



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
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First District

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Fifth District

January 18, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
FRANKLIN D. ROOSEVELT PARK – UNINCORPORATED COMMUNITY
OF FLORENCE-FIRESTONE
AMERICANS WITH DISABILITIES ACT IMPROVEMENTS PROJECT
ADOPT, ADVERTISE, AND AWARD CONSTRUCTION CONTRACT
SPECS. 7058; CAPITAL PROJECT NO. 87075
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

The recommended actions will adopt plans and specifications, allow advertising for construction bids, and delegate authority to the Director of Public Works to award and execute a construction contract for the Franklin D. Roosevelt Park - Unincorporated Florence-Firestone Community Americans with Disabilities Act Improvements Project located in the unincorporated Florence-Firestone community.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Adopt plans and specifications for the Franklin D. Roosevelt Park - Unincorporated Community of Florence-Firestone Americans with Disabilities Act Improvements Project at an estimated construction cost of \$240,000, and instruct the Executive Officer of your Board to advertise the project for construction bids to be received and opened on February 22, 2011, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

2. Authorize the Director of Public Works to execute a Consultant Services Agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule for a \$1,000 not-to-exceed fee funded by the existing project funds.
3. Delegate to the Director of Public Works the authority to determine, in accordance with the applicable contract and bid documents, whether the apparent Lowest Responsive and Responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award, including the criteria adopted by your Board for contract award. Upon determination that all such conditions have been satisfied, authorize the Director of Public Works to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent Lowest Responsive and Responsible Bidder, and to establish the effective date of the contract upon receipt of acceptable performance and payment bonds and evidence of required contractor insurance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will adopt plans and specifications, authorize advertising for construction bids and the Director of Public Works to award and execute a construction contract for the Franklin D. Roosevelt County Park Americans with Disabilities Act (ADA) Improvements Project located at 7600 Graham Avenue, Los Angeles, California 90001. The Adopt, Advertise and Award process is recommended to expedite the delivery of the project to meet the timeline requirements of the grant, Community Development Block Grant-Recovery Program Grant (CDBG-R).

The proposed project will include upgrades to the parking lots, restrooms, drinking fountains, multipurpose ball field, and accessible paths of travel to park facilities to comply with current ADA requirements.

The proposed Consultant Services Agreement requires the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule that conforms to the County's schedule specification, which is critical to successfully manage construction activities by both the contractor and the County. Bid specifications provide that if the apparent Lowest Responsive and Responsible Bidder fails to complete an acceptable construction schedule, the Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsive and recommend awarding the construction contract to the next apparent Lowest Responsive and Responsible Bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

It is anticipated that construction of the project will begin in April 2011 and be completed in August 2011.

Sustainable Design Program

In accordance with your Board's sustainable design program, water saving plumbing fixtures will be installed in the upgraded restrooms.

Implementation of Strategic Plan Goals

The proposed project supports the County's Strategic Plan Goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well-Being (Goal 2), and Community and Municipal Services (Goal 3), by investing in public infrastructure that will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The total project cost estimate is \$400,000, including plans and specifications, plan check, construction contract at \$240,000 based on Public Works' fair construction estimate, change order contingency fund, consultant services, miscellaneous expenditures, and County services. The Project Schedule and Budget Summary are included in Attachment A.

The project is funded by a \$400,000 CDBG-R Grant. This funding is part of the American Recovery and Reinvestment Act of 2009 administered through the Community Development Commission.

Sufficient appropriation is available in the Fiscal Year 2010-11 Capital Project/Refurbishment Budget under Capital Project No. 87075 to fully fund the project.

Operating Budget Impact

Based on the project description, the Department of Parks and Recreation does not anticipate any one-time costs or any increased ongoing operating costs. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to your Board's Civic Art Policy as revised on November 5, 2008, the proposed project is exempt from the Civic Art fee as the project cost is less than \$500,000.

The contract will be in the form previously reviewed and approved as to form by County Counsel. The recommended contract will be solicited on an open competitive basis and is in accordance with applicable Federal, State, and County requirements.

The contract will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to, County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW) Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice of Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contract Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Applicable law, including the State Public Contract Code, requires the County to award construction contracts to the Lowest Responsive and Responsible Bidder, which refers to the firm that: (1) submits the bids with the lowest cost; (2) is deemed by the County to be "responsive" to specific criteria under the solicitation, including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the quality, fitness, capacity, experience, and trustworthiness to satisfactorily perform the work required under the bid solicitation.

To ensure that the contract is awarded to the Lowest Responsive and Responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the contractor's State License Board, labor law/payroll violation, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration of County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

ENVIRONMENTAL DOCUMENTATION

On June 1, 2010, your Board found the project to be categorically exempt under the California Environmental Quality Act.

CONTRACTING PROCESS

The design and preparation of the plans and specifications were completed by Public Works' in-house staff.

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will have no negative impact on current County services or projects. The park will remain fully operational during the construction of the proposed improvements.

