



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

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February 22, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

**QUARTERLY REPORT ON THE ENTERPRISE LINKAGES PROJECT,
COMMENCING WITH THE EXPANSION OF THE ADULT LINKAGES PROJECT
SOLUTION**

On November 16, 2010, your Board approved the recommendation to finalize and execute a sole-source agreement with SAS Institute, Inc. (SAS) for the Enterprise Linkages Project (ELP), commencing with the expansion of the Adult Linkages Project (ALP) Solution. As part of the Agreement, SAS would do the following: (i) implement and maintain the ALP Solution utilizing the ELP system, including SAS software, in a system environment hosted by SAS for the purpose of identifying General Relief (GR) participants who are heavy users of County services; (ii) upgrade and migrate the Chief Executive Office's (CEO's) Service Integration Branch's (SIB's) existing SAS information technology (IT) infrastructure to the SAS hosted system environment; and (iii) establish a foundation for expanding the ELP beyond the ALP Solution to linkages projects for other departments and public assistance programs in an effort to eliminate redundancies and reduce the need for certain types of services.

The recommendation was amended by Supervisor Yaroslavsky to instruct our office to report back to the Board on a quarterly basis on the implementation, expenditures and data results for the Enterprise Linkages Project.

"To Enrich Lives Through Effective And Caring Service"

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Implementation Status

The Agreement with SAS, AO-11-027, has been fully executed. Weekly teleconference calls between SIB and SAS have resulted in the approval of a Migration Plan for the transfer of SIB's existing data and software from the CEO's Unix server to the SAS hosted environment, with an acceptance Certificate pending. In addition, SAS, SIB and the Department of Public Social Services (DPSS) hosted the ELP Requirements Workshop on February 9 and 10, 2011, to determine the reporting needs and technical requirements to implement ELP. A hosting environment has now been established by SAS at their facility in North Carolina containing the hardware and software required for ELP. SIB is now working with SAS to migrate the existing SIB IT environment to the SAS hosted environment. Additionally, SAS and SIB are working to transfer software applications and data developed initially for the Adult Linkages Project to the SAS hosted environment for the expansion of ALP as part of the ELP implementation.

Current Expenditures

To date, license fees for existing SAS software and a portion of the fees for the new core software have been paid in the amount of \$119,606.

Data Results

At this time, there are no data results to report. The plan is for the ELP system to be operational by December 2011.

In our November 16, 2010 Board letter, we had indicated that a new Master Memorandum of Agreement (MOA) would be established among departments participating in ELP. The MOA will define the terms of sharing data while ensuring the protection of confidential information. The inter-departmental agreement will also establish the parameters of informed consent for GR participants and users of the system.

In December 2010, a draft MOA soliciting review comments was shared with County Counsel and with the Departments of Community and Senior Services, Children and Family Services, Health Services, Mental Health, Probation, Public Social Services and the Sheriff. SIB is preparing a final MOA based on comments received from County Counsel and participating departments. The target date to have a fully executed MOA for data sharing among departments participating in ELP is May 2011.

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During the next quarter, SIB, DPSS and SAS will continue to work on defining system, data, reporting and web user interface requirements for ELP. Following the execution of the MOA, SIB and SAS will design, develop and implement the ELP data warehouse and the web user interface to access the ELP system.

If you have any questions, please contact me, or your staff may contact Trish Ploehn, Assistant Chief Executive Officer, at (213) 974-4532, or via e-mail at tploehn@ceo.lacounty.gov.

WTF:KH:TP
CDM:MM:eb

c: Executive Office, Board of Supervisors
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Community and Senior Services
Health Services
Internal Services
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Probation
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Public Social Services
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