



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

February 2, 2011

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TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *J. Fielding*
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT AN AMENDMENT TO A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR PUBLIC HEALTH EMERGENCY RESPONSE**

This is to inform you that I am exercising the delegated authority approved by your Board on September 8, 2009, to accept amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 1H75TP000350-01, that allow for the internal redirection of funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will accept Amendment Number 12 to the CDC's NA 1H75TP000350-01. This amendment authorizes the redirection of \$13,235,386 within Public Health Emergency Response Grant Focus Areas: 1) H1N1 Mass Vaccination Planning, 2) Surveillance and Response, and 3) H1N1 Mass Vaccination Implementation as follows:

Focus Area 1 – H1N1 Mass Vaccination Planning:

A total of \$5,444,846 in funds will be redirected from various line items within the Personnel, Fringe, Supplies, Contractual, and Other budget categories to:

Personnel: A total of \$900,773 in funds will be used to complete vaccine handling and storage guidelines and procedures, complete H1N1-related program and personnel reviews, and close out H1N1-related contractual agreements.

Travel: A total of \$4,000 in funds will be used for two staff to attend the 45th National Immunization Conference.

Equipment: A total of \$447,850 in funds will be used to improve communication links between field operations and the Department Operations Center (DOC).

Supplies: A total of \$567,924 in funds will be used to procure thermometers for school-based mass vaccination exercises, as well as participating influenza surveillance sites; interoperable radios to strengthen communications with local jurisdictions and response partners; and updated computers and software.

Contractual: A total of \$3,218,927 in funds will be used for information technology improvements; a Continuity of Operations planner to address large staffing demands for Point of Dispensing (POD) deployment; media contracts that will target general and vulnerable populations to support a public awareness campaign on community mitigation strategies for pandemic flu; and a health and medical notification system to notify employees via email and track the number of employees at each POD site.

Other: A total of \$305,372 in funds will be used to obtain firewall devices for video conferencing transmissions to support new and existing video conference sites that facilitate communication between Los Angeles County (County) personnel and with external partners; to improve the Department of Public Health's (DPH) DOC; and to provide field locations for emergency control centers where the command and control of response activities can occur at the division level.

Focus Area 2 - Surveillance and Response:

A total of \$697,382 in funds will be redirected within and from the Personnel and Fringe budget categories to:

Personnel: A total of \$157,689 in funds will be used to support laboratory activities related to H1N1.

Travel: A total of \$4,370 in funds will be used for two staff to attend an information systems conference.

Equipment: A total of \$162,150 in funds will be used to purchase a microcentrifuge to enhance the throughput and capacity of the molecular surge area in the Public Health Lab.

Supplies: A total of \$142,300 in funds will be used to replace obsolete computers and procure laboratory supplies related to influenza and respiratory virus disease detection and characterization.

Other: A total of \$230,873 in funds will be used for the Reddinet Bio-Surveillance project to conduct daily emergency department volume surveillance in 65 hospitals in the County; software for the analysis of a DNA sequence; a computer and server to improve the interface for laboratory equipment used for respiratory disease surveillance; and laboratory equipment maintenance.

Focus Area 3 – H1N1 Mass Vaccination Implementation:

A total of \$7,093,158 in funds will be redirected from various line items within the Personnel, Fringe, Supplies, Contractual, and Other budget categories to:

Personnel: A total of \$319,788 in funds will be used to process, monitor, and gather payroll and operating expenditures for the PHER grant; complete contract accounting; coordinate provision of departmental H1N1 spokespersons; and close out H1N1-related activities.

Travel: A total of \$1,215 in funds will be used for one staff to attend the federal, State, and local Public Health Preparedness Meeting.

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Equipment: A total of \$37,200 in funds will be used to purchase pharmaceutical refrigerators for the storage of flu vaccines and a County-wide Integrated Radio System for the City of Los Angeles Public Health Liaison Center to enhance communications and capabilities.

Supplies: A total of \$191,548 in funds will be used for training materials and supplies to improve interoperable communications capabilities with local jurisdictions and procure personnel protective equipment for pandemic influenza response.

Contractual: A total of \$6,378,051 in funds will be used to conduct training to support employee readiness for emergency response; develop reports to monitor and track employee certifications; enhance DPH's Inventory Management System and the Pharmacy Inventory and Labeling System; conduct evaluation of community engagement efforts; conduct a series of translation and interpretation trainings; develop training curricula and materials for 5 Speakers' Bureau presentations; conduct planning activities to address gaps in existing plans; develop a regional pandemic hospital surge plan for the County; oversee a pilot demonstration to facilitate the delivery of vaccine to Los Angeles County Office of Education and Los Angeles Unified School District schools; review and revise DPH's existing plans; upgrade, test, analyze, and evaluate multiple mass vaccination clinic services; enhance communications and capabilities with local jurisdictions; promote health literacy among hard to reach and underserved populations; develop a County-wide video conferencing infrastructure; and enhance DPH's website capacity.

Other: A total of \$165,356 in funds will be used to obtain support services to enhance DPH capabilities to provide web-based trainings, seminars, and various emergency preparedness/public health-related topical presentations and maintenance support required to effectively manage the receipt, staging, storage, distribution, and recovery of the Strategic National Stockpile during a public health emergency.

This action does not affect the current total grant award of \$39,984,244.

County Counsel and the CEO have reviewed and approved NA 1H75TP000350-01 Amendment Number 12 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF/im

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors