County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

December 1, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

ACCEPT A GRANT AWARD FROM THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY FOR FISCAL YEAR 2009-10 RESIDENTIAL SUBSTANCE ABUSE TREATMENT PROGRAM (FIRST DISTRICT) (3 VOTES)

SUBJECT

Execute the attached Certification of Assurance of Compliance (Attachment I) to authorize the Sheriff to accept a grant award in the amount of $95,340, with a $31,780 in-kind match, for a total program cost of $127,120, from the California Emergency Management Agency (CalEMA), for the Fiscal Year 2009-10 Residential Substance Abuse Treatment Program (RSAT).

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Sheriff, as an agent for Los Angeles County (County), to accept a grant award in the amount of $95,340, with an in-kind match of $31,780 from CalEMA, for the 2009 RSAT Program. The grant period is from September 1, 2009, to August 31, 2010.

2. Instruct the Chairman of the Board of Supervisors to execute and provide a wet signature on Attachment I, as required by CalEMA, to certify compliance with all grant requirements and to authorize the Sheriff to act as an agent of the County.

3. Delegate authority to the Sheriff, or his designee, as an agent of the County, to execute the grant award agreement and all necessary grant documents, including amendments, modifications, augmentations, extensions, and renewals.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department (Department) will utilize the RSAT grant funds to implement the Service Treatment Enhancement Program (STEP), an in-jail substance abuse treatment program. The STEP program requires the collaborative efforts of the Department and the County's Department of Mental Health (DMH).

Implementation of Strategic Plan Goals

This program is consistent with the County's Strategic Plan, Goal 2, Children, Family, and Adult Well-Being, by providing an in-reach substance abuse and cognitive behavioral treatment service to clients who are incarcerated in County jail facilities; and Goal 4, Health and Mental Health, by partnering with an established community-based mental health agency, the incarcerated inmates will be able to receive in-house treatment for their mental and health needs, and after their release, a supervised care program will follow the inmate upon their return to the community.

FISCAL IMPACT/FINANCING

The term of the RSAT Program is for a period of 12 months from September 1, 2009, to August 31, 2010.

Funding for the RSAT Program will be in the amount of $95,340 with a match of $31,780, which will be contributed through in-kind services provided by the Department, for a total program cost of $127,120.

Funding for this program has been included in the Department's Fiscal Year 2009-10 Budget. The amount will be fully offset by grant funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 1, 2009, a proposal requesting grant funding to implement a CalEMA Program was submitted to CalEMA by the Department. On September 1, 2009, CalEMA sent notification to the Department that Correctional Services Division was selected to receive grant funding totaling $95,340.

The Department's Bureau of Offender Programs and Services intends to work toward the goal of providing assistance to County jail inmates with substance abuse problems. DMH will provide several trained staff positions that will be paid by the grant to assist in the goals of the program. Additionally, the Department's Community Transition Unit will provide a liaison officer (custody assistant) to the project, to assist in the case management of the clients.

This Board letter has been reviewed as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program will not have a significant impact upon any respective departments.

CONCLUSION

Upon Board approval, please return two individually certified copies of the adopted Board letter and two original signed Certifications of Assurance of Compliance to the Department's Grants Unit.

Sincerely,

LEROY D. BACA
SHERIFF

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, Sheriff hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff

PROJECT TITLE: Service Treatment Enhancement Program (STEP)

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by CalEMA including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **CalEMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Darrell B. Bolin

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5612

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all CalEMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

IV. Lobbying – (*Recipient Handbook Section 2154)*

CalEMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(Recipient Handbook Section 2155)*

(This applies to federally funded grants only.)

CalEMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. *Proof of Authority from City Council/Governing Board*

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of CalEMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and CalEMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from CalEMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for CalEMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the CalEMA determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Leroy D. Baca

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 11/18/09

Federal Employer ID #: 95-6000927 Federal DUNS # 028950678

Current Central Contractor Registration Yes ◉ No ○

Executed in the City/County of: County of Los Angeles

AUTHORIZED BY: *(not applicable to State agencies)*

- ○ City Financial Officer
- ○ City Manager
- ◉ Governing Board Chair
- ○ County Financial Officer
- ○ County Manager

Signature:

Typed Name: Don Knabe

Title: Chairman of the Board of Supervisors

APPROVED AS TO FORM
~~RAYMOND G. FORTNER, JR.~~ acting County Counsel
Robert E. Kalunian

BY _____
Deputy

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding $100,000

Department: Sheriff's Department

Grant Project Title and Description: Service Treatment Enhancement Program (STEP)

The Department will use the grant funds to implement and in-jail substance treatment program in collaboration with and established community-based mental health agency that will provide comprehensive in-reach substance and cognitive-behavioral treatment services.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
California Emergency Management Agency (CalEMA)		

Total Amount of Grant Funding: $95,340 **County Match:** $31,780
Grant Period: 1 Year **Begin Date:** September 1, 2009 **End Date:** August 31, 2010
Number of Personnel Hired Under This Grant: 0 **Full Time:** 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

	Yes	No
Will all personnel hired for this program be informed this is a grant-funded program?	X	
Will all personnel hired for this program be placed on temporary ("N") items?		X
Is the County obligated to continue this program after the grant expires?		X
If the County is not obligated to continue this program after the grant expires, the Department will:		
a). Absorb the program cost without reducing other services		X
b). Identify other revenue sources		X
(Describe)_____		
c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant.		X

Impact of additional personnel on existing space: None

Other requirements not mentioned above: None

Department Head Signature Jerry D. Baca **Date** 11-18-09