



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.lapublichealth.org

BOARD OF SUPERVISORS

Gloria Molina

First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

May 20, 2010

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTICE TO AMEND EXISTING INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK ORDER 04-817 WITH BIS COMPUTER SOLUTIONS, INC.**

This is to advise you of our intent to request the Internal Services Department (ISD) to amend ITSSMA Work Order 04-817, with BIS Computer Solutions, Inc. by extending the term from August 30, 2010 to August 9, 2011, and increasing the maximum Work Order amount by \$60,000, from \$390,020 to \$450,020.

In accordance with ITSMMA Guidelines, prior Board notice is required for work orders that will exceed \$300,000.

BACKGROUND

The Department of Public Health is responsible for the ongoing development, deployment, and maintenance of the Los Angeles County Public Health Information Network architecture. This system infrastructure has been established to support bioterrorism preparedness and response initiatives. One of the critical systems required to support local, state, and federal preparedness initiatives is the system to manage and distribute the Strategic National Stockpile (SNS). The system manages a cache of medications and pharmaceuticals provided by the federal government in the event of a disaster. In 2005, the Department of Public Health, with assistance from the Internal Services Department, conducted a competitive bid process in order to acquire an inventory management system that would be configured and adapted to support unique SNS management requirements. In late spring 2005, the Department of Public Health selected BIS Computer Solutions' ORCA 2000+ product to serve as the SNS-Inventory Management System (SNS-IMS).

SCOPE OF WORK

In August 2005, BIS Computer Solutions completed the base implementation and Phase I of deployment in accordance with local SNS needs and requirements. The Department of Public Health is currently working with BIS Computer Solutions to implement Phase III and IV of the SNS-IMS. Specifically, BIS services will be used to improve the document management and processing capabilities of the Orca 2000+ inventory system along with continuing to enhance overall usability and performance. Phase III and IV of this effort will include the implementation of key enhancements to the system to support the following SNS functions:

1. Management of Returns and Transfers
2. Implementation of Transfer Order Templates and Location/Routing
3. Order Processing, Picking, Put-Away, and Shipping Processes.
4. Inventory Stock Data Imports
5. User Interface improvements to Reports, Medical Supply Request, Warehouse Listings, and Location Maintenance
6. Order and Shipping Document Management
7. Administrative Capabilities (i.e. access rights)
8. Capture emergency related supplies to support response operations

These critical enhancements will improve the user interface and capabilities of the system, provide specific functionality to meet Centers for Disease Control and Prevention emergency preparedness grant requirements, and provide critical support for field-based Point-of-Dispensing (POD) operations. In addition, the system will be enhanced to support related supply management needs. An SNS Project Support Team has been assembled to assist with the technical design and implementation of certain core elements of this initiative and is guiding the vendor through this next development phase. Certification of the application enhancements will be performed by the County, in consultation with the Centers for Disease Control and Prevention.

JUSTIFICATION

This amendment to the subject Work Order will provide the Department of Public Health and its Emergency Preparedness program with the short term development resources required to complete key functional and technical enhancements to the Orca 2000+ system in accordance with local, state, and federal response requirements. Failure to continue these services will hamper efforts to modify the SNS-IMS system to comply with federal grant requirements and limit the Department's ability to respond efficiently and effectively to public health emergencies within the jurisdiction. This amendment will conclude the upgrades to the Orca 2000+ system and no other modifications or enhancements are anticipated. The Department of Public Health and Emergency Preparedness program will continue to receive annual maintenance and support for the SNS-IMS system through an existing agreement with the vendor that only covers basic support.

FISCAL IMPACT

The consultant's hourly rate for this Work Order will remain the same through the extended term of the Work Order. Sufficient funds for this initiative are available in the Department's budget. Funding for this initiative will be 100 percent offset by grants from the Centers for Disease Control and Prevention.

NOTIFICATION TIMELINE

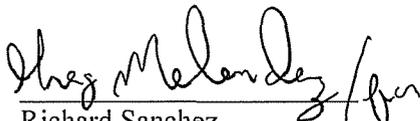
Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to amend the term of this Work Order and increase the maximum dollar amount. If no objection is received from your Board by June 3, 2010, we will request ISD to proceed with the amendment of this Work Order.

If you have any questions or need additional information, please let me know.

JEF:jrc

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Chief Information Officer
Director, Internal Services Department

NOTED AND APPROVED:


Richard Sanchez
Chief Information Officer

5/25/2010
Date