



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
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March 15, 2011

To: Each Supervisor

From: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

A handwritten signature in black ink, appearing to read "Jonathan E. Fielding", written over the printed name and title.

Subject: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 1 TO COUNTY CONTRACT NUMBER PH-001143 WITH OXFORD OUTCOMES, INC.**

This is to notify you that I am exercising the delegated authority approved by your Board on March 2, 1010, to amend agreements to extend the term, contingent upon availability of American Recovery and Reinvestment Act of 2009 (ARRA) funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

On August 3, 2010, I notified your Board that I was exercising the delegated authority approved by your Board to execute 10 sole source agreements with various providers to support two new Department of Public Health projects: 1) Renew Environments for Nutrition, Exercise and Wellness in Los Angeles County and 2) Tobacco Reduction Using Effective Strategies and Teamwork (TRUST), 100% funded by the Centers for Disease Control and Prevention (CDC), ARRA funds. One of the 10 agreements executed was County Contract Number PH-001143 with Oxford Outcomes, Inc. (Oxford) in the total amount of \$117,756, for the period August 9, 2010 through March 18, 2011, to support Project TRUST activities.

Under the delegated authority referenced above, I will execute Amendment Number 1 to Contract Number PH-001143 with Oxford to expand existing objectives and activities as outlined in the scope of work and to extend the term of the contract for 12 months through

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March 18, 2012, at no additional cost. During this extended period, Oxford will conduct a review of the economic, environmental, and health impact of tobacco product litter on local communities and cities in Los Angeles County as well as complete other project objectives. The County's maximum obligation is unchanged at \$117,756, 100% funded by CDC ARRA funds.

County Counsel has reviewed and approved the amendment as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or need additional information, please let me know.

JEF:er
#01799

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors