



County of Los Angeles CHIEF EXECUTIVE OFFICE

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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 2, 2011

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From: William T Fujioka
Chief Executive Officer 

Lisa M. Garrett
Director of Personnel 

HIRING OF BUILDING CRAFTS AND GENERAL MAINTENANCE POSITIONS

Prior to hiring or promoting any employees in the building crafts or general maintenance series, departments are required to first consider Internal Services Department (ISD) employees who will be impacted by Senate Bill (SB) 1732, the Trial Court Facilities Act of 2002.

Background

Under SB 1732, the County began transitioning the management of court facilities to the State over a three-year period beginning in 2009. The last court facility scheduled to transfer to the State will be the downtown Stanley Mosk Courthouse, anticipated to transfer in June, 2012. As court facilities transfer, the State is privatizing the building maintenance and grounds services that have been provided by ISD staff.

"To Enrich Lives Through Effective And Caring Service"

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This Office and ISD have worked to mitigate the employee impact of SB 1732 by:

- holding building crafts positions vacant and hiring temporary staff;
- identifying additional deferred building maintenance work;
- converting as-needed Job Order Contract work to County employees as feasible; and
- providing building maintenance and related services to non-County entities, etc.

Despite these initiatives, the loss of the large customer base provided by court facilities will result in a permanent reduction to ISD building crafts staffing in July, 2012.

Impacted Classifications

ISD anticipates that up to a total of 75 building crafts employees may be impacted in July, 2012. These employees work in the following classification series (this includes supervisors and working supervisors):

- Carpenter
- Carpet and Linoleum Layer
- Construction and Repair Laborer
- Electrician
- Elevator Mechanic
- General Maintenance Worker; Senior General Maintenance Worker
- Heat and Frost Insulator
- Helper Crafts
- Locksmith
- Masonry
- Millwright
- Painter
- Plumber
- Refrigeration Mechanic
- Roofer
- Sheet Metal Worker
- Sign Painter
- Steam Fitter

Hiring Process

If departments plan to hire within any of the impacted building crafts classification series, they must give first consideration to ISD building crafts employees. Please

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contact the Department of Human Resources for a list of ISD employees within the impacted classifications.

Prior to approving any departmental hiring or promotion requests within the impacted classification series, this Office will verify that departments have canvassed the list of impacted ISD employees.

Thank you for your help. If you have any questions, please contact Ellen Sandt, Deputy Chief Executive Officer at 213-974-1186, or Tom Tindall, Director of Internal Services, at 323-267-2101.

WTF:EFS
TT:JJ:ef

c: Executive Office, Board of Supervisors
County Counsel
Human Resources
Internal Services