County of Los Angeles
**CHIEF EXECUTIVE OFFICE**
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

October 18, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPTANCE OF DEPARTMENT OF JUSTICE SECOND CHANCE ACT ADULT AND JUVENILE OFFENDER REENTRY DEMONSTRATION PROJECTS GRANT AND APPROVAL OF APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (4 VOTES)**

## SUBJECT

A recommendation to authorize the execution of an agreement with the United States Department of Justice, Office of Justice Programs to accept grant funds to provide In-home Behavioral Interventions and In-home Functional Family Therapy treatments to enhance the Probation Youth Community Transition Project and approval of Appropriation Adjustment.

## IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Chief Executive Officer to execute an agreement with the United States Department of Justice, Office of Justice Programs to accept grant funds in the amount of $375,000 to implement provisions of the Countywide Gang and Violence Reduction Initiative.

2. Approve an Appropriation Adjustment transferring $375,000 to the following budget units: Chief Executive Office - Services and Supplies ($4,000), Probation Department – Services and Supplies ($170,000), and Department of Mental Health - Services and Supplies ($201,000).

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On April 6, 2010, your Board approved the Countywide Gang and Violence Reduction Initiative (Gang Strategy), which called for the implementation of specific programming in four demonstration sites. As part of this effort, the Chief Executive Office (CEO) has successfully sought additional sources of funding to implement components of the Gang Strategy.

On September 14, 2010, the Department of Justice, Office of Justice Programs (DOJ) awarded the CEO a grant in the amount of $750,000 to enhance the Probation Youth Community Transition Project, which sought to provide services to both incarcerated probation youth and their families and provide resources for a more transparent and effective transition back into the community. The grant specifically funded community partners who engaged with incarcerated youth and their families, and provided in-home intervention, prevention, and mental health services.

On September 20, 2011, DOJ awarded the CEO an additional grant in the amount of $375,000 to continue implementation of the Probation Youth Community Transition Project. The total Second Chance grant award now stands at $1,125,000

## IMPLEMENTATION OF STRATEGIC PLAN GOALS

The requested Board actions are consistent with the Countywide Strategic Plan Goals as follows: Goal 1 – Operational Effectiveness: Maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services; Goal 2 – Children, Family and Adult Well-Being: Enriches lives through integrated, cost-effective, and client centered supportive services; Goal 3 - Community and Municipal Services: Enrich the lives of Los Angeles County's residents and visitors by providing access to cultural, recreational, and lifelong learning facilities programs; ensure quality regional open space, recreational and public works infrastructure services for County residents; and deliver customer oriented municipal services to the County's diverse unincorporated communities; and Goal 5 - Public Safety: Ensure that the committed efforts of the public safety partners continue to maintain and improve the safety and security of the people of Los Angeles County.

## FISCAL IMPACT

The recommended Appropriation Adjustment of $375,000 will be used to fund in-home intervention, prevention, and mental health services for incarcerated youth and their families. However, a total of $746,000 in accounting adjustments must be made to reflect the recognition of $375,000 in additional Federal revenue for CEO; an increase in Intrafund Transfers of $170,000 to Probation, $201,000 for Mental Health, and

recognition of $4,000 in Services and Supplies for Chief Executive Office.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 13, 2011, the CEO submitted a proposal in response to the DOJ Second Chance Act Adult and Juvenile Offender Reentry Demonstration Projects Supplemental grant solicitation. Upon review of the CEO's proposal, DOJ selected the CEO to be a grant recipient of $375,000. The grant period will begin upon Board approval and will be in effect through September 30, 2012.

This Board letter has been reviewed as to form by County Counsel.

## IMPACT ON CURRENT SERVICES (OR PROJECTS)

This request provides the CEO with additional resources to carry out the recommendations outlined in your April 6, 2010, directive.