The Honorable Board of Supervisors
January 18, 2011
Page 6

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; the Department of Parks and Recreation; and the Department of Public Works, Project Management Division I.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR
DJT:CV:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Office of Affirmative Action Compliance
Parks and Recreation
Public Works

January 18, 2011

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
FRANKLIN D. ROOSEVELT PARK – UNINCORPORATED
FLORENCE-FIRESTONE COMMUNITY
AMERICANS WITH DISABILITIES ACT IMPROVEMENTS PROJECT
ADOPT, ADVERTISE, AND AWARD CONSTRUCTION CONTRACT
SPECS. 7058; CAPITAL PROJECT NO. 87075**

I. PROJECT SCHEDULE

| Project Activity | Scheduled Completion Date | Revised Completion Date |
|--------------------------|--------------------------------------|------------------------------------|
| Construction Documents | 09/21/10* | |
| Jurisdictional Approvals | 10/21/10 | 11/30/10* |
| Construction Award | 01/21/11 | 03/31/11 |
| Start Construction | 02/07/11 | 04/18/11 |
| Substantial Completion | 05/20/11 | 08/11/11 |
| Project Acceptance | 07/04/11 | 09/26/11 |

*Actual completion date.

II. PROJECT BUDGET SUMMARY

| Budget Category | Approved Budget |
|---|-------------------|
| Land Acquisition | \$ 0 |
| Construction | |
| Job Order Contract (Site Work) | \$ 0 |
| Low Bid Construction Contract | 240,000 |
| Bid Contingency | 0 |
| Change Order Contingency | 27,700 |
| Youth Employment | 0 |
| Misc. Expense | 0 |
| Civic Arts | 0 |
| Subtotal | <u>\$ 267,700</u> |
| Programming/Development | \$ 0 |
| Plans and Specifications | \$ 46,750 |
| Consultant Services | |
| Site Planning | \$ 0 |
| Material Testing | 3,000 |
| Cost Estimating | 0 |
| Topographic Surveys | 3,000 |
| Environmental | 0 |
| Legal | 0 |
| Contract/Change Order | 0 |
| Subtotal | <u>\$ 6,000</u> |
| Miscellaneous Expenditures | |
| Office of Affirmative Action | \$ 4,000 |
| Printing and Legal Advertising | 4,000 |
| Miscellaneous | 0 |
| Subtotal | <u>\$ 8,000</u> |
| Jurisdictional Review/Plan Check/Permit | |
| Regional Planning | \$ 1,000 |
| Fire Department | 0 |
| Health Department | 0 |
| Building and Safety Plan Check | 3,000 |
| Subtotal | <u>\$ 4,000</u> |
| County Services | |
| Code Compliance Inspection | \$ 24,950 |
| Quality Control Inspection | 0 |
| Design Review | 0 |
| Design Services | 0 |
| Contract Administration | 22,300 |
| Project Management | 16,300 |
| Project Management Support Services | 0 |
| DPW Job Order Contract Management | 0 |
| Project Technical Support | 4,000 |
| County Counsel | 0 |
| Design Services | 0 |
| Subtotal | <u>\$ 67,550</u> |
| Total | \$400,000 |

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS:
FRANKLIN D. ROOSEVELT PARK – UNINCORPORATED
FLORENCE-FIRESTONE COMMUNITY
AMERICANS WITH DISABILITIES ACT IMPROVEMENTS PROJECT
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for 2 weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

| <u>SD</u> | <u>SPECS</u> | <u>PROJECT</u> | <u>BID DOC FEE</u> | <u>DATE OF BID OPENING</u> |
|------------------|---------------------|---|-------------------------------|---------------------------------------|
| 1 | 7058 | Franklin D. Roosevelt Park - Unincorporated Florence-Firestone Community Americans with Disabilities Act Improvements Project 7600 Graham Avenue Los Angeles, CA 90001 | \$75 | February 22, 2011 |

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine, Alhambra, California 91803, for the fee stated above. For bid information, please contact Ms. Jenny Carney of Architectural Engineering Division at (626) 458-2549. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m., on the date indicated. Bids will be publicly opened, examined, and declared by the Department of Public Works at 11 a.m. on this date in the Main Conference Room, 5th Floor, at 900 South Fremont Avenue, Alhambra, California 91803.

This project requires the general contractor firm to possess an active-B license classification at the time of award.

The contractor and all if its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the project in accordance with Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at the Department of Public Works, which shall be made available to any interested party upon request.

The mandatory Section 3 prebid meeting is scheduled on February 1, 2011, at 10 a.m., at the Department of Public Works headquarters, 900 South Fremont Avenue, Alhambra, CA 91803-1331, Conference Room D.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department of Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at the Department of Public Works' main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY or for more Americans with Disabilities Act (ADA) information, please contact the Department of Public Works' ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de notificación, el Departamento de Obras Públicas puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para personas con incapacidades. Además, documentación sobre el programa está disponible en la oficina principal del Departamento de Obras Públicas localizada en Alhambra (900 South Fremont Avenue), la cual es accesible para personas con incapacidades. Solamente si necesita solicitar adaptaciones o para mas información del ADA, póngase en contacto con nuestro Coordinador del ADA al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated January 4, 2011.

Specs. 7058 SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES