Health Services
LOS ANGELES COUNTY

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July 8, 2011

TO: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: Mitchell H. Katz, M.D.
Director

SUBJECT: NOTIFICATION OF PURCHASE ORDER REQUEST FOR INSTRUMENT PROCESSING SERVICES AT HARBOR-UCLA MEDICAL CENTER

This is to inform you that the Department of Health Services (DHS) will request that the Internal Services Department (ISD), as the County's Purchasing Agent, issue a sole source purchase order for surgical instrument processing with SRI/Surgical Express Inc. (SRI) in the amount of $99,125 to provide services for a three-month period in the new Fiscal Year. DHS previously requested that ISD issue a sole source purchase order for these services with SRI in the amount of $99,125 on April 6, 2011, to provide these services in the previous Fiscal Year.

Surgical instrument processing services are primarily provided internally by County personnel. However, due to increased demand for surgeries and supplies, and the need to comply with infection control standards mandated by The Joint Commission, Harbor-UCLA staff can only meet 85% of the service needs of the facility. Harbor-UCLA must fill this gap with additional outside resources. No other cost effective options are available at this time.

Pending completion of the new Surgery/Emergency Replacement Project in 2013, Harbor-UCLA Medical Center will continue to require a non-County service provider to meet facility needs. DHS is currently exploring the best contracting options available to the Department and will initiate the chosen solicitation process by the end of July. Depending on the solicitation process identified, DHS will return to your Board no later than October with a recommended contract award or with a request to extend the services via the purchase order process pending the completion of the solicitation process.

If you have any questions or require additional information, please let me know.

MHK:GP:smh

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Director, Internal Services Department