## CONCLUSION

Upon Board approval, please return a copy of the adopted Board letter to the CEO's Service Integration Branch.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:TP:CDM
VH:eb

Attachments (2)

c: Executive Office, Board of Supervisors
County Counsel
Mental Health
Probation

Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and Delinquency Prevention**

**Grant**



1. RECIPIENT NAME AND ADDRESS (Including Zip Code)
Los Angeles County
Expanditure Management 2064 Marengo Street
Los Angeles, CA 90033

4. AWARD NUMBER: 2010-CZ-BX-0065

5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2012
BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2012

6. AWARD DATE 09/20/2011

7. ACTION
Supplemental

1A. GRANTEE IRS/VENDOR NO.
956000929

8. SUPPLEMENT NUMBER
01

9. PREVIOUS AWARD AMOUNT $ 749,933

3. PROJECT TITLE
Los Angeles Countywide Comprehensive Strategy for Successful Community Reentry/Re-Integration of Serious, Gang-Involved Juvenile Offenders

10. AMOUNT OF THIS AWARD $ 374,994

11. TOTAL AWARD $ 1,124,927

12. SPECIAL CONDITIONS
THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT
This project is supported under FY11(OJJDP - Second Chance Reentry) 42 USC 3797w

15. METHOD OF PAYMENT
GPRS

[redacted] AGENCY APPROVAL [redacted]

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL
Laurie Robinson
Assistant Attorney General

17. SIGNATURE OF APPROVING OFFICIAL

[redacted] GRANTEE ACCEPTANCE [redacted]

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL
William T. Fujioka
Chief Executive Officer

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

[redacted] AGENCY USE ONLY [redacted]

20. ACCOUNTING CLASSIFICATION CODES

| FISCAL YEAR | FUND CODE | BUD. ACT. | OFC. | DIV. REG. | SUB. | POMS | AMOUNT |
|---|---|---|---|---|---|---|---|
| X | B | CZ | 70 | 00 | 00 | | 374994 |

21. JCZTGT0498

PROJECT NUMBER 2010-CZ-BX-0065 AWARD DATE 09/20/2011

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.

3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.

4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.

5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

   mail:

   Office of the Inspector General
   U.S. Department of Justice
   Investigations Division
   950 Pennsylvania Avenue, N.W.
   Room 4706
   Washington, DC 20530

   e-mail: oig.hotline@usdoj.gov

   hotline: (contact information in English and Spanish): (800) 869-4499

   or hotline fax: (202) 616-9881

   Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

*SPECIAL CONDITIONS*

8. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

9. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/ccr.htm (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

10. The recipient agrees to report data on the grantee's OJJDP-approved performance measures as part of the semi-annual categorical progress report. This data will be submitted on line at OJJDP's Performance Measures website (http://ojjdp.ncjrs.gov/grantees/pm/index.html) by July 31 and January 31 each year for the duration of the award. Once data entry is complete, the grantee will be able to create and download a "Performance Measures Data Report." This document is to be included as an attachment to the grantee's narrative categorical assistance progress report submitted in GMS for each reporting period.

11. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.

12. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at https://grants.ojp.usdoj.gov) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.

13. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

    This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

14. The recipient agrees to comply with applicable requirements to report first-tier subawards of $25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/ffata.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own operate in his or her name).

PROJECT NUMBER 2010-CZ-BX-0065 AWARD DATE 09/20/2011

*_SPECIAL CONDITIONS*

15. The recipient is authorized to incur travel costs for two individuals and drawdown funds in an amount not to exceed $4,000 for the purpose of attending OJJDP's 2011 National Conference for Children's Justice & Safety: Unite, Build, Lead, October 11-14, 2011, National Harbor, MD. The grantee is not authorized any additional expenditures, obligations, or drawdowns until the Office of the Chief Financial Officer has reviewed and approved its budget and budget narrative, and a Grant Adjustment Notice has been issued to remove this Special Condition.

PINK (1)

BA FORM 09/09

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

October 5, 2011

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

## FY 2011-12

4 - VOTES

| SOURCES | USES |
|---|---|
| SEE ATTACHED | SEE ATTACHED |

**SOURCES TOTAL:** $ 746,000 **USES TOTAL:** $ 746,000

## JUSTIFICATION

Reflects the appropriation of grant funding from the Department of Justice - Office of Justice Programs that will provide In-home Behavioral Interventions and In-home Functional Family Therapy treatments to enhance the Probation Youth Community Transition Project.

