morris Architects, Inc.; Onyx Architects, Inc.; Pugh + Scarpa Architects, Inc.; and RAW International, Inc., to provide as-needed architectural/engineering design and/or design review services for a $500,000 not-to-exceed amount each ($5 million in the aggregate).

The consultants will provide their services for various capital projects located throughout the County. The agreements will be for a two-year period commencing upon the date of the first Notice to Proceed. Each contract shall include a one-year option to extend the contract at the discretion of the Department of Public Works. Where services for a given project have been started, but are not completed prior to the stated expiration date, the expiration date of the agreement will automatically extend as necessary to allow for completion of such services.

2. Delegate authority to the Director of Public Works, or her designee, to exercise the one-year renewal option.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow the Department of Public Works (Public Works) to rapidly obtain architectural/engineering (A/E) services and augment in-house design and design review resources to expand the breadth of available expertise and the ability to meet project schedules during peaks in workload.

On May 11, 2010, your Board approved ten consultant services agreements for A/E services in the amount of $500,000 each for a two-year term with a one-year extension option. The capacity on each of these existing consultant services agreements is nearly depleted and the time limits of the agreements will soon expire. Public Works recommends replacing these consultant services agreements, with the firms indicated in this letter. However, the existing contracts will remain in effect until the services being provided on ongoing projects are completed. This action will continue Public Works' ability to efficiently deliver both design and design review services within desired timeframes on various County capital projects (see Attachment A).

When services are required for a capital project, a project-specific scope of work and work order will be negotiated and authorized within the contract limitations. The contracts have been drafted so that the expiration date of the agreements is subject to the following condition: Where services for a given project have been started, but are not completed prior to the stated expiration date, the expiration date of such agreements will be automatically extended as necessary to allow for completion of such services. This is to ensure that there is no loss of continuity of services. In all cases, however, the work authorizations will be subject to the maximum monetary caps as they may be amended or supplemented within the Director of Public Works, or her designee, delegated authority.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. The execution of these consultant services agreements for as-needed A/E design and/or design review services will provide Public Works with access to the necessary A/E experience and expertise for the design and construction of County capital projects.

FISCAL IMPACT/FINANCING

Each of the ten agreements for as-needed A/E design and/or design review services will be executed for a $500,000 not-to-exceed amount ($5 million in the aggregate). The contract period for each firm will be for two years, with an option for an additional year, to be exercised at the discretion of the Director of Public Works, or her designee.

The agreements will be financed through the appropriate funds for capital, refurbishment, maintenance, or infrastructure projects. Sufficient funding for the specified consultant services agreements will be budgeted in the project budgets, which shall be recommended separately for your Board's approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The consultant services agreements shall contain terms and conditions supporting your Board's ordinances and policies, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The agreements include a cost-of-living adjustment provision in accordance with your Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action, to establish consultant services agreements for anticipated future projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to your Board, as necessary, for consideration of appropriate environmental documentation pursuant to CEQA prior to the commencement of any activities under the agreements, which may constitute a project.

CONTRACTING PROCESS

Standard agreements, in the form previously approved by County Counsel, as revised to provide for the aforementioned specialized expiration date provisions, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

On February 16, 2011, Public Works issued a Request for Proposals (RFP) to 20 firms for as-needed A/E design and/or design review services. On March 24, 2011, 11 firms responded. An Evaluation Committee, composed of staff from Internal Services and Public Works Departments, evaluated the proposals. Each firm's proposal was evaluated on its technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements in the RFP. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, Public Works selected Altoon + Porter Architects; Claremont Environmental Design Group, Inc.; Frank R. Webb Architects, Inc.; Gonzalez/Goodale Architects; Johnson Fain; Lehrer Architects; Morris Architects, Inc.; Onyx Architects, Inc.; Pugh + Scarpa Architects, Inc.; and RAW International, Inc., as the ten most-qualified firms to provide as-needed A/E design and/or design review services.

As requested by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is attached for your reference (see Attachment B).

The ten selected firms' Community Business Enterprises participation data, required certification, and three-year contracting histories with the County are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:cvb

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Public Works

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ATTACHMENT A

EXISTING AS-NEEDED ARCHITECTURAL/ENGINEERING DESIGN AND DESIGN REVIEW SERVICES CONTRACTS

Name	Capacity Remaining
Carde Ten Architects	$320,264
Charles Walton Associates, Inc.	$173,645
FSY Architects	$195,968
Gene Fong Associates	$15,000
La Canada Design Group	$266,618
Rachlin Architects	$286,317
Rios Clementi Hale Studios	$72,987
RTK Architects	$98,995
SWA Architects	$174,629
The Albert Group	$159,844

RECOMMENDED AS-NEEDED ARCHITECTURAL/ENGINEERING DESIGN AND DESIGN REVIEW SERVICES CONTRACTS

Name	Amount
Altoon + Porter Architects	$500,000
Claremont Environmental Design Group, Inc.	$500,000
Frank R. Webb Architects, Inc.	$500,000
Gonzalez/Goodale Architects	$500,000
Johnson Fain	$500,000
Lehrer Architects	$500,000
Morris Architects, Inc.	$500,000
Onyx Architects, Inc.	$500,000
Pugh + Scarpa Architects, Inc.	$500,000
RAW International, Inc.	$500,000

ATTACHMENT B

Award information has not been added at this time.

Bid Information

Bid Number : AED021611
Bid Title : As Needed Architectural and Engineering Design and/or Design Review Services
Bid Type : Commodity
Department : Public Works
Commodity : ARCHITECT SERVICES, PROFESSIONAL
Open Date : 2/16/2011
Closing Date : 3/16/2011 3:00 PM
Notice of Intent to Award : View Detail
Bid Amount : N/A
Bid Download : Not Available
Bid Description : The County of Los Angeles Department of Public Works (Public Works) is inviting proposals from qualified architectural/engineering (A/E) firms to provide as-needed architectural and engineering design and/or design review services for various projects located throughout Los Angeles County.

This posting is intended for information purposes and only firms listed below (selected by Architectural Evaluation Board) may respond to this Request for Proposals. For possible subcontractor opportunities, please contact the following firms:

Accorsi Architecture (323)666-3366
Altoon + Porter Architects (213) 225-1900
Barton Phelps (323) 934-8615
Claremont Environmental Design Group, Inc. (909)625-3916
Daly Genik (310) 656-3180
Frank R. Webb & Associates (310) 559-4717
Gonzalez Goodale Architects (626)568-1428
HGA (310) 557-7600
Jeffrey M. Kalban & Associates Architecture (310) 441-9313
Johnson Fain (323)224-6000
Kanner Architects (310) 451-5400
Lehrer Architects (323) 664-4747
Miralles Associates, Inc. (626) 791-7691
Morris Architects (310)820-4600
M2A (Milofsky Michali & Cox Architects) (213)833-0005 x12
Nardi Associates (626) 599-1776
Onyx Architects (626) 405-8001
Pugh+Scarpa Architects (310) 828-0226
Quatro Design Group (213)625-1995
Raw International (213)622-4993

Contact Name : Jenny Carney
Contact Phone# : (626) 458-2549
Contact Email : jcarney@dpw.lacounty.gov
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