



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

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January 7, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND CONTRACT NUMBER H-210819 WITH COMMON GROUND – THE WESTSIDE HIV COMMUNITY CENTER, FOR HIV/AIDS MENTAL HEALTH, PSYCHOTHERAPY SERVICES

This is to inform you that I intend to exercise the delegated authority approved by your Board on February 16, 2010, to execute future amendments to the above-referenced agreement that would increase or decrease the maximum obligation up to thirty percent of the base amount, subject to the review and approval of County Counsel and the Chief Executive Office, and notification to your Board.

Under this authority, we intend to amend Contract Number H-210819 with additional funding in the amount of \$7,400 for the current funding term of March 1, 2010 through February 28, 2011, and additional funding in the amount of \$15,200, for the successive funding term of March 1, 2011 through February 29, 2012, increasing the total maximum obligation to \$145,956. These funds will enable the agency to increase their service hours and provide Spanish-language counseling services. Funding is one-time only and will be obtained from the Ryan White Program. Both County Counsel and the Chief Executive Office have approved this delegated authority action.

If no objection is received from your Board two weeks of the date of this letter, the Department of Public Health will proceed with this amendment as indicated.

If you have any questions or require additional information, please let me know.

JEF:MJP

- c: Chief Executive Officer
- County Counsel
- Executive Officer, Board of Supervisors