AUTHORIZED SIGNATURE GILES QUAN, PROGRAM SPECIALIST, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR —

☐ ACTION

☑ RECOMMENDATION

AUDITOR-CONTROLLER BY Kari Shikuma

B.A. NO. 029 Oct 6 20 11

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER BY

10/6 20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

WHITE (2)

BA FORM 09/09

AUDITOR-CONTROLLER
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COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

October 5, 2011

AUDITOR-CONTROLLER:

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ADJUSTMENT REQUESTED AND REASONS THEREFOR

## FY 2011-12

4 - VOTES

| SOURCES | USES |
|---|---|
| SEE ATTACHED | SEE ATTACHED |

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AUTHORIZED SIGNATURE GILES QUAN, PROGRAM SPECIALIST, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

☐ ACTION

☑ RECOMMENDATION

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY Kan Fukuma

Oct 6 20 11

B.A. NO. 029

CHIEF EXECUTIVE OFFICER BY

10/6 20 11

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GOLDENROD (3)

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COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

October 5, 2011

AUDITOR-CONTROLLER:

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ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FY 2011-12**

**4 - VOTES**

| SOURCES | USES |
|---|---|
| SEE ATTACHED | SEE ATTACHED |

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Reflects the appropriation of grant funding from the Department of Justice - Office of Justice Programs that will provide In-home Behavioral Interventions and In-home Functional Family Therapy treatments to enhance the Probation Youth Community Transition Project.

AUTHORIZED SIGNATURE GILES QUAN, PROGRAM SPECIALIST, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR —

☐ ACTION

☑ RECOMMENDATION

AUDITOR-CONTROLLER BY

B.A. NO. 029 Oct 6 20 11

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER BY

20

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GREEN (4)

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COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

October 5, 2011

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FY 2011-12**

4 - VOTES

| SOURCES | USES |
|---|---|
| SEE ATTACHED | SEE ATTACHED |

**SOURCES TOTAL:** $ 746,000 **USES TOTAL:** $ 746,000

## JUSTIFICATION

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AUTHORIZED SIGNATURE GILES QUAN, PROGRAM SPECIALIST, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

☐ ACTION

☑ RECOMMENDATION

☑ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

AUDITOR-CONTROLLER BY

B.A. NO. 039 Oct 6 20 11

CHIEF EXECUTIVE OFFICER BY

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COUNTY OF LOS ANGELES

# REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

October 5, 2011

AUDITOR-CONTROLLER:

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ADJUSTMENT REQUESTED AND REASONS THEREFOR

## FY 2011-12

4 - VOTES

| SOURCES | USES |
|---|---|
| SEE ATTACHED | SEE ATTACHED |

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Reflects the appropriation of grant funding from the Department of Justice - Office of Justice Programs that will provide In-home Behavioral Interventions and In-home Functional Family Therapy treatments to enhance the Probation Youth Community Transition Project.

AUTHORIZED SIGNATURE GILES QUAN, PROGRAM SPECIALIST, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR ---

- ☐ ACTION
- ☑ RECOMMENDATION

AUDITOR-CONTROLLER BY

B.A. NO. 03 20

- ☐ APPROVED AS REQUESTED
- ☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER BY

20

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COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF CHIEF EXECUTIVE OFFICER

FISCAL YEAR 2011-12
4 – VOTES

| SOURCES | | USES | |
|---|---|---|---|
| **CHIEF EXECUTIVE OFFICER** | | **CHIEF EXECUTIVE OFFICER** | |
| A01-AO-90-9031-10100 | | A01-AO-2000-10100 | |
| FEDERAL GRANTS | | SERVICES AND SUPPLIES | |
| INCREASE REVENUE | $375,000 | INCREASE APPROPRIATION | $375,000 |
| **PROBATION – SPECIAL SERVICES** | | **PROBATION – SPECIAL SERVICES** | |
| A01-PB-6800-17000-17350 | | A01-PB-2000-17000-17350 | |
| INTRAFUND TRANSFERS | | SERVICES AND SUPPLIES | |
| DECREASE APPROPRIATION | $170,000 | INCREASE APPROPRIATION | $170,000 |
| **MENTAL HEALTH** | | **MENTAL HEALTH** | |
| A01-MH-6800-20500 | | A01-MH-2000-20500 | |
| INTRAFUND TRANSFERS | | SERVICES AND SUPPLIES | |
| DECREASE APPROPRIATION | $201,000 | INCREASE APPROPRIATION | $201,000 |
| **SOURCES TOTAL: $746,000** | | **USES TOTAL: $746,000** | |

**JUSTIFICATION:**

Reflects the appropriation of grant funding from the Department of Justice - Office of Justice Programs that will provide In-home Behavioral Interventions and In-home Functional Family Therapy treatments to enhance the Probation Youth Community Transition Project.

BA# 029 Karen Shikuma 10/6/11